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2025/2026 GRADUATE HANDBOOK

WELCOME TO THE HK FAMILY

MISSION

To advance the multi-disciplinary study of human movement through the integration of innovative research, teaching and learning practices, and by fostering collaborative community partnerships to enhance human performance and quality of life.

OBJECTIVES

To produce scholars who have the desire and competence to contribute to the knowledge of human behaviour in the broad field of physical activity. Students will develop the capacity to:

- Identify and investigate problems in the field. • Independently design and conduct research.
- Communicate at a scholarly level, including being able to read and critically evaluate related literature.
- Apply theoretical content in a practical performance-based setting.

EDI – Equity, Diversity and Inclusivity Statement

In the lobby of the Human Kinetics Building is a plaque that reads “Welcome students! You are the most important people in this office...,” but to be true to this mantra requires that we listen to and support the voices of ALL of our students and staff. The Faculty of Human Kinetics prides itself on being a family and we are committed to making this family stronger and better, together.

In carrying out our mission to inspire students to be lifelong learners and leaders by engaging them in the study of human movement and in opportunities ranging from high performance sport to leisure and recreation, we will not stand for conduct that harms, threatens, harasses, or discriminates against people for any reason including those that target individuals and groups of people based on their race, ethnicity and/or ethnic origin, sex, gender identity and/or expression, religion, ability, and/or age. We expect that our students, staff and faculty hold this same commitment while noting that we continue to actively work to make Human Kinetics a safe and welcoming faculty for everyone.

We are committed to our objective of facilitating a safe, productive, educational (research and teaching) environment for all faculty, students and staff in the Faculty of Human Kinetics through practices designed to eliminate discriminatory barriers regardless of gender, sexuality, age, ethnicity, race, religion, status and ability.



GREETINGS FROM THE DEAN



Dr. Linda E. Rohr

Dean

Faculty of Human Kinetics,
University of Windsor

Welcome to the University of Windsor!

*It is good to have an end to journey towards;
but it is the journey that matters, in the end.*

Ernest Hemingway

Welcome to the Faculty of Human Kinetics at the University of Windsor. We are extremely excited you have selected HK to join you on your educational journey. Our faculty and staff are second-to-none and they will both challenge and inspire you. Our goal is to create a learning environment for you to excel; to become a leader in your discipline with an elevated level of excellence and professional competence. Besides your academic growth, we also know that your experiences in HK, the friends you meet, the stories you collect, and the lifelong memories, are equally important to your professional and personal development.

In HK, we know we are humans first. With different lived experiences, history, and backgrounds, it is imperative that we work together to build an inclusive and supportive environment for all. This is not easy work. But it is necessary work. As a collective, we can make a positive difference and I am inspired as we work together to build a better, stronger, sustainable, and supportive environment for everyone.

The journey through graduate school should focus on thriving, not just surviving. The connections you make over the next few years will provide lifelong friendships, support, and potential career connections. Build your community. Balance your studies while actively taking care of yourself. Find friends to share the joys of reading journal articles and understanding data, as well as friends to live your best life with. Have fun. Build wonderful memories. When you are sharing stories around a campfire 20 years from now, I hope you can remember the laughter and the learning - and know you embraced every moment of your graduate studies.

My number one tip for thriving on this journey – reach out for support as needed. Your supervisor, the faculty and staff in HK and the broader University of Windsor community are committed to your success. Please contact us to ensure you have the support you need for success. And enjoy the journey!

Sincerely,
Dr. Linda E. Rohr

GREETINGS FROM THE DEPARTMENT HEAD

Dr. Jess Dixon

Department Head, Kinesiology

Faculty of Human Kinetics, University of Windsor

Welcome to Kinesiology! As the Department Head and a proud alumnus, it is my pleasure to welcome you to the Department of Kinesiology! You are embarking upon an incredible journey that will have a transformative impact on your personal and professional life. Regardless of your area or level of graduate study, our Kinesiology faculty and staff are committed to providing you with an exceptional educational experience and helping you achieve your personal and professional goals. Our department comprises many extraordinary instructors, cutting-edge researchers, and supportive student advisors who will help you to learn, grow, and flourish during your time with us.



During your time as a graduate student, you will be furnished with many different learning opportunities, including but not limited to: working as a graduate teaching and/or research assistant, completing an internship and/or thesis/dissertation, attending one another's thesis defenses and internship presentations as well as academic and practitioner-oriented conferences, participating in Kinesiology Research Day and HK alumni networking events, volunteering in others' research studies (in hopes that others might volunteer in yours), volunteering or working in research labs, the Centre for Human Performance and Health (CHPH), the International Centre for Sport & Leisure Studies (iCSL), or the Division of Athletics & Recreational Services, and serving as an elected official on the Kinesiology Graduate Student Association (KGSA) or as a student representative on various committees throughout the university. Getting involved will create a more fulfilling and enjoyable graduate experience and help differentiate you from others upon entering the workforce after graduating.

