



University of Windsor

**BHK HANDBOOK
2018-2019**

DEPARTMENT OF KINESIOLOGY
FACULTY OF HUMAN KINETICS
UNIVERSITY OF WINDSOR

Department of Kinesiology

MISSION

It is the mission of the Department of Kinesiology to continually foster the development of a scholarly culture, founded upon teaching, research and community service in the area of human physical activity, that supports the attainment of the full potential of its students, faculty and staff.



[@UWindsorKIN](https://twitter.com/UWindsorKIN)



[UWindsorHK](https://www.facebook.com/UWindsorHK)



[uwindsorkinesiology](https://www.instagram.com/uwindsorkinesiology)

STATEMENT ON ACADEMIC HONESTY

The Department of Kinesiology subscribes to the strictest interpretation of academic integrity. Faculty members and students bear joint responsibility in assuring that cheating on any examination and assignments is not tolerated. Likewise, plagiarism is considered a serious academic offense and will be handled as such. Breaches of academic integrity will be handled under the disciplinary proceedings as outlined in Senate Bylaw 31.

* [Passed Senate May 2017](#)

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University of Windsor

Faculty of Human Kinetics

DEAN

Welcome to the Faculty of Human Kinetics. You are about to embark on a 4-year adventure that will have a significant impact on your personal future. It is our goal in the Faculty to produce Kinesiology graduates who are amongst the very best in Canada. We are fully confident that you have the ability to achieve this. You will be taught by professors who are at the cutting edge of knowledge in their fields and who are also fantastic teachers. We take pride in fostering a challenging and supportive environment that is enjoyable for students, faculty and staff. I encourage you to make the most of your experience at the University of Windsor by extending your university experience beyond the classroom to both campus and community activities. You will meet lifelong friends, during the course of your degree. Work hard and have fun!



Michael Khan, Ph.D.
Dean
Faculty of Human Kinetics

DEPARTMENT HEAD



It is my sincere pleasure to welcome you to the Department of Kinesiology at the University of Windsor. You have chosen well for many reasons! First, the faculty members in Kinesiology are known to be outstanding teachers and researchers, each dedicated to giving you an unsurpassed learning experience. We also boast the best staff who create an enriching and supportive environment conducive to your career and personal development. Third, we accept top students who are focused on learning within a challenging and collegial atmosphere and experiencing all of the diversity that university life has to offer. At all levels, the Kinesiology family is made up of extremely approachable and enthusiastic people dedicated to creating a welcoming and safe learning environment for you. This truly sets us apart from all other Kinesiology programs in the country. You have grown up in a rapidly changing world, which will help you adjust to university life, both inside and external to the classroom. Get involved and take advantage of the many opportunities that present themselves along the way. Your success at university starts with being informed. This handbook will serve you very well in this regard, so read it carefully and keep it close by. Also, be proactive by engaging the many knowledgeable and approachable faculty, staff, and students available to you within the department. Our doors are open and we have a lot to offer!

I look forward to getting to know you all this fall. Work hard and have fun!

David Andrews

HK SOCIETY PRESIDENT

Welcome Class of 2022 and congratulations on being selected to study at what I believe to be the best Kinesiology program in Canada. Over the next four years expect to make lifelong friends, learn and be mentored by many of the best minds in Kinesiology and become part of what I know to be the most enthusiastic, passionate and close-knit student body at any post-secondary establishment, best known by both students and faculty as the “HK Family”.

Every member of the Human Kinetics Society (HKS) works toward maintaining an outstanding student atmosphere so each incoming student may have the best student experience possible. HKS routinely organizes student events throughout the year and every member is a great source of information related to student life, academics, athletics, recreation and campus resources should you need any assistance. The members of HKS are here to help you transition smoothly into university life and specifically into the HK program. While academic success is our main priority as students, we strongly believe you must prioritize mental and physical health, the social aspect of university and your own unique interests outside of the classroom. Our goal is to always lead a well-balanced life while at school and to take advantage of all the amazing opportunities that university offers to you as a student.

Human Kinetics Society has specific roles that are filled by some of your classmates but remember that every student in the HK faculty is part of HKS. I encourage all of you to get involved and take on an active role outside of the classroom. Whether your interests lead you to being involved with kinesiology research in our state of the art facilities, studying abroad in a foreign country or volunteering in the local community, the possibilities are limitless.

Please do not hesitate to contact myself or any of the HKS members in person or via email/social media if you have any questions. We are here to help assist you in finding your place in HK and at the University of Windsor. If you are interested in becoming more involved in HKS or would like to find out more about it, feel free to contact us as well!

Once again, I would like to congratulate you on beginning a new and exciting chapter of your life. The next four years are going to be an incredible journey that will go by faster than you could think possible. I urge you to challenge yourself and get outside of your comfort zone as that is where you will truly find the most rewarding experiences. Enjoy your time learning and growing as students and people. Go Lancers!

Sincerely,

Alexa Govette





Kin-One First Year Experience Program



All first year Kinesiology students are automatically enrolled as a student in the Kin-

One Program. The Kin-One is a First Year Experience program and designed to help you get comfortable on campus, connect with other students, and start to think of Kinesiology as home away from home. It is a program that is specific to our first year Kinesiology students. We assist you by providing a network of peer support even before you are sitting in your first university class!

You will be randomly assigned to a group of other first year Kinesiology students and will be led by a Kin-One Leader. Your Kin-One Leader is an upper year Kinesiology student, who has made it through university successfully, and is there to provide support, advice, and basically "show you the ropes" for success in Kinesiology. Your Kin-One Leader will communicate with you on a regular basis throughout your first year. This communication may be through email, phone, in class, or even grabbing a coffee on campus. They are there to ensure that you are adapting to university life, succeeding in classes, and having fun in the Kinesiology Family.

Along with regular communication with your Kin-One Leader and group, you will also have access to the Kin-One website (www.uwindsor.ca/kinone) and participate in Kin-One Skills Workshops throughout the year. These workshops will be in areas of: time management, taking notes in class, how to read your material effectively, study tips, exam preparation, preparing for multiple choice exams, writing skills and career seminars etc.

As your Undergraduate Coordinator, I will also provide academic advisement throughout your degree. It is important to start off on the right foot during your first term, so I will invite you to meet with me to discuss course selections, possible career paths and goals, and to ensure that you are making a smooth transition from high school.

Take a look around. Get involved.
Ask questions.
And have a great first year!

Tiffany L. Martindale, B.Ed., M.H.K.
Undergraduate Coordinator



**University
of Windsor**

Faculty of Human Kinetics

Distinguished History

In the spring of 1965 the following excerpt appeared in a brochure published by the University of Windsor:

The University of Windsor takes pleasure in announcing the
introduction of courses leading to

**BACHELOR OF
PHYSICAL AND HEALTH EDUCATION
and of
BACHELOR OF PHYSICAL EDUCATION**

beginning in September 1965.

Courses in Arts and Physical and Health Education:

Beginning in September, 1965, the following four-year program will be introduced leading to the Bachelor of Arts degree with option in Physical Education at the end of three years and the Bachelor of Physical and Health Education on the completion of the fourth year. In 1965-66 the first year only will be available, with additional years being successively added.

Much has happened in the last 40 years as evidenced by the modern career-oriented curriculum taken by Kinesiology students in this Faculty. The name change in 1974 to Human Kinetics was a pivotal point in the history of this Faculty and was certainly a sign of what was to transpire over the next three decades.

While much has changed, certain factors have remained the same providing the solid undergirding for one of the top programs in Canada. Faculty expertise, first-class facilities, research opportunities and commitments to program excellence and innovation have established a solid reputation for Kinesiology at the ***University of Windsor***.

During the four-year program, you will be exposed to a stimulating array of courses from both biological science and social science orientations. Graduates are prepared for challenging employment opportunities in such diverse areas as sports and recreation, education, health and rehabilitative care, community programming, and business and industry.

Kinesiology emphasizes an understanding of human physical activity in its broadest sense. Classroom lectures combined with laboratory experiences result in a dynamic program-multidisciplinary in both content and career potential. It may also provide the background for entry into professional programs such as education, chiropractic, sport therapy, physiotherapy, athletic training, and medicine, and for graduate-level studies in Kinesiology.

Over 4500 students have graduated with undergraduate degrees since the first class entered in 1965. Most are prominent members of society in a variety of career fields.

