University of Windsor
Faculty of Human Kinetics

DEPARTMENT OF KINESIOLOGY

Procedures for Students Enrolling in Individual Studies KINE-4750

Enrolling in an Individual Study course will involve the following:

1. At least three weeks prior to the start of the term in which enrolment in the individual study is anticipated, the student shall have:

    a. Determined the topic and consulted with a faculty member with whom they would like to study. There must be at least one academic faculty member from the Department of Kinesiology supervising each individual study;

    b. Completed the subsequent proposal document, which is organized into sections with the following headings: Background Rationale/Justification; Objective(s); Methods/Procedures; Contribution(s) of the Student; Significance of Project to Student's Development; Grade Breakdown; References;

    c. The Background Rationale/Justification section should provide context for the project based on relevant literature, which is cited in the reference list. The unique contribution of each student in a larger study involving multiple students needs to be clearly described in the Contribution(s) of the Student section;

    d. Obtained the signature of the faculty member who will supervise the study on the KINE 4750 Approval Form;

2. The Department Head, after ensuring that all procedures have been followed, will grant permission for the student to register for the Individual Study on the UWinsite Student.

3. A copy of 1(b) and (c) above will be retained in the student's file. Upon completion of the project, the supervisor will be required to complete and submit a copy of the Individual Studies Approval Form to the Department Head for the purposes of processing the final grade.

NOTE: An individual study will be undertaken in a topic area which falls within the realm of a student's major area of study. Approval for a study outside of one's major will require justification by the student and faculty supervisor.

A maximum of two (2) individual studies may be applied toward a B.H.K. degree.

DEPARTMENT OF KINESIOLOGY

Individual Studies KINE-4750 Approval Form

Student Name:	Student I.D.#

Name of Academic Supervisor(s):	

Check One ☒
 Section Number: Section 1 ☐
                        Section 2 ☐
 	
 Major: Movement Science
             Sport Management
             & Leadership
	Check One ☒
	 Term of Study:
	
	 Fall ☐
	
	 Winter ☐
	
	 Summer ☐

Title of Project	

<center>**Proposal:**</center> A typed proposal must accompany this form and be submitted for approval. Refer to subsequent pages to see what information needs to be included as part of your proposal.	

<center>

Approved by:

</center>

Signature of Academic Supervisor	Date
Signature of Department Head – Kinesiology	Date

<center>

Special Note:

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U of Windsor Calendar (https://www.uwindsor.ca/secretariat/282/undergraduate-and-graduate-calendars)

"Consent of instructor is required at least **three weeks** prior to the end of the Fall or Winter term **preceding** the term in which enrolment is anticipated."

PROPOSAL
Please do not exceed the allocated space below ˙cfˉ%$$$ˈk cfXˋˈ]a]h

Background Rational/ Justification:

Objectives:

Methods and Procedures:

Contribution (s) of the Student:

Significance of Project Student's Development:

References:

Grade Breakdown[1]

Description of Elements to be Evaluated[2]	Due Date	Weighting (%)

Notes:

1. More detailed rubrics for each element of the individual study (e.g., review of literature) may also be utilized.
2. It is understood that there will be considerable variability in the deliverables for different individual studies and that modifications to the evaluated elements may need to occur during the term. Examples of evaluated elements include but are not limited to the following: literature review, research ethics application, Kinesiology Research Day poster, UWill Discover poster/presentation, abstract for a conference, and participation/conduct/professionalism. The expectations related to each element should be discussed with the student prior to submitting the proposal and if any modifications have to be made to the evaluated elements while the project is being conducted.