I look forward to meeting you in-person over the course of your time in Kinesiology. If I can be of any assistance along your journey, please do not hesitate to reach out.

Take care and best wishes with your studies!

Jess C. Dixon, Ph.D., Department Head, Kinesiology

GREETINGS FROM THE ASSOCIATE DEANS

Welcome to Graduate Studies in the Faculty of Human Kinetics! We are excited to have you as part of our HK Family. For nearly 60 years, we have been committed to helping our graduate trainees succeed. With nearly 30 graduate faculty members, over a dozen research laboratories, centres and groups, and hundreds of community and industry partners, it our hope that your experience here will pave the way for a very rewarding career.

Please let us know what we can do to help you make the most of your time here!

Sincerely,
Prof. Adriana Duquette and Dr. Sarah Woodruff

Prof. Adriana Duquette

Acting Associate Dean

Research and Graduate Studies



Dr. Sarah Woodruff

Acting Associate Dean

Academic Programs

MESSAGE FROM THE GRADUATE SECRETARY

Welcome to the Kinesiology graduate program. We are excited to have you as part of the HK Family! As you spend the next 16 to 48+ months with us, I will see you through your academic career!

Sharon Horne

Graduate Secretary

Faculty of Human Kinetics



MESSAGE FROM THE KINESIOLOGY GRADUATE STUDENT ASSOCIATION (KGSA)

Founded in 2018, the KGSA is a graduate student-run organization within the Department of Kinesiology. All graduate students in the faculty, both internship and thesis stream (MSML, MSc KHS, PhD), are invited to be members of the organization. The KGSA aims to provide academic and social programs, services, events, and support to enhance the graduate student experience for those in the Faculty of Human Kinetics as individuals and as a collective.

KGSA Members and Roles:

KGSA has several executive and administrative roles that are filled by HK graduate students every year. Check your email every September for the Administrative Member application, and every April for the Executive Member application!

| Position | Description |
|---|---|
| Executive Members | |
| President | Leads the KGSA, oversees the events and operations, works closely with the Department to facilitate a positive student-experience. Must have been a KGSA member in previous year. |
| Vice-President, Internal Operations | Manages daily operations, budgets, and funding; oversees elections; approves purchases; and assists the President. |
| Vice-President, Academic | Plans and coordinates academic events; acts as the liaison for academic matters between KGSA and the Department. |
| Vice-President, External | Plans and coordinates social, fundraising, and wellness events; acts as the liaison for social matters between KGSA and the Department. |
| Administrative Members | |
| Secretary | Takes meeting notes and keeps documents organized. |
| Fundraising Coordinator | Helps plan and run events to raise money for KGSA activities. |
| Social Coordinator | Helps organize events to build community and student engagement. |
| Social Media Coordinator | Manages KGSA's social media accounts and event promotion. |
| PhD Representative | Represents PhD students and shares their concerns with KGSA. |
| Masters of Sport Management and Leadership Representative | Represents Sport Management and Leadership Students in KGSA discussions. |
| Masters of Kinesiology & Health Science Representative | Represents Kinesiology & Health Sciences students in KGSA discussions. |
| Graduate Student Society Representative | Acts as the link between KGSA and the campus-wide Graduate Student Society; attends GSS monthly meetings. |
| General Members | Support events, share ideas, and assist with KGSA initiatives. |

KGSA

Kinesiology Graduate Student Association

KINESIOLOGY GRADUATE STUDENT ASSOCIATION (KGSA)

KGSA Events:

Our goal is to host relevant and engaging events throughout the year to enhance both the academic and social experience for graduate students! Below are the different types of events that we typically host.

Academic:

Professional development opportunities designed to support graduate students in their academic and career growth

- Scholarship workshops
- Graduate Student Roundtables
- Networking events
- CV and resume workshops

Social:

Activities that bring people together and foster a strong sense of community.

- Lancer sports games (e.g., volleyball, basketball, hockey, football, soccer)
- Off-campus student socials (e.g., Rock Bottom, Loose Goose)
- Seasonal gatherings and events

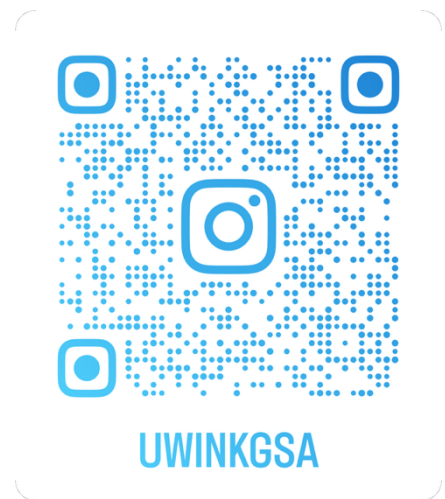
Fundraising:

Events that raise funds to support KGSA initiatives and graduate student activities.

- Bake sales
- NCAA March Madness brackets

Merchandise:

- Sales of HK graduate student apparel and other branded items.