Important Academic Dates 2018-2019

SEP 4TH, 2018	NURSING 3RD & 4TH YEAR (63-372, 63-472 AND 63-476 CLINICAL ORIENTATIONS)
SEP 4TH, 2018	ALL CLASSES BEGIN IN LAW
SEP 5TH, 2018	NURSING 2ND YEAR (63-272 CLINICAL ORIENTATION)
SEP 6TH, 2018	FIRST DAY OF CLASSES, EXCLUDING LAW AND CONSECUTIVE EDUCATION
SEP 6TH, 2018	NURSING 1ST YEAR (63-172 CLINICAL ORIENTATION)
SEP 17TH, 2018	LAST DAY TO DROP FALL CLASSES IN LAW
SEP 19TH, 2018	LAST DAY FOR LATE REGISTRATION AND CHANGE OF COURSES (ADD/DROP), DAY AND EVENING, EXCEPT JD LAW. LAST DAY FOR FULL REFUND.
SEP 20TH, 2018	LAST DAY FOR THE FINAL ORAL DEFENSE OF DISSERTATIONS, THESES AND MAJOR PAPERS FOR FALL 2018 CONVOCATION
SEP 20TH, 2018	LAST DAY TO SUBMIT FOR FORMAT CHECKING DISSERTATIONS, THESES AND MAJOR PAPERS TO THE GRADUATE STUDIES OFFICE FOR STUDENTS WHO ARE PLANNING TO MEET PHASE I DEADLINE FOR FALL TERM 2018
SEP 27TH, 2018	LAST DAY TO DEPOSIT DISSERTATIONS, THESES AND MAJOR PAPERS IN THE OFFICE OF GRADUATE STUDIES (AFTER BEING CHECK THERE FOR FORMAT) FOR FALL 2018 CONVOCATION
SEP 27TH, 2018	LAST DAY FOR COMPLETION OF ALL REQUIREMENTS FOR GRADUATE DEGREES UNDER PHASE I DEADLINE (100% TUITION) OF THE TUITION FEE REFUND POLICY FOR FALL TERM 2018
OCT 3RD, 2018	LAST DAY FOR REVERSAL OF INCIDENTAL FEES FOR COURSE WITHDRAWAL.
OCT 6TH, 2018	READING WEEK (OCT 6-14), EXCEPT EDUCATION AND JD LAW
OCT 7TH, 2018	READING WEEK (OCT 6-14), EXCEPT EDUCATION AND JD LAW
OCT 8TH, 2018	THANKSGIVING DAY - UNIVERSITY CLOSED
OCT 8TH, 2018	READING WEEK (OCT 6-14), EXCEPT EDUCATION AND JD LAW
OCT 9TH, 2018	READING WEEK (OCT 6-14), EXCEPT EDUCATION AND JD LAW
OCT 10TH, 2018	READING WEEK (OCT 6-14), EXCEPT EDUCATION AND JD LAW
OCT 11TH, 2018	READING WEEK (OCT 6-14), EXCEPT EDUCATION AND JD LAW
OCT 12TH, 2018	READING WEEK (OCT 6-14), EXCEPT EDUCATION AND JD LAW
OCT 12TH, 2018	READING WEEK (OCT 6-14), EXCEPT EDUCATION AND JD LAW
OCT 13TH, 2018	FALL CONVOCATION
OCT 13TH, 2018	READING WEEK (OCT 6-14), EXCEPT EDUCATION AND JD LAW
OCT 14TH, 2018	READING WEEK (OCT 6-14), EXCEPT EDUCATION AND JD LAW
OCT 15TH, 2018	LAST DAY TO SUBMIT FOR FORMAT CHECKING DISSERTATIONS, THESES AND MAJOR PAPERS TO THE GRADUATE STUDIES OFFICE FOR STUDENTS WHO ARE PLANNING TO MEET THE PHASE II DEADLINE (50% TUITION) OF THE TUITION FEE REFUND POLICY FOR FALL TERM 2018
OCT 18TH, 2018	LAST DAY FOR COMPLETION OF ALL REQUIREMENTS FOR GRADUATE DEGREES UNDER PHASE II (50% TUITION) OF THE TUITION FEE REFUND POLICY FOR FALL TERM 2018
NOV 14TH, 2018	LAST DAY TO VOLUNTARILY WITHDRAW FROM FALL TERM COURSES. LAST DAY FOR PARTIAL TUITION REFUND.
NOV 29TH, 2018	LAST DAY TO SEND A DOCTORAL DISSERTATION TO THE EXTERNAL EXAMINER FOR A JANUARY 2019 DEFENSE.
DEC 5TH, 2018	LAST DAY OF CLASSES, EXCLUDING JD LAW AND EDUCATION
DEC 8TH, 2018	FINAL EXAMINATIONS (EXCLUDING EDUCATION AND JD LAW) (DEC 8-19)
DEC 10TH, 2018	FINAL EXAMINATIONS (EXCLUDING EDUCATION AND JD LAW) (DEC 8-19)
DEC 11TH, 2018	FINAL EXAMINATIONS (EXCLUDING EDUCATION AND JD LAW) (DEC 8-19)
DEC 12TH, 2018	FINAL EXAMINATIONS (EXCLUDING EDUCATION AND JD LAW) (DEC 8-19)
DEC 13TH, 2018	FINAL EXAMINATIONS (EXCLUDING EDUCATION AND JD LAW) (DEC 8-19)
DEC 14TH, 2018	FINAL EXAMINATIONS (EXCLUDING EDUCATION AND JD LAW) (DEC 8-19)
DEC 15TH, 2018	FINAL EXAMINATIONS (EXCLUDING EDUCATION AND JD LAW) (DEC 8-19)
DEC 17TH, 2018	FINAL EXAMINATIONS (EXCLUDING EDUCATION AND JD LAW) (DEC 8-19)
DEC 18TH, 2018	FINAL EXAMINATIONS (EXCLUDING EDUCATION AND JD LAW) (DEC 8-19)

DEC 19TH, 2018	FINAL EXAMINATIONS (EXCLUDING EDUCATION AND JD LAW) (DEC 8-19)
DEC 20TH, 2018	ALTERNATE FINAL EXAMINATIONS DAY
DEC 22ND, 2018	UNIVERSITY OFFICES CLOSED FOR DECEMBER HOLIDAY RECESS (DEC 22 - JAN 1)
DEC 23RD, 2018	UNIVERSITY OFFICES CLOSED FOR DECEMBER HOLIDAY RECESS (DEC 22 - JAN 1)
DEC 24TH, 2018	UNIVERSITY OFFICES CLOSED FOR DECEMBER HOLIDAY RECESS (DEC 22 - JAN 1)
DEC 25TH, 2018	UNIVERSITY OFFICES CLOSED FOR DECEMBER HOLIDAY RECESS (DEC 22 - JAN 1)
DEC 26TH, 2018	UNIVERSITY OFFICES CLOSED FOR DECEMBER HOLIDAY RECESS (DEC 22 - JAN 1)
DEC 27TH, 2018	UNIVERSITY OFFICES CLOSED FOR DECEMBER HOLIDAY RECESS (DEC 22 - JAN 1)
DEC 28TH, 2018	UNIVERSITY OFFICES CLOSED FOR DECEMBER HOLIDAY RECESS (DEC 22 - JAN 1)
DEC 29TH, 2018	UNIVERSITY OFFICES CLOSED FOR DECEMBER HOLIDAY RECESS (DEC 22 - JAN 1)
DEC 30TH, 2018	UNIVERSITY OFFICES CLOSED FOR DECEMBER HOLIDAY RECESS (DEC 22 - JAN 1)
DEC 31ST, 2018	UNIVERSITY OFFICES CLOSED FOR DECEMBER HOLIDAY RECESS (DEC 22 - JAN 1)
JAN 1ST, 2019	UNIVERSITY OFFICES CLOSED FOR DECEMBER HOLIDAY RECESS (DEC 22 - JAN 1)
JAN 3RD, 2019	ALL CLASSES BEGIN, DAY AND EVENING (EXCEPT JD LAW AND EDUCATION)
JAN 14TH, 2019	THE EARLIEST DATE A PhD DEFENSE CAN BE SCHEDULED IN 2019
JAN 16TH, 2019	LAST DAY FOR LATE REGISTRATION AND CHANGE OF COURSES, DAY AND EVENING, EXCEPT JD LAW. LAST DAY FOR FULL TUITION REFUND.
JAN 18TH, 2019	LAST DAY TO ADD/DROP WINTER CLASSES IN LAW
JAN 21ST, 2019	LAST DAY TO SUBMIT FOR FORMAT CHECKING DISSERTATIONS, THESES AND MAJOR PAPERS TO THE GRADUATE STUDIES OFFICE FOR STUDENTS WHO ARE PLANNING TO MEET THE PHASE I DEADLINE (100% TUITION) OF THE TUITION FEE REFUND POLICY FOR WINTER TERM 2019.
JAN 28TH, 2019	LAST DAY FOR COMPLETION OF ALL REQUIREMENTS FOR GRADUATE DEGREES UNDER PHASE I DEADLINE (100% TUITION) OF THE TUITION FEE REFUND POLICY FOR WINTER TERM 2019.
JAN 30TH, 2019	LAST DAY FOR REVERSAL OF INCIDENTAL FEES FOR COURSE WITHDRAWAL.
FEB 11TH, 2019	LAST DAY TO SUBMIT FOR FORMAT CHECKING DISSERTATIONS, THESES AND MAJOR PAPERS TO THE GRADUATE STUDIES OFFICE FOR STUDENTS WHO ARE PLANNING TO MEET THE PHASE II DEADLINE (50% TUITION) OF THE TUITION FEE REFUND POLICY FOR WINTER TERM 2019
FEB 15TH, 2019	LAST DAY FOR COMPLETION OF ALL REQUIREMENTS FOR GRADUATE DEGREES UNDER PHASE II (50% TUITION) OF THE TUITION FEE REFUND POLICY FOR WINTER TERM 2019.
FEB 16TH, 2019	READING WEEK FOR ALL FACULTIES EXCEPT CONSECUTIVE BACHELOR OF EDUCATION (FEB 16-24). FIELD WORK CONTINUES FOR SOCIAL WORK.
FEB 17TH, 2019	READING WEEK FOR ALL FACULTIES EXCEPT CONSECUTIVE BACHELOR OF EDUCATION (FEB 16-24). FIELD WORK CONTINUES FOR SOCIAL WORK.
FEB 18TH, 2019	FAMILY DAY HOLIDAY - UNIVERSITY CLOSED
FEB 18TH, 2019	READING WEEK FOR ALL FACULTIES EXCEPT CONSECUTIVE BACHELOR OF EDUCATION (FEB 16-24). FIELD WORK CONTINUES FOR SOCIAL WORK.
FEB 19TH, 2019	READING WEEK FOR ALL FACULTIES EXCEPT CONSECUTIVE BACHELOR OF EDUCATION (FEB 16-24). FIELD WORK CONTINUES FOR SOCIAL WORK.
FEB 20TH, 2019	READING WEEK FOR ALL FACULTIES EXCEPT CONSECUTIVE BACHELOR OF EDUCATION (FEB 16-24). FIELD WORK CONTINUES FOR SOCIAL WORK.
FEB 21ST, 2019	READING WEEK FOR ALL FACULTIES EXCEPT CONSECUTIVE BACHELOR OF EDUCATION (FEB 16-24). FIELD WORK CONTINUES FOR SOCIAL WORK.
FEB 22ND, 2019	UNIVERSITY OFFICES CLOSED, EXCEPT EDUCATION
FEB 22ND, 2019	READING WEEK FOR ALL FACULTIES EXCEPT CONSECUTIVE BACHELOR OF EDUCATION (FEB 16-24). FIELD WORK CONTINUES FOR SOCIAL WORK.
FEB 23RD, 2019	READING WEEK FOR ALL FACULTIES EXCEPT CONSECUTIVE BACHELOR OF EDUCATION (FEB 16-24). FIELD WORK CONTINUES FOR SOCIAL WORK.
FEB 24TH, 2019	READING WEEK FOR ALL FACULTIES EXCEPT CONSECUTIVE BACHELOR OF EDUCATION (FEB 16-24). FIELD WORK CONTINUES FOR SOCIAL WORK.
MAR 13TH, 2019	LAST DAY TO VOLUNTARILY WITHDRAW FROM WINTER TERM COURSES. AFTER THIS DATE STUDENTS REMAIN REGISTERED IN COURSES AND RECEIVE FINAL GRADES AS APPROPRIATE. LAST DAY FOR PARTIAL TUITION REFUND.
APR 3RD, 2019	LAST DAY OF CLASSES, EXCEPT JD LAW AND EDUCATION
APR 6TH, 2019	WINTER TERM FINAL EXAMINATIONS (APRIL 6-17), EXCEPT CONSECUTIVE BACHELOR OF EDUCATION AND JD LAW
APR 8TH, 2019	WINTER TERM FINAL EXAMINATIONS (APRIL 6-17), EXCEPT CONSECUTIVE BACHELOR OF

