



Windsor Law

University of Windsor

**DEGREE DESIGNATION CHANGE REQUEST:
BACHELOR OF LAWS (LLB) TO JURIS DOCTOR (JD)**

LAST NAME: _____ FIRST NAME _____ MIDDLE NAME (S) _____

Name to appear on degree (If different from above):

LAST NAME: _____ FIRST NAME _____ MIDDLE NAME (S) _____

If your name is different from that on your original degree, **proof of name change must be provided**. As well, please enclose written confirmation that you wish all of your records to be changed to your new name.

DATE OF BIRTH (YYYY-MM-DD): _____ STUDENT NUMBER: _____

STREET: _____ CITY: _____

PROVINCE: _____ COUNTRY: _____ POSTAL CODE: _____

EMAIL ADDRESS: _____ TELEPHONE NUMBER: _____

YEAR LLB DEGREE AWARDED: _____

I HAVE ATTACHED MY LLB DEGREE TO THIS FORM

SHIPPING CHARGE FOR MAILED DEGREES:

The cost is \$50.00 + shipping (\$25.00 within Canada \$60.00 for international) . Payment options are found here: <https://www.uwindsor.ca/finance/784/payment-options> . Online banking is also available (payee: University of Windsor, account #: 9-digit student ID #). Once the fees are received on your student account, your request will be processed.

PAYMENT OPTIONS (please check one):

- \$75 paid via online banking (for Canadian shipping)
- \$75 cheque enclosed (for Canadian shipping)
- \$110 paid via online banking (for International shipping)
- \$110 cheque enclosed (for International shipping)

STUDENT SIGNATURE: _____ **DATE:** _____

NOTICE - COLLECTION OF PERSONAL INFORMATION

Personal information on this form is collected under the authority of the University of Windsor Act, 1962, and University of Windsor, Senate By-Law 31. It is collected for the purpose of administering the university / student relationship including the provision of confirmation of graduation from the university. A detailed Notice of Disclosure can be found at www.uwindsor.ca/fippa Questions about the collection of this information can be directed to: The Registrar at 519-253-3000 or registrar@uwindsor.ca

OFFICE USE ONLY: MONEY RECEIVED: _____ *DATE:* _____