Be on the lookout for events for the upcoming year by following us on Instagram @uwinkgsa and by checking your emails! Do not hesitate to reach out to us at kgsa@uwindsor.ca throughout the year should you have any questions about your student experience or suggestions for ways the Department can facilitate a better experience for you and your fellow graduate students!



GRADUATE STUDIES FACULTY OF HUMAN



Master of Science (Kinesiology and Health Studies)

MSc (KHS) Internship

MSc (KHS) Thesis

Master of Sport Management and Leadership (MSML)

MSML Internship

MSML Thesis

PhD in Kinesiology

MASTER OF SCIENCE (KINESIOLOGY AND HEALTH STUDIES)

The MSc (Kinesiology and Health Studies) degree focuses on the application of movement science in sport, the workplace, and activities of daily living. Students pursue course work and either thesis research, or an internship experience that examines the basic and applied principles of human biomechanics, ergonomics, motor behavior, sport and exercise psychology, or exercise physiology.



MSc (KHS) Thesis Program Requirements:

To fulfil the degree requirements, each candidate must complete the following:

MSc (KHS) Thesis:

- 1) Three courses from:
 - KINE-8000 Sport Leadership
 - KINE-8020 Organizational Behaviour in Sport Organizations
 - KINE-8040 Advanced Topics in the Psychology of Sport and Exercise
 - KINE-8050 Social Issues in Sport Management
 - KINE-8070 Quantitative Analysis in Kinesiology
 - KINE-8100 Directed Study*
 - KINE-8110 Group Dynamics in Sport and Exercise
 - KINE-8210 Clinical Exercise Physiology
 - KINE-8220 Instrumentation and Modeling in Kinesiology
 - KINE-8230 Applied Biomechanics of Human Performance
 - KINE-8240 Biomechanics in the Work Place
 - KINE-8250 Motor Skill Acquisition
 - KINE-8260 Motor Control of Human Performance
 - KINE-8270 Physiological Responses to Human Movement Demands
 - KINE-8280 Neuromuscular Physiology
 - KINE-8290 The Physiology of Sex Differences in Sport, Exercise and Health
 - KINE-8300 Skeletal Muscle Pathophysiology
 - KINE-8310 Healthy Aging
 - KINE-8620 Research Methods
 - KINE-8630 RStudio for Data Science
 - KINE-8940 Selected Topics
- 2) Thesis (KINE-8970)
- 3) One other graduate course chosen in consultation with the thesis advisor.**

Notes:

*Only one Directed Study (KINE-8100) may be taken regardless of specialization.

* Before you are able to register, you must complete and submit the associated [form](#) to the Graduate Secretary.

*You must complete this course within the semester you register.

**Course in (3) may be a senior undergraduate course chosen in consultation with the thesis advisor. A Course Substitution form is required for it to count towards your degree. An additional course charge may apply.

MSc (KHS) Thesis Guidelines:

- 1) In addition to the general requirements for the master's degree, the candidate must pass an oral thesis proposal and thesis defense in a public lecture and before the thesis committee.
- 2) The thesis committee will include the thesis advisor and at least two additional members, at least one of whom shall be a faculty member from within the Department of Kinesiology.
- 3) The thesis committee will conduct the oral examination of the thesis proposal. For the oral thesis defense, the committee will be supplemented by another member of the Department of Kinesiology graduate faculty who will act as a chairperson. Following the successful thesis defense and successful completion of any required revisions, the candidate will deposit (upload) the document through the [Online Submission](#).

MSc (KHS) Thesis Forms:

[THESIS FORMS](#)

[Masters Timeline Tracker](#)

[Masters Committee Form](#)

[Masters Defense Guidelines](#)

- If your research involves human subjects, you must obtain ethics clearance from the University of Windsor's Research Ethics Board (REB).
- Ethics must be obtained **prior** to beginning your thesis research.
- All graduate students submitting a REB application must complete the [TCPS-2 tutorial on the web](#), and submit their certificate of successful completion of the TCPS-2 On- Line Tutorial with their application. The Certificate does not need to be submitted with subsequent applications. It is also understood that each faculty advisor is responsible for educating their students about research ethics.
- The guidelines and standard ethics approval forms can be found on the Research Ethics Board [website](#).
- Please see your academic advisor for samples of successful REB applications.
- Upon receipt of ethics clearance, a copy of the final letter must be submitted for your file.