	EDUCATION AND JD LAW
APR 9TH, 2019	WINTER TERM FINAL EXAMINATIONS (APRIL 6-17), EXCEPT CONSECUTIVE BACHELOR OF EDUCATION AND JD LAW
APR 10TH, 2019	WINTER TERM FINAL EXAMINATIONS (APRIL 6-17), EXCEPT CONSECUTIVE BACHELOR OF EDUCATION AND JD LAW
APR 11TH, 2019	WINTER TERM FINAL EXAMINATIONS (APRIL 6-17), EXCEPT CONSECUTIVE BACHELOR OF EDUCATION AND JD LAW
APR 12TH, 2019	WINTER TERM FINAL EXAMINATIONS (APRIL 6-17), EXCEPT CONSECUTIVE BACHELOR OF EDUCATION AND JD LAW
APR 13TH, 2019	WINTER TERM FINAL EXAMINATIONS (APRIL 6-17), EXCEPT CONSECUTIVE BACHELOR OF EDUCATION AND JD LAW
APR 15TH, 2019	WINTER TERM FINAL EXAMINATIONS (APRIL 6-17), EXCEPT CONSECUTIVE BACHELOR OF EDUCATION AND JD LAW
APR 16TH, 2019	WINTER TERM FINAL EXAMINATIONS (APRIL 6-17), EXCEPT CONSECUTIVE BACHELOR OF EDUCATION AND JD LAW
APR 17TH, 2019	WINTER TERM FINAL EXAMINATIONS (APRIL 6-17), EXCEPT CONSECUTIVE BACHELOR OF EDUCATION AND JD LAW
APR 18TH, 2019	ALTERNATE FINAL EXAMINATIONS DAY
APR 19TH, 2019	GOOD FRIDAY - UNIVERSITY CLOSED
MAY 6TH, 2019	INTERSESSION, 12-WEEK SESSION AND SUMMER CO-OP TERMS BEGIN
MAY 20TH, 2019	VICTORIA DAY (STATUTORY HOLIDAY). NO CLASSES.
MAY 27TH, 2019	SPRING CONVOCATION 2019 (MAY 27 - 31)
MAY 28TH, 2019	SPRING CONVOCATION 2019 (MAY 27 - 31)
MAY 29TH, 2019	SPRING CONVOCATION 2019 (MAY 27 - 31)
MAY 30TH, 2019	SPRING CONVOCATION 2019 (MAY 27 - 31)
MAY 31ST, 2019	SPRING CONVOCATION 2019 (MAY 27 - 31)
JUN 1ST, 2019	SPRING CONVOCATION 2019 (MAY 27 - 31)
JUN 15TH, 2019	READING WEEK FOR 12-WEEK COURSES (JUNE 15-23)
JUN 16TH, 2019	READING WEEK FOR 12-WEEK COURSES (JUNE 15-23)
JUN 17TH, 2019	READING WEEK FOR 12-WEEK COURSES (JUNE 15-23)
JUN 17TH, 2019	INTERSESSION CLASSES END
JUN 18TH, 2019	READING WEEK FOR 12-WEEK COURSES (JUNE 15-23)
JUN 19TH, 2019	READING WEEK FOR 12-WEEK COURSES (JUNE 15-23)
JUN 20TH, 2019	READING WEEK FOR 12-WEEK COURSES (JUNE 15-23)
JUN 20TH, 2019	INTERSESSION EXAMINATIONS (JUNE 20-22)
JUN 21ST, 2019	READING WEEK FOR 12-WEEK COURSES (JUNE 15-23)
JUN 21ST, 2019	INTERSESSION EXAMINATIONS (JUNE 20-22)
JUN 22ND, 2019	READING WEEK FOR 12-WEEK COURSES (JUNE 15-23)
JUN 22ND, 2019	INTERSESSION EXAMINATIONS (JUNE 20-22)
JUN 23RD, 2019	READING WEEK FOR 12-WEEK COURSES (JUNE 15-23)
JUN 24TH, 2019	SUMMER SESSION CLASSES BEGIN AND 12 WEEK COURSES RESUME
JUL 1ST, 2019	CANADA DAY (STATUTORY HOLIDAY). UNIVERSITY CLOSED.
AUG 2ND, 2019	LAST REGULAR DAY FOR SUMMER AND 12-WEEK COURSES - MAKE UP CLASSES AUG 6 & 7
AUG 5TH, 2019	CIVIC HOLIDAY (STATUTORY HOLIDAY). NO CLASSES
AUG 6TH, 2019	MAKE UP DATE FOR MONDAY, JULY 1 CLASSES
AUG 7TH, 2019	MAKE UP DATE FOR MONDAY, MAY 20 CLASSES FOR 12-WEEK COURSES
AUG 10TH, 2019	12-WEEK AND SUMMER SESSION COURSE EXAMINATIONS (AUG 10-19)
AUG 12TH, 2019	12-WEEK AND SUMMER SESSION COURSE EXAMINATIONS (AUG 10-19)
AUG 13TH, 2019	12-WEEK AND SUMMER SESSION COURSE EXAMINATIONS (AUG 10-19)
AUG 14TH, 2019	12-WEEK AND SUMMER SESSION COURSE EXAMINATIONS (AUG 10-19)
AUG 15TH, 2019	12-WEEK AND SUMMER SESSION COURSE EXAMINATIONS (AUG 10-19)
AUG 16TH, 2019	12-WEEK AND SUMMER SESSION COURSE EXAMINATIONS (AUG 10-19)
AUG 17TH, 2019	12-WEEK AND SUMMER SESSION COURSE EXAMINATIONS (AUG 10-19)
AUG 19TH, 2019	12-WEEK AND SUMMER SESSION COURSE EXAMINATIONS (AUG 10-19)
SEP 2ND, 2019	LABOUR DAY - UNIVERSITY CLOSED
OCT 14TH, 2019	THANKSGIVING DAY - UNIVERSITY CLOSED

An updated version of the Academic important dates Calendar can be found online at:
<http://www.uwindsor.ca/registrar/events-listing>

