

**HyFlex Teaching Assistant (TA) Positions Available for Winter 2022
January 17 – April 30, 2022**

In accordance with Article 12:01 of the CUPE 4580 Collective Agreement, the Department of Kinesiology invites applications for TA II positions (3rd and 4th years only) for the Winter term 2022. The total number of Teaching Assistantships allocated to the Department of Kinesiology for Winter 2022 is 9 TAI positions for a total of 450 hours.

Course & Name	Course Delivery	Instructor	Time & Location	Projected Positions/Hours
KINE 1330 - 10 Introduction to Sport Leadership	HK 140 Hyflex - Livestream	Hodgson	TTH 8:30-9:50 am	0.5 TA II – 50 hrs
KINE-1650 10 Functional Anatomy	HK 140 Hyflex Livestream	Andrews	MW 10:00 am - 11:20 am	0.5 TA II – 50 hrs
KINE 2300 - 10 Sociology of Sport and Physical Activities	HK 140 Hyflex Livestream	Gee	TTH 1:00 pm - 2:20 pm	0.5 TA II – 50 hrs
KINE 2500 - 10 Organizational Behaviour	HK 140 Hyflex Livestream	Miller	MW 1:00 pm - 2:20 pm	0.5 TA II – 50 hrs
KINE 3020 -10 Exercise and Fitness Psychology	HK 143 Hyflex Livestream	Pare	TTH 8:30 am -9:50 am	0.5 TA II – 50 hrs
KINE 4040 - 10 Population Health	HK 143 Hyflex Livestream	Coyne	TTH 10:00 am - 11:20 am	0.5 TA II – 50 hrs
KINE 4520 - 10 Sport and Government	HK 143 Hyflex Livestream	Miller	MW 10:00 am - 11:20 am	0.5 TA II – 50 hrs
KINE 4570 - 10 Hockey in Canada	HK 140 Hyflex Livestream	Greenham	MW 11:30 am - 12:50 pm	0.5 TA II – 50 hrs
KINE 4670 - 10 User Experience for Ergonomics	HK 143 Hyflex Livestream	Biondi	MW 11:30 am - 12:50 pm	0.5 TA II – 50 hrs

Refer to the timetable (www.uwindsor.ca/registrar/timetable-information) for class and exam hours and location.

Expected HyFlex TA duties: It is anticipated that the majority of Winter 2022 classes across the University will be held face-to-face on campus or have a face-to-face component. HyFlex TA employees are expected to make themselves available to report for all assigned duties, both on-campus and online. The University of Windsor health and safety protocols and public health and safety regulations that are in place will be observed for any face-to-face or on-campus duties required to support Winter term 2022 courses. Refer to the University's [Return to campus webpage](http://www.uwindsor.ca/returntocampus) (www.uwindsor.ca/returntocampus) for details about the policies in effect through the Winter 2022 semester.

HyFlex TAs are undergraduate teaching assistants that are assigned to a specific instructor and course to support HyFlex teaching. These will be equivalent to 1/2 TA positions (50 hr/semester). Those hired will need to attend every in-person class/lecture and, thus, must adhere to the University's [vaccination policy](#) and all campus-wide Health & Safety requirements. Direct supervision will be from the course instructor, and support will be provided for one specific course. HyFlex TA training* (5 hours) will be provided through a collaboration of CTL, OOL and ITS. These hours are in addition to the mandatory health and safety training requirements that must be completed through Human Resources.

The roles for HyFlex TAs will differ from class-to-class based on the instructor's needs but will tend to include roles such as helping to set up the technology prior to class, monitoring equipment during class, monitoring online chats, and acting as an in-person liaison for online students to ensure they can hear, see, and their questions are being addressed. The HyFlex TA will be able to do simple troubleshooting of equipment and will reach out to IT's AV Students for higher-level technical support. Some in-class assessment may be requested of the TA (except for graduate-level classes), but this should not account for more than 10% of the hours allocated to the position. Hosting office hours is not an expectation of these positions.

Students cannot commence their HyFlex GA/TA duties until email confirmation of the approval of their contract is received from Human Resources.

Eligibility Requirements:

TA appointments shall be offered to qualified applicants in accordance with the criteria specified in Article 12:04 of the Collective Agreement. To be eligible for a Teaching Assistantship you must be a registered student:

- must be registered for the term of work at the time of hiring
- must maintain registration throughout the term and must be in good standing in the degree program

Note that Teaching Assistants can be employed for no more than 100 TA hours per semester total. If you already hold or have applied for another TA position (in this or another department) note that the **total combined hours** for all TA appointments held in all departments **cannot exceed 100 hours for the Winter term period (January 1st to April 30).**

Required Qualifications:

- Third- or fourth-year student with a GPA of 80% or higher

- TA will be required to set up the technology prior to class, monitoring equipment during class, monitoring online chats, and acting as an in-person liaison for online students to ensure they can hear, see, and their questions are being addressed.
- TA will be able to do simple troubleshooting of equipment and will reach out to IT's AV Students for higher-level technical support.
- Availability to attend all class HyFlex lecture and lab/tutorial sections at times specified in the Timetable.
- Comfortable learning new technology.
- General familiarity with Blackboard learning management software and the Microsoft suite of software products, including but not limited to PowerPoint, Teams, and Stream.
- Superior verbal and written communication skills.
- Access to a laptop computer or tablet with audio and video capabilities to use during class time.
- Comprehensive understanding of the subject matter to be delivered in the class.
- Availability to attend all in-person HyFlex lecture and/or lab/tutorial sections at times specified in the Timetable.
- Comfortable learning new technology.

Preferred Qualifications:

- Proficiency with Blackboard learning management software and the Microsoft suite of software products, including but not limited to PowerPoint, Teams, and Stream.
- Currently enrolled undergraduate student in the Department of Kinesiology

Completed applications must be submitted via email to: **Sharon Horne, email: shorne@uwindsor.ca**. For any questions please contact: shorne@uwindsor.ca. <https://www.uwindsor.ca/kinesiology/job-opportunities>

Deadline for receiving applications: MONDAY, December 13, 2021 by 12:00 p.m. or until positions are filled.

"In pursuit of the University of Windsor's Employment Equity Plan, members from the designated groups (Women, Aboriginal Peoples, Visible Minorities, Persons with Disabilities, and Members of Sexual Minorities) are encouraged to apply."

December 9, 2021