MSc (KHS) Internship Program Requirements:

To fulfil the degree requirements, each candidate must complete the following:

MSc (KHS) Internship:

- 1) Five courses from:
 - KINE-8000 Sport Leadership
 - KINE-8020 Organizational Behavior in Sport Organizations
 - KINE-8040 Advanced Topics in the Psychology of Sport and Exercise
 - KINE-8050 Social Issues in Sport Management
 - KINE-8070 Quantitative Analysis in Kinesiology
 - KINE-8100 Directed Study*
 - KINE-8110 Group Dynamics in Sport and Exercise
 - KINE-8210 Clinical Exercise Physiology
 - KINE-8220 Instrumentation and Modeling in Kinesiology
 - KINE-8230 Applied Biomechanics of Human Performance
 - KINE-8240 Biomechanics in the Work Place
 - KINE-8250 Motor Skill Acquisition
 - KINE-8260 Motor Control of Human Performance
 - KINE-8270 Physiological Responses to Human Movement Demands
 - KINE-8280 Neuromuscular Physiology
 - KINE-8290 The Physiology of Sex Differences in Sport, Exercise and Health
 - KINE-8300 Skeletal Muscle Pathophysiology
 - KINE-8310 Healthy Aging
 - KINE-8620 Research Methods
 - KINE-8630 RStudio for Data Science
 - KINE-8940 Selected Topics
- 2) Internship (KINE-8950).***
- 3) Two other graduate courses chosen in consultation with the internship advisor.**

Notes:

*Only one Directed Study (KINE-8100) may be taken regardless of specialization.

* Before you are able to register, you must complete and submit the associated [form](#) to the Graduate Secretary.

*You must complete this course within the semester you register.

**Course in (3) may be a senior undergraduate course chosen in consultation with the thesis advisor. A Course Substitution form is required for it to count towards your degree. An additional course charge may apply.

IMPORTANT! INTERNSHIP COURSE REQUIREMENTS:

***You must register every semester for your Internship (KINE-8950) after the first semester you register, until you complete your Internship Presentation.

***Before you are able to register, you must complete and submit the associated form to the Graduate Secretary.

MSc (KHS) Internship Guidelines:

- 1) In addition to the general requirements for the master's degree, the candidate must present an internship and research report in a public lecture.
- 2) The internship consists of a minimum of 360 hours and is open to students who have completed four graduate courses. Students are required to complete the "Internship Objectives Form" prior to completing 50 hours of their experience. Their work experience is supervised and evaluated (mid-term and final evaluation) by the cooperating field professional. Students are also required to prepare and defend an internship research report. Final evaluation is on a Pass/Fail basis and the student is required to pass both the work experience and the internship and research report components of the internship. A final pdf of the Internship document is e-mailed Graduate Secretary.

MSc (KHS) Internship Forms:

- [Application for Graduate Internship](#)
- [Internship Agreement Form](#)
- [Internship Learning Objectives](#)
- [Mid-Term Performance](#)
- [Final Performance](#)
- [Evaluation of Agency](#)
- [Evaluation of Agency Supervisor](#)
- [MSc\(KHS\) Internship Template](#)
- [REC – MSc\(KHS\) Internship](#)

RESEARCH ETHICS BOARD APPROVAL

MSc (KHS) Internship

- If your internship research involves human subjects, you must obtain ethics approval from the University of Windsor's [Research Ethics Board \(REB\)](#).
- Ethics must be obtained **prior** to beginning your internship research.
- All graduate students submitting a REB application must complete the [TCPS-2 tutorial on the web](#), and submit their certificate of successful completion of the TCPS-2 On-Line Tutorial with their application. The certificate does not need to be submitted with subsequent applications. It is also understood that each faculty advisor is responsible for educating their students about research ethics.
- Each internship student must complete an [Internship REB](#) Form for research projects that involve only minimal risk. Any research project involving more than minimal risk (e.g., if audio or video taping is occurring, if there is any deception, or if participants are not adults) will need to be written up using the standard ethics application form and submitted to the University REB for review. The guidelines and standard ethics approval forms can be found on the Research Ethics Board [website](#).
- Once completed, a copy of your Internship REB Form and the TCPS-2 tutorial certificate must be submitted to the [Department of Kinesiology Research Ethics Committee \(REC\) Chair](#) for final clearance and for filing. Clearance from the Chair of the Kinesiology REB is required before the proposed research is conducted. You will not be allowed to conduct the research, and hence, complete your degree requirements if the form and certificate have not been completed. It is recommended that the ethics form and discussion regarding any ethics issues related to the proposed research project be completed with the cooperating professional when the other internship paperwork is being completed.
- Please see your academic advisor for samples of successful REB applications.
- Upon receipt of ethics clearance, a copy of the final letter must be submitted for your file.



GUIDELINES FOR FORMATTING YOUR INTERNSHIP REPORT

A. Reflection (maximum 20 pages):

*Document Specifications : 1" margins, double-spaced, 12 pt font

Agency, Name of Agency Supervisor, and Date

1. Summary:

- A brief description of your internship experience.

2. Impact:

- What did you learn about yourself?
- In what areas did you experience the most professional growth?
- What insights have you gained into the field of Kinesiology?
- What insights have you gained relative to the need for research in Kinesiology?
- Based on your internship experience, what skills would you like to develop in preparation for your career?
- How has the internship influenced your career goals? Please explain.

3. Evaluation:

- Did the internship experience meet your personal expectations?
- How would you assess your performance at the agency?
- Would you recommend this site to future graduate interns?