Selecting Courses

FACULTY/SCHOOL:	All courses are prefixed by a two-digit Faculty number as follows: 01 Arts and Social Sciences (Arts) 02 Arts and Social Sciences (Social Sciences) 03 Science 04 Business Administration 05 Education 06 Engineering 07 Human Kinetics 08 Law 11 Nursing 14 Inter Faculty			
SUBJECT AREA:	Each subject area has a further two-digit code number. (95 is Kinesiology)			
COURSE:	Consult the following website for course descriptions: www.uwindsor.ca/calendars			
SECTION:	Indicate the specific section in which you are registering. Sections 51-89 normally are reserved for laboratory sections associated with a particular lecture. In some cases, students <i>MUST ALSO REGISTER FOR A LAB SECTION</i> . Otherwise, labs are arranged by the area or instructor once classes have begun.			
COURSE CREDITS:	0.00 Non-credit activity, such as a lab. 1.50 Term half-course. 3.00 Regular term course. 6.00 Two-term course. The heading, " <i>COVERS 2 TERMS</i> ", appears immediately above each course section offered in this manner. Some regular term (i.e., 3.00 credit) courses also may be offered over two terms. <i>STUDENTS MUST REGISTER FOR A TWO-TERM COURSE IN BOTH THE FALL AND WINTER TERMS.</i>			
ACTIVITY:	Lecture or Lab/Tutorial.			
CLASS DAYS:	M	Monday	F	Friday
	T	Tuesday	S	Saturday
	W	Wednesday	U	Sunday
	R	Thursday		
BLDG/ROOM	Refer to the Building Code (Human Kinetics is HK)			
EXAM SLOT:	Refer to the Exam Slot Code for dates and times. Not all courses have exams scheduled by the Registrar's Office. Full details regarding evaluation procedures—including any exams <i>NOT</i> scheduled by the Registrar's Office—is provided to students by the instructor in the first two weeks of classes. When designing your class schedule, it is essential that you bear in mind <i>THE FINAL EXAMINATION SCHEDULE</i> as well. You are responsible for both a conflict-free class schedule and conflict-free examination schedule.			

Department of Kinesiology
PROGRAM RECORD FORM

NAME: _____ I.D. # _____

MOVEMENT SCIENCE MAJOR

Core Curriculum Requirements

Year 1 - Semester 1			Year 1 – Semester 2		
1.	95-211	Sport Psychology	1.	95-200	Health and Wellness
2.	95-225	Ethics in Sport & Physical Activity	2.	95-205	Introduction to Exercise Physiology
3.	95-265	Human Anatomy	3.	95-250	Sport Management
4.	95-280	Biomechanics	4.	95-269	Measurement & Evaluation
5.		Non-Kinesiology Option	5.		Non-Kinesiology Option

Year 2

The following courses are required.

1. 95-210 Human Performance
2. 95-224 Introduction to Ergonomics
3. 95-260 Physiology of Fitness
4. 95-270 Research Design

Select 2 of the following:

1. 95-222 Introduction to Leisure
2. 95-230 Sport Sociology
3. 95-240 Sport History
4. 95-285 Growth and Development
5. 95-350 Organizational Behaviour

Select 4 Non-Kinesiology Options

1. Option _____
2. Option _____
3. Option _____
4. Option _____

You cannot take 07-95-103 or 03-55-100

Year 3 and 4

Movement Science Major

1. Select 10 of the following:

- ☐ 95-301 Use and Abuse of Drugs
- ☐ 95-302 Exercise and Fitness Psychology
- ☐ 93-303 Imagery effects on Performance
- ☐ 95-304 Sport Nutrition
- ☐ 95-306 Obesity and Eating Disorders
- ☐ 95-310 Motor Control
- ☐ 95-333 Applied Sport Psychology
- ☐ 95-360 Physiology of Exercise
- ☐ 95-362 Human Factors and Work Performance
- ☐ 95-370 Scientific Basis of Conditioning
- ☐ 95-400 Human Movement and Aging
- ☐ 95-408 Dynamics of Skill Acquisition
- ☐ 95-410 Physical Activity for Special Populations
- ☐ 95-453 Perceptual Motor Development
- ☐ 95-458 The Endocrine System in Sport, Exercise and Health
- ☐ 95-460 Cardiovascular Physiology
- ☐ 95-461 Chronic Disease and Exercise Rehabilitation
- ☐ 95-462 Exercise in Extreme Environments
- ☐ 95-463 Applied Neurophysiology
- ☐ 95-464 The Pathophysiology of Pain
- ☐ 95-465 Ergonomics and Injury Prevention
- ☐ 95-471 Physiological Basis of Sports Therapy
- ☐ 95-475 Individual Studies
- ☐ 95-480 Advanced Biomechanics
- ☐ 95-485 Group Dynamics in Sport
- ☐ 95-490 Special Topics
- ☐ 95-490 Special Topics
- ☐ 95-498 Internship

2. Select 2 of the following:

- ☐ 95-491 Lab course in Biomechanics and Ergonomics
- ☐ 95-492 Lab course in Physiology
- ☐ 95-493 Lab course in Motor Learning and Sport Psychology

3. Select 8 options

At least 6 courses must be from Science, Psychology, Engineering and/or Nursing.
The remaining 2 courses can be from Science, Psychology, Engineering, Nursing or Kinesiology. Two may be 100 level.

- 1. _____
- 2. _____
- 3. _____
- 4. _____
- 5. _____
- 6. _____
- 7. _____
- 8. _____

Department of Kinesiology
PROGRAM RECORD FORM

NAME: _____ I.D. # _____

SPORT MANAGEMENT MAJOR Core Curriculum Requirements

Year 1 - Semester 1			Year 1 – Semester 2		
1.	95-211	Sport Psychology	1.	95-200	Health and Wellness
2.	95-225	Ethics in Sport & Physical Activity	2.	95-205	Introduction to Exercise Physiology
3.	95-265	Human Anatomy	3.	95-250	Sport Management
4.	95-280	Biomechanics	4.	95-269	Measurement & Evaluation
5.		Non-Kinesiology Option	5.		Non-Kinesiology Option

Year 2

The following courses are required

1. 95-230 Sport Sociology
2. 95-240 Sport History
3. 95-270 Research Design
4. 95-350 Organizational Behaviour

Select 2 of the following:

1. 95-210 Human Performance
2. 95-222 Introduction to Leisure
3. 95-224 Introduction to Ergonomics
4. 95-260 Physiology of Fitness
5. 95-285 Growth and Development

Select 4 Non-Kinesiology Options

1. Option _____
2. Option _____
3. Option _____
4. Option _____

You cannot take 07-95-103 or 03-55-100

Year 3 and 4

Sport Management Major

1. Select 12 of the following:

- 95-340 History of the Modern Olympic Movement
- 95-345 Sport Marketing
- 95-351 Strategic Planning of Sports Events
- 95-352 Sport Finance
- 95-355 Socio-economic Aspects of Sport and Leisure
- 95-402 Sport Tourism
- 95-404 Population Health
- 95-405 Gender Issues in Sport
- 95-433 Selected Topics in Sport Leadership
- 95-440 History of Sport in Canada
- 95-450 Human Resources in Sport Management
- 95-451 Sport and the Law
- 95-452 Sport and Government

- 95-455 Global Issues in Sport Management
- 95-456 Sport Communication
- 95-473 Social Construction of Leisure
- 95-475 Individual Studies
- 95-476 Principles of Coaching
- 95-490 Special Topics
- 95-490 Special Topics
- 95-498 Internship

2. Select 8 options

At least 6 courses must be from the Faculty of Arts and Social Science and/or the Faculty of Business.

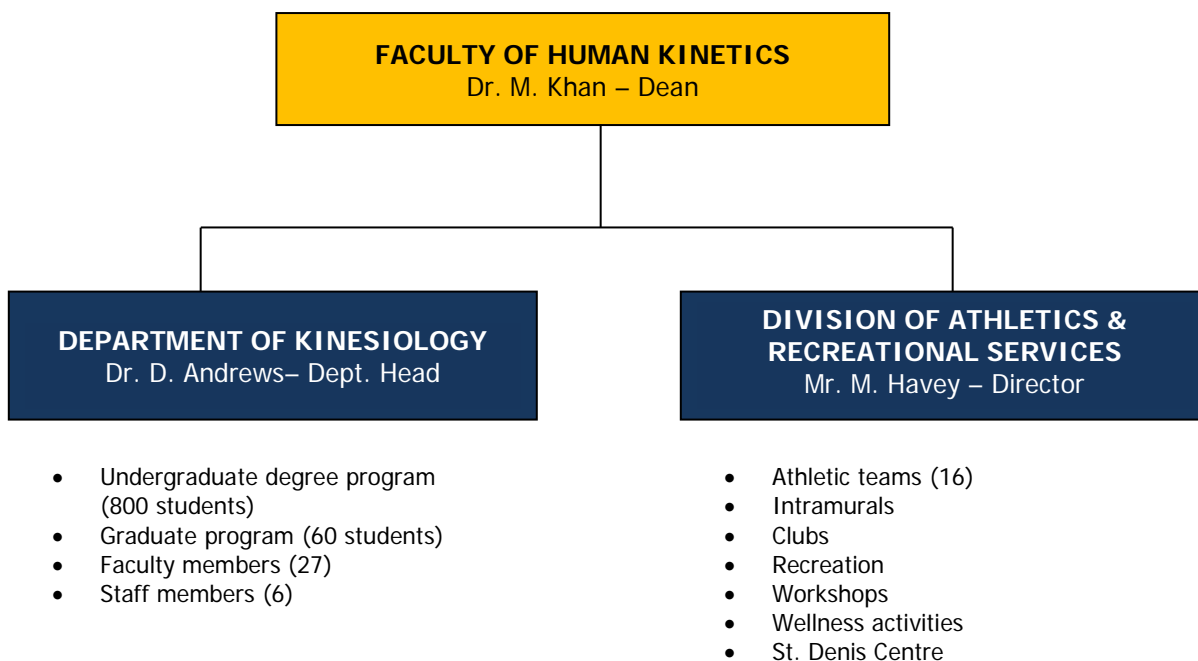
The Remaining 2 courses can be from the Faculty of Arts and Social Science, Faculty of Business and/or Faculty of Human Kinetics - Kinesiology.

Two may be 100 level.

- 1. _____
- 2. _____
- 3. _____
- 4. _____
- 5. _____
- 6. _____
- 7. _____
- 8. _____

Your Chance to Get Involved!

The Department of Kinesiology operates as one of two administrative units within the Faculty of Human Kinetics. It looks something like this:



The governance of the above units is democratic and participative *and* involves student representation. The following Councils and Committees have specific mandates and are comprised of varying combinations of faculty members, staff members and students.

Faculty Council

Meets at least *once* a year or at the call of the Chair. Deals with issues of policy that affect the entire Faculty of Human Kinetics. (4 student representatives—3 undergrad, 1 grad)

Kinesiology Council

Meets monthly on average or at call of the Chair. Deals with all policy matters for Department of Kinesiology including curriculum, personnel matters, and future directions. (4 student representatives—3 undergrad, 1 grad)

Undergrad Committee

Meets, on average, once a month. Deals with course additions, student recruitment, graduation requirements and all matters related to the B.H.K. program. (2 undergrad student representatives)

Graduate Committee

Meets, on average, once a month. Deals with course additions, student recruitment, graduation requirements and all matters related to M.H.K. program. (1 grad student representative)

Personnel Committee

Meets when required. Deals with promotion, tenure, and renewal evaluations of current faculty members AND hiring of new faculty members. (1 undergrad student representative)

Co-op Committee

Meets once every two months. Deals with all matters related to the Co-op program. Committee includes faculty members, staff, students, and Co-op employers. (3 undergrad Co-op students representing Year II, Year III, Year IV)

Awards Committee

Meets when required. Deals with all academic awards, scholarships and nominations for university, provincial and federal awards. (No student representative)

Scholars Night Committee

Meets three times in winter semester prior to Scholars' Night. Responsible for planning and organizing Scholars' Night event to recognize the academic achievements of the Kinesiology department's outstanding students. (No student representative)

Liaison Committee

Meets approximately four times a year at the call of the Chair. Performs public relations functions with elementary/secondary school staff and students. Committee's main purpose is to promote the Faculty of Human Kinetics. (1 undergraduate student representative)

Equity Committee

Meets at the call of the Chair. Mission is to facilitate a productive environment for all faculty, staff members and students in the Faculty. Any concerns with gender, ethnic, racial or physical biases are dealt with by this committee. (1 undergraduate student representative)

SPECIAL NOTES:

- 1 The Division of Athletics and Recreational Services has a number of opportunities for student representation.
- 2 For the above committees the nomination of candidates is handled by the Human Kinetics Society (Undergraduate Student Association). The only exceptions to this policy are the graduate student representatives, who are appointed by the full-time graduate students.



Faculty of Human Kinetics

Equity Committee

Membership: Dean (Ex-officio)
2 representatives from Kinesiology
2 representatives from Athletics and Recreational Services
1 staff member
1 student

General Objective: *To facilitate a productive academic environment for all faculty, students and staff in the Faculty of Human Kinetics, free from gender, age, ethnic, racial, status and physical bias.*

Terms of Reference:

1. To identify inequalities based on sex, age, race, status, ethnicity, physical and learning disabilities within the Faculty, and offer concrete methods for eliminating those inequalities.
2. To assist the decision-making process in the Faculty by contributing to the presence of an informed perspective.
3. To examine and act on the concerns of students, faculty, and/or staff who feel that they are experiencing discrimination.
4. To keep faculty, students and staff informed on current information concerning equity issues in the University.

Contact us:

HKEquity@uwindsor.ca



University of Windsor

Aegrotat Standing

Aegrotat: A final estimated grade given in a course where a student was unable to write the final exam based on *medical or compassionate grounds*.

Normally at least 50% or more of the course work must have been completed to qualify for an aegrotat grade.

A student may apply for an aegrotat grade, although the professor is not required to grant it. The professor may still require the student to write the final exam at a later date or recommend an alternative plan for arriving at a final grade.

APPLICATION PROCEDURES

It is recommended that the student, if possible, first discuss the situation with the professor(s) in the course(s) to determine if an aegrotat grade is possible.

- A. Complete the form, available at
- B. Complete a letter of rationale including:
 - Name
 - Student Number
 - Address, including postal code
 - Phone number
 - Course(s) for which aegrotat is being requested
 - Reasons for requesting aegrotat grade
 - Supporting document attached to letter (such as a doctor's notes)

FINAL STEPS

Bring or mail your letter of rationale and supporting documents to the **Registrar's Office** as soon as possible before the final exam. In unusual circumstances this may have to be completed after the final exam.

ADDITIONAL QUESTIONS?

Call or see Dr. Andrews 253-3000 (ext. 2433) if you are unsure of any of these procedures.

[Grade Appeal Request Form Undergraduate \(for Health, Bereavement, or Extenuating Circumstances\)](#)

OR

Online forms available at: <http://www.uwindsor.ca/kinesiology/492/online-forms>

Grade Appeals

In the event that you feel a final grade for a course was not arrived at in an appropriate manner you do have the right to appeal. Please recognize the difference between not liking your final grade and any irregularities that have occurred in determining that grade. Senate Bylaw 51 covers grade appeals and you should first consult the Bylaw to see if the conditions favor your application.

APPLICATION PROCEDURES

You should then submit the following to the Registrar:

- Letter of explanation with rationale
- Name
- Student number
- Address, including postal code
- Phone number
- Course for which grade is being appealed
- Supporting documents must be attached to the letter

FEE: You must include \$20.00 with your appeal. Please make cheque payable to: University of Windsor.

Complete all relevant sections of the appeal form.

[Grade Appeal Request Form \(for Incorrect Evaluation or Procedural Irregularity\)](#)

From available at:

http://www.uwindsor.ca/registrar/sites/uwindsor.ca/registrar/files/grade-appeal-incorrect-eval-proced-june-2013_fillable.pdf

Bring or mail your appeal form (which is available through the Registrar's Web Site) and your letter of rationale, along with supporting documents and \$20, to the **Registrar's Office**.

An appeal request must be received in the Registrar's Office no more than **3 weeks** after the final mark has been released by the Registrar.

WHAT HAPPENS NEXT?

All of your materials are sent to the Department Head in Kinesiology. The Department Head then asks the original instructor and a second instructor familiar with the course content to review the grade. The Head then makes a recommendation to the Dean of Human Kinetics who then forwards the final decision to the Registrar.



A. TO BE COMPLETED BY THE STUDENT:

I, _____, hereby authorize Dr. _____ to provide the following information to the University of Windsor and, if required, to supply additional information to support my request for special academic consideration for medical reasons. My personal information is being collected under the authority of the *University of Windsor Act 1962* and will be used for administrative and academic record-keeping, academic integrity purposes, and the provision of services to students. For questions in connection with the collection of this information, the Department Head of Kinesiology may be contacted at 519-253-3000.

Signature Student No. Date

B. TO BE COMPLETED BY THE PHYSICIAN:

1. I hereby certify that I provided health care services to the above-named student on _____.
(insert date(s) student seen in your office/clinic)
2. The student could not reasonably be expected to complete academic responsibilities for the following reason (if road tears):

3. This is an ☐ acute / ☐ chronic problem for this student.
4. Date(s) during which student claims to have been affected by this problem:

5. Unable to complete academic responsibilities for:

<input type="checkbox"/> 24 hours	<input type="checkbox"/> 7 days
<input type="checkbox"/> 3 days	<input type="checkbox"/> 14 days
<input type="checkbox"/> 5 days	Other (please indicate) _____
6. If the student is permitted to continue in her course of study, is the medical problem likely to recur and affect his/her studies again? ☐ Yes ☐ No
Reason: _____

PHYSICIAN VERIFICATION

Name: (please print) _____ Registration No. _____
Signature: _____ Telephone No. _____
Address: _____
(stamp, business card, or letterhead acceptable)

PLEASE RETAIN COPY FOR THE PATIENT'S CHART. Note: Cost of certificate to be paid by student.

¹ This form has been adapted, with permission, from the University of Windsor Faculty of Law Student Medical Certificate and the University of Western Ontario Student Medical Certificate.

Departmental Statement on Academic Dishonesty

Academic dishonesty is a serious offense because it undermines the trust and honesty between you and your peers, between you and your professors and between you and members of your community. It is also a serious offense because it defrauds those who may eventually depend upon your expertise, knowledge and integrity. The Department of Kinesiology has defined behaviours of academic dishonesty and has in place measures to prevent such behaviours. However, should such behaviours occur, there are major consequences for those who get caught.

Definitions of Academic Dishonesty

Cheating: Intentionally¹ using or attempting to use unauthorized materials, information, or study aids in any academic exercise. For example, a student who a) prepares and/or uses a crib sheet, b) plagiarizes a term paper, a laboratory book or a class project, c) copies answers from another student's examination booklet during the examination, or d) arranges in advance to share answers during an examination is guilty of cheating.