B. Research Article (maximum 30 pages):

Students are required to submit their 30-page, (inclusive of Tables, Figures, Appendices, and Reference List) research article (i.e., as part of the Internship Report) by the close of the term immediately following the internship experience. The research article ought to conform with the "Instructions for Authors" as noted in an academic journal (graduate advisor to provide). Sections of the article may include:

1. Background to the Study

- Brief overview of the research problem
- Need/justification for the study
- Definition of related terms
- Review of Related Literature

2. Review of Literature

- Synthesis of the literature related to the research topic and the population under investigation

3. Methods

- Research design
- Study population
- Instrumentation
- Data collection procedures

4. Results and Discussion

- Presentation of the results of the study
- Discussion of the results including

5. Summary and Conclusions

- Summary of the research findings
- The implications of the findings
- Conclusions drawn from the results of the study

6. References

7. Appendices

GUIDELINES FOR FORMATTING YOUR INTERNSHIP PRESENTATION

MSc (KHS) Internship

Presentation

You are required to present the Internship Report (inclusive of their research article) following your internship experience. This presentation will take approximately one hour (inclusive of a question/answer section). You **must** submit your Internship Report to your advisor and to the [Graduate Secretary](#) **at least two weeks prior** to the proposed presentation date. Notice of presentation **must** be circulated seven (7) days in advance of the session. Students are encouraged to use audiovisual aid/handouts to facilitate their presentations.

1. Internship Report (20 minutes):

- Brief overview of the Internship experience
- Learning objectives
- Assigned responsibilities
- Learning outcomes
- Evaluation of the experience

2. Research Article (20 minutes):

- Overview of the topic, brief justification of the need for the study, brief synthesis of the related literature.
- Methodology including brief review of study population, instrumentation, data collection and analysis procedures
- Presentation and discussion of the study results
- Summary, conclusions and implications drawn from the study, recommendations for future research

3. Question Period (20 Minutes)

MASTER OF SPORT MANAGEMENT AND LEADERSHIP (MSML)

The MSML prepares students to be effective managers and leaders in sport; to critique social, historical, and cultural influences of and in sport; and to develop innovative solutions to critical problems facing today's multi-faceted sport industry. Students will pursue course work and either thesis research or an internship experience that focuses on topics related to leadership, organizational studies, marketing, sponsorship, communication and media studies, and philosophical, historical, social, and cultural issues in sport management.



MSML Thesis Program Requirements:

To fulfil the degree requirements, each candidate must complete the following:

MSML Thesis:

- 1) Two courses from:
 - KINE-8000 Sport Leadership
 - KINE-8020 Organizational Behaviour in Sport Organizations
 - KINE-8030 Sport Marketing
 - KINE-8050 Social Issues in Sport Management
 - KINE-8060 Crises, Politics and Commercialism in the Modern Olympic Movement
 - KINE-8070 Quantitative Analysis in Kinesiology
 - KINE-8080 Strategic Management in the Sport Industry
 - KINE-8090 Newsroom
 - KINE-8100 Directed Study*
 - KINE-8110 Group Dynamics in Sport and Exercise
 - KINE-8310 Healthy Aging
 - KINE-8940 Selected Topics
- 2) Research Methods (KINE-8620)
- 3) Thesis (KINE-8970)
- 4) One other graduate course chosen in consultation with the thesis advisor**

Notes:

*Only one Directed Study (KINE-8100) may be taken regardless of area of specialization.

*Before you are able to register, you must complete and submit the associated [form](#) to the Graduate Secretary.

*You must complete this course within the semester you register.

**Course in (4) may be a senior undergraduate course chosen in consultation with the thesis advisor. A Course Substitution form is required for it to count towards your degree. An additional course charge may apply.

MSML Thesis Guidelines:

- 1) In addition to the general requirements for the master's degree, the candidate must pass an oral thesis proposal and thesis defense in a public lecture and before the thesis committee.
- 2) The thesis committee will include the thesis advisor and at least two additional members, at least one of whom shall be a faculty member from within the Department of Kinesiology.
- 3) The thesis committee will conduct the oral examination of the thesis proposal. For the oral thesis defense, the committee will be supplemented by another member of the Department of Kinesiology graduate faculty who will act as a chairperson. Following the successful thesis defense and successful completion of any required revisions, the candidate will deposit (upload) the document through the [Online Submission](#).

MSML Thesis Forms:

[THESIS FORMS](#)

[Masters Timeline Tracker](#)

[Masters Committee Form](#)

[Masters Defense Guidelines](#)

- If your research involves human subjects, you must obtain ethics clearance from the University of Windsor's Research Ethics Board (REB).
- Ethics must be obtained ***prior*** to beginning your thesis research.
- All graduate students submitting a REB application must complete the [TCPS-2 tutorial on the web](#), and submit their certificate of successful completion of the TCPS-2 On- Line Tutorial with their application. The Certificate does not need to be submitted with subsequent applications. It is also understood that each faculty advisor is responsible for educating their students about research ethics.
- The guidelines and standard ethics approval forms can be found on the Research Ethics Board [website](#).
- Please see your academic advisor for samples of successful REB applications.
- Upon receipt of ethics clearance, a copy of the final letter must be submitted for your file.