Fabrication: Intentional and unauthorized falsification or invention of any information or citation in an academic exercise. For example, a writer should not reproduce a quotation found in a book review and indicate that quotation was obtained from the book itself. Likewise, it would be academically dishonest to analyze one subject in a laboratory experiment and covertly invent a data base from the single observation.

Facilitating Academic Dishonesty: Intentionally or knowingly helping or attempting to help another to violate any aspect of academic integrity. For example, one who provided term papers or examinations to other students while knowing or having reason to know that such materials would be used in meeting course requirements would be responsible for facilitating academic dishonesty.

Forgery: Altering or imitating another person's signature of handwriting with intent to deceive or defraud. For example, a student who signs a course instructor's name to a Course Change Form has committed a forgery.

Plagiarism: Plagiarism is a serious academic offense because it dishonestly and fraudulently uses someone else's work as one's own. Students are to be evaluated on the basis of their own original work. In the preparation of essays, papers, reports, and any other types of assignments, students must necessarily rely on the work of others. However, it is imperative that the source of any ideas, wording, or data obtained from others be disclosed and properly acknowledged by citations, quotation marks, and bibliographic references in the proper format. Using the work of others without acknowledgment is plagiarism. Plagiarism includes, but is not limited to:

- a) Using a passage or passages of any length from published or unpublished work of others without placing the passage(s) in quotation marks (or using indentation for long quotation(s) and acknowledging their source;
- b) Submitting work as original when that work also has been or is currently being submitted for another course, unless prior permission has been given in writing;
- c) Copying material, for example, from the Internet, or purchasing material and submitting it as one's own;
- d) Submitting work completely or largely identical to that of other students, unless group work and joint submissions are explicitly permitted by the instructor.

In cases of plagiarism, the instructor assigns a grade of "0" (F-) to the work in question, and may assign an F- for the entire course. This will be decided in consultation with the Department Head or designate.

If an instructor determines that plagiarism has occurred, the student shall be informed and the case reported to the Department Head. Disciplinary proceedings may be initiated pursuant to Senate Bylaw 31, which could result in suspension or expulsion from the University in cases of repeated plagiarism. Students will not be allowed to re-write or re-submit work to compensate for grades assigned as a result of plagiarism. Students can appeal a plagiarism grade to the Department Head or designate and/or to the Administrative Dean of Student and Academic Services, and ultimately to a judicial review panel at the University.

Exam Policy

The Policy of the Department of Kinesiology is not to allow make-ups for scheduled tests, midterms, or final exams, nor to assign a grade of Incomplete **without acceptable and verifiable medical** (or equivalent compassionate) **reasons**. Acceptable reasons might include hospital stays, serious illness, family emergencies (like serious accidents or illnesses, death) or similar circumstances. Normally, written documentation stating specific reasons and dates is required. Forms are available from the Main Office in the Human Kinetics Building. Arrangements for make-up exams – if allowed by the instructor – must be made as soon as possible. The instructor establishes the date and format for make-up exams, which will usually differ from the original exam.

¹The question of “intent” is a question of fact. A student who cites long passages from a book without acknowledgement cannot expect to convince the faculty member that the omission was merely Anegligent.@ Also, requiring a showing of intent is not to be confused with excusing the students who claim they were unaware of the rules. Such ignorance is not a valid defence. Not knowing what one has done (e.g., inadvertently omitting a footnote) is to be distinguished from knowingly doing something while ignorant of a rule.

University of Windsor Senate

5.3.1: Student Code of Conduct

MOTION: That the Student Code of Conduct be approved.

Actions to be taken:

If approved, the development and implementation of a Student Code of Conduct information awareness campaign will be undertaken by the Vice-Provost, Student and Registrar in close consultation with the appropriate areas. Rollout of this code will take place within the framework of operationalizing the concept of the learner-centered campus. Issues relating to whether students should sign a form indicating that they have read and understood the Student Code of Conduct will also be considered during this process. The code applies throughout campus and as such everyone is expected to assume some ownership for interacting with students on this subject. It is understood that, in order for a Student Code of Conduct to be effective, campus-wide education of the significance, meaning and scope of the Code is necessary. Students, faculty and parents could be introduced to the Student Code of Conduct through a variety of communication venues including:

- Faculty presentations - Welcome Week;
- President's address - Welcoming Convocation Welcome Week;
- SDS presentations - Welcome Week, Don't Cancel That Class Program;
- workshops and presentations such as Residence life presentations, the New faculty orientation – Academic;
- Integrity Session, and the Student Leadership conference;
- web posting on the Student Development and Support website;
- course syllabuses;
- the prospectus and/or admission packages;
- the SIS;
- articles and news items in View Magazine, CJAM, LANCE, Student Daily News, and Daily News;
- Poster campaign - themed on mutual respect; and
- Giveaways - e.g. bookmarks, post-it note pads.

Implementation of the Student Code of Conduct will begin Fall 2005.

STUDENT CODE OF CONDUCT

1. Principles

The University of Windsor is a community of scholars committed to the motto of: Goodness, Discipline, and Knowledge. As in any community, integrity is the foundation upon which all else is built. Fundamentally, a university is a place where those eager to learn gather to advance knowledge in an open, accepting and friendly manner with a goal to making important contributions to society.

- It is a place where freedom of expression is protected vigorously and uncompromisingly and where civility of expression in word and deed is the code of conduct.
- It is a place where all people are treated fairly without concern to religion, race, colour, national origin, sex, sexual orientation, disability or age.

As such, students are expected to commit to a code of behaviour that stresses respect for the dignity and individuality of all persons, and the rights and property of others. They are expected to practice personal and academic integrity, to take responsibility for their own personal and academic commitments, and to contribute to the University community to gain fair, cooperative and honest inquiry and learning. They are also expected to respect and strive to learn from differences in people, ideas,

and opinions, and refrain from and discourage behaviours which threaten the freedom and respect that every individual deserves.

All students, student groups, and organizations have the responsibility to maintain a high standard of conduct based on these principles. It is important to understand that transgressing the code of behaviour or assisting others in a transgression is equally wrong. Students are expected to be individually responsible for their actions whether acting individually or in a group. All students should know that the Senate Bylaw on Student Affairs (Bylaw 31) addresses this issue and all students should be familiar with the content of this Bylaw.

2. This code applies to:

- (a) conduct that occurs on the premises of the University or its federated and affiliated institutions; and
- (b) conduct that occurs off-campus, when
 - i. the student is conducting University activities;
 - ii. the student is representing, or presenting him/herself as a representative of, the University or a student group/organization;
 - iii. the student's actions or behaviour have, or might reasonably be seen to have, a negative impact on the University or on the rights of a member of the University community to use and enjoy the University's learning and working environments.¹

3. Statement of Academic and non-Academic Rights and Responsibilities

a) Academic Rights and Responsibilities.

All students of the University of Windsor have the right to have their work judged accurately and fairly and have the responsibility to behave in a manner that ensures this. Some examples of behaviours that violate this code follow:

- i. Plagiarism: the act of copying, reproducing or paraphrasing significant portions of someone else's published or unpublished material (from any source, including the internet), and representing these as one's own. Plagiarism applies to all intellectual endeavours: creation and presentation of music, drawings, designs, dance, photography and other artistic and technical works. (Students have the responsibility to learn and use the conventions of documentation as accepted in their area of study and instructors have the responsibility of informing students in writing of any significant individual interpretations of plagiarism.)
- ii. Falsifying, withholding or concocting medical records, compassionate documents, academic documents, research results, references, sources.
- iii. Submitting false, fraudulent or purchased assignments, research or credentials. Taking or releasing the ideas or data of others that were shared with the expectation that they are confidential.
- iv. Impersonating another or permitting someone to impersonate you, either in person or electronically.
- v. Improperly obtaining, through theft, bribery, collusion or other means, access to privileged information, examination papers, or set of questions or distributing restricted material.
- vi. Submitting the same work, research or assignment, or portions of the same course work, research or assignment, for credit on more than one occasion in two or more courses without the prior written permission of the instructors in all the courses involved. Taking

part in unauthorized collaboration with another student which may include submitting the same assignment as another student in the course.

- vii. Altering, destroying, hiding or generally restricting access to academic materials intended for general use.
- viii. Unauthorized removal, destruction, or theft of library and other university resources.
- ix. Interfering with the scholarly activities of another in order to harass or gain unfair academic advantage. This includes falsifying, interfering or tampering with experimental data, with a human or animal subject, with a written or other creation (for example, a painting, sculpture, film), with a chemical used for scientific study or research, or with any other object of study.

b) Non-Academic Rights and Responsibilities.

It is the right of all members of the University community that their person and their property be treated respectfully, free from endangerment or harassment. It is the responsibility of each individual to behave in a manner that ensures this and ensures the protection of societal property. Some examples of behaviours that violate this code follow:

- i. Physically, verbally or sexually assaulting or harassing another person or in any way threatening another person.
- ii. Knowingly creating a situation that endangers or threatens the health, safety or well-being of any person or that threatens to damage or destroy property.
- iii. Misusing one's own or another person's identity, password, identification number, University identification card or any other identification card or assisting another to misuse any identity, password, identification number, University identification card or any other identification card.
- iv. Stealing, destroying or damaging property or stored information such as data files or computer programs the like.
- v. Knowingly possessing stolen property or University supplies or documents without authority. (These may include, but are not limited to, equipment, keys, records, files, computer accounts and instruments of identification.)
- vi. Participating in unauthorized or fraudulent use of University facilities, equipment or services.
- vii. Misusing library resources, as defined in the "Library Behaviour Code" (Bylaw 31) or misusing computer resources, as defined in the "Code of Computer Practice for the University of Windsor Computer Centre user".