MSML Internship Program Requirements:

To fulfil the degree requirements, each candidate must complete the following:

MSML Internship:

- 1) Required Courses (Take ALL):
 - KINE-8620 Research Methods
 - KINE-8050 Social Issues in Sport Management
 - KINE-8980 Internship in Sport Management and Leadership***
 - KINE-8990 Critical Reflections and Industry Insights in Sport Management and Leadership
- 2) MSML Electives I (Take 2):
 - KINE-8000 Sport Leadership
 - KINE-8010 Legal and Human Rights Issues in Sport Management
 - KINE-8020 Organizational Behaviour in Sport Organizations
 - KINE-8030 Sport Marketing
 - KINE-8080 Strategic Management in the Sport Industry
- 3) MSML Electives II (Take 1):
 - KINE-8060 Crises, Politics and Commercialism in the Modern Olympic Movement
 - KINE-8090 Newsroom
- 4) One other 8000-level Kinesiology course from KINE-8070, KINE-8100*, KINE-8110, KINE- 8310, KINE-8630, KINE-8940 or a course not taken to fulfill requirements under (2) or (3)**

Notes:

*Only one Directed Study (KINE-8100) may be taken regardless of specialization.

*Before you are able to register, you must complete and submit the associated [form](#) to the Graduate Secretary.

*You must complete this course within the semester you register.

**Course in (4) may be a senior undergraduate course chosen in consultation with the thesis advisor.

MSML Internship Guidelines:

- 1) In addition to the general requirements for the master's degree, the candidate must complete an internship (KINE 8980), and KINE 8990 after their internship.
- 2) The internship consists of a minimum of 360 hours and is open to students who have completed four graduate courses. Students are required to complete the "Internship Objectives Form" prior to completing 50 hours of their experience. Their work experience is supervised and evaluated (mid-term and final evaluation) by the cooperating field professional.

IMPORTANT! INTERNSHIP COURSE REQUIREMENTS:

***You must register every semester for your Internship (KINE-8980) after the first semester you register, until your paperwork is complete.

***Before you are able to register, you must complete and submit the associated form to the Graduate Secretary.

MSML Internship Forms:

- [Application for Graduate Internship](#)
- [Internship Agreement Form](#)
- [Internship Learning Objectives](#)
- [Mid-Term Performance](#)
- [Final Performance](#)
- [Evaluation of Agency](#)
- [Evaluation of Agency Supervisor](#)

DOCTOR OF PHILOSOPHY (PhD) IN KINESIOLOGY

Program Details

The Department of Kinesiology offers a PhD in Kinesiology with a community-based focus recognized as ensuring the wellbeing of both individuals and the collective at the local, national, and international levels. In addition to dissertation work, students are required to complete coursework, one of which is a community-based internship. The internship encourages the integration of our students into ongoing community initiatives, enhances responsibility for meeting the needs of others while improving overall well-being, and encourages students to utilize previously acquired skills, while gaining new skills, appropriate to their internship setting.

PhD positions in sport science and strength and conditioning work directly with our Lancer varsity sports teams, conducting applied research within the daily training environment of our football, volleyball, and soccer teams. The program offers an opportunity to be both a practitioner and researcher.

PhD Program Requirements:

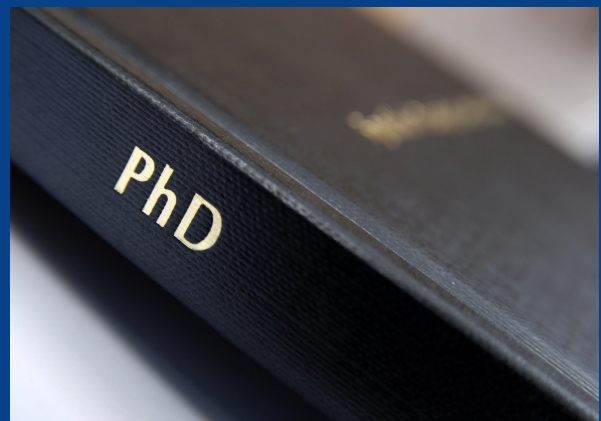
- 1) Required Courses (Take ALL):
 - KINE-9698. Community Internship
 - KINE-9920. Independent Study
 - KINE-9950. Doctoral Seminar (must register for 6 terms)
 - One graduate course chosen in consultation with the thesis advisor
- 2) KINE-9980. Dissertation Research
- 3) Students must have graduate-level competency in statistics and/or research design. Depending on graduate level courses taken at the Masters level, students may be asked to complete either KINE-8070 (Quantitative Analysis in Kinesiology) or KINE-8620 (Research Methods), or equivalent.
- 4) Demonstration of teaching competency. In addition to preparing doctoral candidates as researchers, they will also receive preparation for higher education teaching in the completion of teaching competency units. All doctoral students must accumulate 10 teaching component points over their degree, with no more than half the points being accumulated in one area


Kinesiology Doctoral Students Forms

- [Independent Study Forms \(KINE 9920\) Syllabus – Outline](#)
- [Comprehensive Exam Booklet](#)
- [Doctoral Community Internship Package](#)

PhD Dissertation Forms:

- [PhD Dissertation Time Tracker](#)
- [Doctoral Committee Form](#)
- [Doctoral Defense Guidelines](#)
- [All Forms](#)





GUIDELINES FOR MAJOR PAPERS, THESES AND DISSERTATIONS

Research Guidelines

Student/Supervisor Guidance Manual

Copyright and Intellectual Property Resources

Masters/Doctoral Committees

Format Requirements

Final Oral Defense

Final Submission

ACADEMIC INTEGRITY & STUDENT CONDUCT

Academic integrity is more than just plagiarism and cheating. It means centering your academic journey around the core values of honesty, respect, fairness, and responsibility. At the University of Windsor, we expect our students, faculty, and staff to contribute to a positive environment where academic integrity is upheld in all of our work.

The University of Windsor advocates for academic integrity through honesty, education, and enforcement. We aim to create a positive learning environment where individuals learn from the resources and ideas of others while generating their own thoughts and conclusions. We adopt a neutral administrative role when academic misconduct is alleged to have occurred. We ensure that all members involved understand their rights and responsibilities under the [Senate Bylaw 31: Academic Integrity](#) and the [Student Code of Conduct](#).



GRADUATE ASSISTANTSHIPS

Funding for some graduate students comes in the form of what are known as Graduate Assistantships (GAs). Within the limits of eligibility as prescribed by governmental funding, required registration, and satisfactory performance, those students offered Assistantships at the master's level shall receive no fewer than the equivalent of three (3) full terms of support. A full graduate assistantship/term of support is a position that requires an average of 10 working hours per week, normally over one academic term for a maximum of 140 hours per semester.

Prior to the beginning of each semester, a student may apply in writing for an Assistantship exemption, during which they may not be offered an assistantship. Each master's level student shall be entitled to one (1) exemption of one (1) semester during their term of study, without reducing the obligation of the University. Please note that once the respective exemption is exceeded by a student, the obligation of the University is reduced for each additional semester the student declines an appointment by the prorated term of support offered.

Work Assignments

Generally speaking, and in addition to other eligibility requirements posted at the time of notification, GA appointments shall be offered according to the criteria stated below:

- Academic status of the GA candidate.
- Academic performance.
- Teaching and other relevant experience, which is defined as any experience(s) that can be applied or deemed useful to the duties and responsibilities of a GA.
- Previous positive evaluations of performance, where applicable, as a GA in the Department of Kinesiology.

Graduate Assistant Responsibilities

At the beginning of the semester, you and the professor you are working with will define the scope of your responsibilities for the term. The related duties may include attending class, holding office hours, running labs and tutorials, and marking papers and exams. It is important that both you and the professor you are working for keep track of the hours you are working to ensure that all job-related duties can be completed. If you are assigned to cover office hours, it is your responsibility to be fully up to date on the class material and that you are prepared to help the students. This might entail an extra meeting every week with the professor you are working for. The same is true of marking. If you are unclear about something on the marking scheme, please make sure you clarify it so that you can provide the most accurate and consistent marking possible. Keeping open lines of communication with your supervising professor is critical.

Please remember that your job is to treat all students in the class fairly and consistently. This means that differential treatment should not be given to students you might know. This job is a privilege, not a right. Please do not compromise your own integrity or the integrity of the program.

[Graduate Assistantships Postings and Application](#)



Accessible Customer Service Training for GAs:

The Office of Human Rights, Conflict Resolution and Mediation (OHRCRM) has announced that under the Accessibility Standard for Customer Service, Ontario Regulation 429/07 of the Accessibility for Ontarians Act, 2005, all front-line University employees are required to undertake training in communicating with persons with disabilities. This requirement applies to Graduate Assistants (GAs) as well:

All students receiving a GA contract must complete:

- [Accessibility Customer Service Training](#)
- [AODA and Human Rights Code Training](#)



How to complete the E-learning training:

Students can complete the training on their own. Be sure to read ALL of the instructions on the log in page as well as the instructions upon clicking on the word EXIT at the end of each of the modules. After answering a short review quiz, a certificate of completion can be saved. The E-learning can be taken in stages or at one sitting—with minimal interruption, the self-paced E-Learning requires an average of ninety minutes to complete. If you require assistance with completing the E-learning, please contact the [Office of Human Rights, Conflict Resolution and Mediation](#). A certificate of completion will be sent to your email.

GRADUATE STUDENT COMMITTEE REPRESENTATION

HK Equity, Diversity and Inclusion Committee

1 Grad Representative

Meets at the call of the Chair. Mission is to facilitate a productive environment for all faculty, staff members and students in the Faculty. Any concerns with gender, ethnic, racial or physical biases are dealt with by this committee.