More specific examples of academic and non-academic misconduct and the consequences of academic or non-academic misconduct are laid out in Senate Bylaw 31. (<http://athena.uwindsor.ca/senatebylaws>) Law students should also consult the Faculty of Law Policy Statement on Student Discipline.



University of Windsor

Faculty of Human Kinetics

Kinesiology Grading Conversion Scale

Effective Fall 2013			
Senate-amended: May 11, 2012			
Undergraduate		Graduate	
A+	90 – 100 %	A+	90 – 100 %
A	85 – 89.9 %	A	85 – 89.9 %
A-	80 – 84.9 %	A-	80 – 84.9 %
B+	77 – 79.9 %	B+	77 – 79.9 %
B	73 – 76.9 %	B	73 – 76.9 %
B-	70 – 72.9 %	B-	70 – 72.9 %
C+	67 – 69.9 %	C+	67 – 69.9 %
C	63 – 66.9 %	C	63 – 66.9 %
C-	60 – 62.9 %	C-	60 – 62.9 %
D+	57 – 59.9 %		
D	53 – 56.9 %		
D-	50 – 52.9 %		
F	0 – 49.9 %		

Grade Descriptors: In effect from May 1st, 2004 until August 31, 2019

Undergraduate			Graduate		
Grade Point	Letter Grade	Range	Grade Point	Letter Grade	Range
13	A+	93 – 100	13	A+	93 – 100
12	A	86 – 92.9	12	A	86 – 92.9
11	A-	80 – 85.9	11	A-	80 – 85.9
10	B+	77 – 79.9	10	B+	77 – 79.9
9	B	73 – 76.9	9	B	73 – 76.9
8	B-	70 – 72.9	8	B-	70 – 72.9
7	C+	67 – 69.9	7	C+	67 – 69.9
6	C	63 – 66.9	6	C	63 – 66.9
5	C-	60 – 62.9	5	C-	60 – 62.9
4	D+	57 – 59.9		F	Below 59.9
3	D	53 – 56.9		F – NR	No record
2	D-	50 – 52.9			
1	F	35 – 49.9			
0	F-	0 – 34.9			

Academic Probation

Academic Probation Occurs When: A student's cumulative average is below 60%. The Academic Standing Committee of the Department of Kinesiology is responsible for reviewing the academic standing of each student in the Faculty after the Fall and Winter semesters.

TERMS OF PROBATION

The minimum requirement for continuation "in good standing" is a cumulative grade point average of 60%.

If any student has not met the minimum cumulative requirement at the end of any semester he/she will be placed on probation and will receive a letter from the Department Head.

If at the end of the probation semester, noted in the letter, the cumulative average of 60% has not been met, the student's record will then be referred to the Academic Standing Committee with a recommendation that the student be ***Required To Withdraw from Kinesiology***.

A student who is required to withdraw can typically reapply, after a 12-month absence, to Kinesiology. **Students who choose to sit out this period are cautioned not to enroll in other post-secondary programs. If that is the case these students will not be treated as "Readmittances" but will be considered "Transfer Students". Currently it takes at least a 70% cumulative average to transfer into the B.H.K. degree program.**

NOTIFICATION AND APPEALS

Notification of requirement to withdraw is included on the final grade report of each semester.

This requirement may be appealed by the student in writing and submitted to the office of the Dean of the Faculty of Human Kinetics with supporting documents within 6 weeks of the release of the final grade.

The Academic Standing Appeal Committee of the Faculty meets when required and notifies students of the outcomes by mail. All appeals are determined on the basis of materials submitted to the committee. Personal interviews are not conducted.

Assistance to students on probation is provided by the Academic Advisory Centre in Dillon Hall.

NOTE:

The Senate Policy for first year students only is that, a student with a cumulative average between 55% and 59.9% at the end of year 1 will be allowed to remain in the program for one additional year on probation. If at the end of year 2 the cumulative average is still below 60% the student will be required to withdraw.

Academic Progress

Students who are beginning the four-year Honours Bachelor of Human Kinetics degree should make sure they are familiar with all the academic regulations that govern the program. The on-line University Calendar Fall 2016, contains information that all students should be familiar with. Some areas you should pay attention to are:

- Undergraduate Degree Regulation
- Examination and Grading Procedures
- Fee Regulations and Schedules
- Human Kinetics Specific Regulations

RELATED INFORMATION

- 1 Grades for each semester are often posted after final exams on the course websites. These grades are unofficial and are posted for your convenience. Official final grades appear on the University website: www.uwindsor.ca/sis
- 2 Your DARS (Degree Audit) is also available on the Registrar's Student Information System website. This form helps you determine requirements of your degree program that have been fulfilled and those that remain outstanding. Please refer to the Kinesiology Program Record Form to ensure you are satisfying the requirements of the program. If you require assistance, contact Ms. Tiffany Martindale, ext. 2470.
- 3 Students who attain an 80% cumulative average in **at least five** courses in a semester are placed on the Dean's Honour Roll.
- 4 Should you wish to transfer out of Kinesiology, you must fill out the appropriate form that is available at the Registrar's Office.
- 5 In order to graduate on schedule you should plan to take 5 courses per semester for 8 semesters. If you fail or drop courses that put you behind this pace, you can take courses during Intersession or Summer to get back on schedule. Students who wish to take an overload (6 courses) will be allowed to register for the 6th course on the first day of classes each semester with permission from the Department Head.
- 6 Students wishing to take one or more courses for transfer credit from another university must obtain a Letter of Permission in advance of registration. Only in this way can the student be assured in advance that the course, if successfully completed, will be credited to his/her program at the University of Windsor.
Application forms for such Letters of Permission are available at the Office of the Registrar and on the website and returned there. Approval shall be based on (a) the student's overall academic record (i.e. student must be in good standing), (b) the appropriateness of the particular course to the student's program at the University of Windsor (i.e. the course must apply toward the program), and (c) other factors relevant to the student's particular situation.
Grades for courses taken on a "Letter of Permission" will not be included in a student's major or cumulative average.

Ms. Tiffany Martindale
Undergraduate Coordinator
Room 126, ext. 2470

*Dr. Kenji Kenno-Acting Undergraduate Coordinator- until Aug. 2016
kenno@uwindsor.ca



UNIVERSITY OF WINDSOR

REQUEST FOR LETTER OF PERMISSION

TO TAKE COURSE(S) AT ANOTHER UNIVERSITY FOR TRANSFER CREDIT

NAME: _____ I.D. #: _____

Address: _____

Phone #: _____ Email: _____

I request permission to take the course(s) below at the following University:

Address of University: _____

If the document is to be faxed, please provide the fax number. An additional \$10.00 fee will apply.

THE COURSE(S) WILL BE TAKEN DURING:

Summer Session ☐

January - April ☐

September - April ☐

September - December ☐

Course Name and Number: _____

Course Name and Number: _____

Course Name and Number: _____

Course Name and Number: _____

Course Name and Number: _____

EMAIL A PDF EMAIL OF THE COURSE OUTLINE(S) TO registrar@uwindsor.ca
SHOWING THE UNIVERSITY WEB ADDRESS ON THE DOCUMENT.
PLEASE MAKE SURE YOU HAVE THE PRE-REQUISITES FOR EACH COURSE.

Alternate choices, may be listed on an additional sheet with attached course descriptions, if above courses are not available.

I am requesting transfer credits towards my _____ degree at the University of Windsor.

Please review guidelines on reverse.

Student Signature: _____ Date: _____

For Office Use Only

IGS

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PD

Res. Rqmt Met

Receipt #

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UNIVERSITY OF WINDSOR

Guidelines for Letter of Permission

- 1. A \$40.00 non-refundable fee, payable at the Office of the Registrar, per Letter of Permission must be paid before the Letter of Permission will be processed. The cost for a revision to a Letter of Permission for the same institution is \$20.00 per request.**
2. Contact the institution regarding their application procedures. You may verify whether the university is accredited by contacting the Registrar's Office ex. 3315.
3. Must be in good academic and financial standing and at the University of Windsor to attend another university on a Letter of Permission. You must meet the residency requirement for your program. You must have completed one full semester (5 courses) before applying for a Letter of Permission.
4. Select courses that apply toward the degree program in which you are enrolled. Care should be taken when selecting courses to avoid duplication of courses and to make sure that you have the course prerequisite. A full course or a 6.0 credit course is considered as two of Windsor's one-semester courses. A half course or a 3.0 credit course is considered as one of Windsor's one-semester courses.
5. Complete the Letter of Permission form on the opposite side of this form. You may only apply to one University.
6. E-mail course outlines (as PDF attachments) for each course to registrar@uwindsor.ca. You may check to see if a course has already been equated www.uwindsor.ca/registrar and click Course Equivalencies link. No course outlines are required if course(s) has already been equated.
7. It is your responsibility to submit an official transcript to the Office of the Registrar, University of Windsor, upon completion of the course(s).

Note: A minimum grade of 60% must be obtained for transfer of credit.

To *revise* a previously submitted Letter of Permission for the same institution you must submit a letter explaining what is now being requested. The *revision* fee is \$20.00; a *new* Letter of Permission for a different institution is \$40.00.