Kinesiology Council

1 Grad Representative

Meets monthly on average or at call of the Chair. Deals with all policy matters for Department of Kinesiology including curriculum, personnel matters, and future directions.

Human Kinetics Society

1 Grad Representative

Meets weekly. HK Society representatives organize most of the social events held in our department from assorted sporting tournaments, fundraisers, KIN games, HK Semi-Formal and much, much more. As the grad student representative on this committee, it will be your responsibility to get this information out to your fellow students.

Kinesiology Representative on Graduate Student Society

1 Grad Representative

Meets once a month and this is a paid position. Graduate Students in each department elect one voting departmental representative to the Council. An election is held in early September. The GSS is the official representative body of all graduate students at the University of Windsor. Elected representatives from the GSS represent graduate students at different levels of the University, including the Board of Governors, the Senate, the Graduate Administrative Services Facilitator Council, and on many of the committees of the aforementioned bodies.

Personnel Committee

1 Grad Representative

Meets at the call of the Chair to discuss all personnel matters.

The Graduate Secretary will circulate a Qualtrics Survey for nominations.

PROFESSIONAL DEVELOPMENT OPPORTUNITIES

The Faculty of Graduate Studies and the Office of Career Development and Experiential Learning have partnered to bring you this graduate student professional development initiative. This series of resources will help you find success with your graduate degree and help you to propel your career forward.

Why is graduate student professional development important?

Many graduate degree holders have rewarding careers in a wide variety of fields, including academia, industry, government, and non-profit. They tend to have higher earnings than average and positive employment outcomes. In 2011, Canadian master's degree and PhD holders had labour force participation rates of 86.3% and 89.3%, respectively; employment rates of 81.9% and 85.6%, respectively; and unemployment rates of 5% and 4.1%, respectively. That's really good!

Graduate degree holders, however, may face difficult initial career transitions upon the completion of their degrees. Some lack an awareness of the various careers that they can explore, lack employability skills that allow them to effectively sell themselves to employers, and lack professional networks that can aid them in their career development and employment outcomes. Don't worry, though, participating in professional development opportunities can help you to prepare for these labour market realities and help you to find success!

Propel has tips for preparing for both academic and industry careers so that you can plan for success, no matter what path you follow.



MENTAL HEALTH INITIATIVES AND OPPORTUNITIES

Student Health, Counselling and Wellness

Here you can find everything you need to live well on campus and access the resources available to you to support you in maintaining your wellbeing, mental health and balance during your university career, and to set you up for success in life. Access wellness via these Resources, Self Help Tools, Events, and more.

[Student Health, Counselling and Wellness \(uwindsor.ca\)](http://uwindsor.ca/wellness)



VOLUNTEER OPPORTUNITIES

[Ignite](#)

Ignite is the University of Windsor's Work Study program that funds part-time jobs on campus for students. Positions offer an opportunity for both financial benefits and skills development.



GRADUATE RESOURCES

Course Syllabus By-Laws and Policies

- [Course Syllabus By-Laws and Policies](#)

Faculty of Graduate Studies Student Supervisor Guidance Manual

- [Managing Mutual Expectations document](#)

MSc (K&HS), MSML & PhD Forms

General Forms

- [Time Limit Extension](#)
- [Leave of Absence](#)
- [Ontario Visiting Graduate Student Application \(OVS\)](#)
- [Conference Travel Award](#)
- [Annual Report](#)
- [Course Add Form - Special Circumstances Request](#)
- [Course Substitution Request](#)
- [Request for Consideration of Health, Bereavement, or Extenuating Circumstances Form \(graduate courses only\)](#)
- [Non-Degree Study Application Form](#)

Thesis Forms [(MSc(KHS), MSML and PhD]

- [All forms](#) (includes format checklists, committee forms, guidelines for oral exams, timeline trackers, format templates)

MSc(KHS) & MSML Internship Forms

- [Application for Graduate Internship](#)
- [Internship Agreement Form](#)
- [Internship Learning Objectives](#)
- [Mid-Term Performance](#)
- [Final Performance](#)
- [Evaluation of Agency](#)
- [Evaluation of Agency Supervisor](#)
- [MSc\(K&HS\) Internship Template](#)
- [REC – MSc\(K&HS\) Internship](#)

MSc(K&HS) & MSML Course Forms

- [KINE 8100 - Directed Study Form](#)

Doctoral Students Forms

- [Independent Study Forms \(KINE 9920\) Syllabus – Outline](#)
- [Comprehensive Exam Booklet](#)
- [Doctoral Community Internship Package](#)

Graduate Assistants

- [GATAcademy](#)
- [GA Job Postings](#)

Defenses and presentations: MSc(KHS), MSML & PhD

- [Upcoming defences and presentations](#)

Scholarships - Deadlines

- [Tri-Council - Doctoral and Masters \(NSERC, SSHRC, CIHR\)](#)
- [OGS \(Ontario Graduate Scholarship\)](#)
- [QEII GSST \(Graduate Scholarships in Science and Technology\)](#)

SOCIAL MEDIA



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QUESTIONS?

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