To cancel a Letter of Permission you must submit a letter (to the Office of the Registrar) requesting the Letter of Permission to be cancelled.










NOTICE - COLLECTION OF PERSONAL INFORMATION AND DISCLOSURE

Personal information on this form is collected under the authority of the University of Windsor Act 1962, and University of Windsor, Senate By-Law 31. It is collected for the purpose of administering the university / student relationship including the processing of requests for Letters of Permission. A detailed Notice of Disclosure can be found at: www.uwindsor.ca/fippa. Questions about the collection of this information can be directed to: the Registrar at 519-253-3000 or registrar@uwindsor.ca

Form is available at: <http://www.uwindsor.ca/kinesiology/492/online-forms> OR
<http://www.uwindsor.ca/registrar/sites/uwindsor.ca/registrar/files/letter-of-permission-form-fillable.pdf>

Student Affairs, we are here to help!

519-253-3000 ext. 3287

	<p>Aboriginal Education Centre (www.uwindsor.ca/aec) ext. 3465</p> <ul style="list-style-type: none"> • Serves as a bridge to other services on campus • Students are informed about off-campus aboriginal happenings
	<p>Advising Centre (www.uwindsor.ca/advising) ext. 1414</p> <ul style="list-style-type: none"> • Assistance with course selection • Understand and discuss your Degree Audit • Discuss choosing or changing your major • Clarification on academic policies and procedures
	<p>Awards & Financial Aid (www.uwindsor.ca/awards) ext. 3300</p> <ul style="list-style-type: none"> • Recognition of academic achievements through scholarships and awards • Financial aid for students facing financial challenges through OSAP, Work Study, and Ontario Student Access Guarantee • OSAP, Work Study, and Ontario Student Access Guarantee
	<p>Cashier's Office (www.uwindsor.ca/cashiers) ext. 3307</p> <ul style="list-style-type: none"> • Tuition payments • Account information
	<p>Centre for Career Education (www.uwindsor.ca/cce) ext. 3895</p> <ul style="list-style-type: none"> • Career development resources and support (e.g. advising, workshops, class presentations, events, job postings) • Volunteer Internship Program • Co-operative Education programs
	<p>Centre for English Language Development (www.uwindsor.ca/elip) ext. 3405</p> <ul style="list-style-type: none"> • Intensive English language programs for second language learners • Bridge Program for academic admission • English proficiency testing English programs for current UWindsor students
	<p>Counselling Centre (www.uwindsor.ca/scc) ext. 4616</p> <ul style="list-style-type: none"> • Free short-term counselling to UWindsor Students • Crisis intervention • Mental health consultation for faculty and staff
	<p>Educational Development Centre (www.uwindsor.ca/edc) ext. 3288</p> <ul style="list-style-type: none"> • Disability Services- academic accommodations for documented disabilities • Campus Life Line, S.T.E.P.S., Connecting4Success, S.O.S. • Student transition support and orientation
	<p>International Student Centre (www.uwindsor.ca/isc) ext. 3938</p> <ul style="list-style-type: none"> • Recruitment and assistance for international students • Study Abroad (i.e. Exchange Program) • Volunteer International Student Assistance (V.I.S.A) • Arrival and transition support for new students

	<p>Human Rights Office (www.uwindsor.ca/ohrea) ext. 3400</p> <ul style="list-style-type: none"> • Education; Equity; Accessibility • Government reporting • Policy development • Human rights inquiries and complaints • Ombuds functions related to human rights • Any other matters requiring accountability in these areas
	<p>Student Disability Services (www.uwindsor.ca/disability) ext. 3288</p> <ul style="list-style-type: none"> • Host special needs exams • Educational development • Referrals for assessments
	<p>Student Health Services (www.uwindsor.ca/health) ext. 7002</p> <ul style="list-style-type: none"> • By appt only • Immunizations • Advice, referrals if required
	<p>Registrar's Office (www.uwindsor.ca/registrar) ext. 3315</p> <ul style="list-style-type: none"> • Registration and Admissions • Application Information • Questions of DARS, change of course forms



Download the myUWindsor app for convenience on the go



Pointers for Academic Success*

The following pointers have been proven to contribute to academic success in the Faculty of Human Kinetics. Read them carefully and apply them throughout your time at the University. With use, they will become habits, the kind that carries over into everything you do in life. The Kin-One Workshops will elaborate on these success tips and provide useful strategies.

- 1 **Time Management**— Get organized! Read and periodically refer to the syllabus that was distributed at the beginning of the class. Also use a daily planner to remind yourself of work to be completed.
- 2 **Read Assignments in Advance**— Read assignments *before* the lecture! Reading chapter summaries first will familiarize you with what the chapter is about. As you read, list questions about confusing material so that you can ask for clarification during class. Remember, if you have a question about something you do not understand, it will likely go unanswered throughout the semester unless you get it resolved.
- 3 **Class Attendance**— Go to class! University provides more free time than high school, making it more tempting to miss classes every once in awhile. However, nothing can replace the learning that can occur in the classroom. Develop the habit of being present in class and participate. Be an active contributor to your education.
- 4 **Take Precise Notes**— Learn effective note-taking skills; listen for the main points that a professor emphasizes during class, pay attention to what a professor emphasizes, summarize class discussions, use the margins to add your own thoughts about the subject. After class rewrite and review your notes, identifying the key concepts, so you can understand how everything is related.
- 5 **Develop Exam Strategies**— Find out as much as possible about the type of exam that you are going to be taking. Concentrate on the material that you are unsure of or confused about when studying. During the exam answer the questions you are confident about first then return to the questions you are unsure about.
- 6 **Review**— Take a few minutes to review class notes on a daily basis. This emphasizes long term learning rather than having to cram before an exam. This process also assists in eliminating test anxiety because you come prepared for the test instead.
- 7 **Improve Writing Skills**— Make sure you understand what your professor has specified as the guidelines for the paper. Also ask someone to proofread one of your rough drafts so that you can make any necessary changes. If you do not wait until the last minute, often times professors are willing to review your rough draft and make suggestions. Learn the basics of A.P.A. style!
- 8 **Get To Know Your Professors**— Visit them periodically before and after classes. Office hours are intended to assist you in getting to know your professors. Do not be afraid to ask for clarification during or after class, and do not be afraid to find out from your professor how you are doing in class.
- 9 **Collaborate**— Create a study group with classmates. Not only is it a great way to reinforce what you are learning in class, but it can also be a support system when something gets difficult for you. This is particularly useful for courses such as Human Anatomy.
- 10 **Academic Advisement**— When in difficulty consult Ms. Tiffany Martindale at tmdale@uwindsor.ca for guidance

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 Ms. Sheila Daudlin, *Administrative Assistant to the Dean* 2432
 Christine Colautti, *Major Gifts Officer* 4261

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 Ms. Sheila Daudlin, *St. Denis Centre* 2428
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Mr. Peter Fraser 6070
Defensive Coordinator, Football

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Mr. Paul Janikowski 2454
Facilities/Equipment/Event Technician

Mr. Frank Jeney 4067
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Mr. Chris Oliver, 4047
Head Coach, Men's Basketball

Ms. Sandra Ondracka, 2449
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Ms. Linda Ruccolo 7029
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Mr. David Stoute, *Sport Therapist* 2426
 Mr. Eric Vandenbroucke, 2435
Marketing Manager

Campus Recreation Office 2456

Intramural Coordinator 2455

St.DenisCentre

Reception/Equipment 2422



DEPARTMENT OF KINESIOLOGY
UNIVERSITY OF WINDSOR

APA REFERENCE SYSTEM

Introductory Information

APA style is the style of writing specified in the *Publication Manual of the American Psychological Association* (6th ed., 2009), and is the approved style for all assignments produced within the Faculty of Human Kinetics.

Please visit the “APA Reference Guide” on your [Kin-One website](http://www.uwindsor.ca/kinone).

Kin-One website:
www.uwindsor.ca/kinone visit “APA Reference Guide”

However, this overview is not a substitute for the manual itself, which should be purchased by any student in the Faculty of Human Kinetics. The current APA manual can be found in the University of Windsor’s campus bookstore, as well as in many large, general-purpose bookstores, in the reference and style guide section. It can be obtained directly from the APA order department at 1-800-374-2721, or online at <http://www.apastyle.org/manual/index.aspx>.

1 ON 1
OR
GROUP HELP research &
library information

- databases
- resources
- library materials

RIGHT HERE
IN
Human Kinetics
Thursdays
Room 141 @ 11 - 1

HUMAN KINETICS LIBRARIAN
SHARON MUNRO

Leddy Library | Main Campus | smunro@uwindsor.ca
519 253-3000 x 3850

[Sharon Munro](mailto:smunro@uwindsor.ca) is the librarian for Human Kinetics. You can reach her by e-mail at: smunro@uwindsor.ca and by telephone at ext. 3850. Sharon can help you to find resources and show you the most effective way to use them for your papers and presentations. She will have office hours in the Human Kinetics Computer Lab in the Fall - days and times to be announced. There will also be library tours available for students in September - days and times also to be announced. More detailed information about the library and access to a wide range of library resources can be found via the Leddy Library's homepage at: <http://web4.uwindsor.ca/leddy>

Honour Roll Recipients Scholars' Evening 2018



Master's Honour Roll Recipients Scholars' Evening 2018



We wish you all the best in the 2018-2019 academic year!

-HK Family
