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# PROJECT BASED INTERNSHIP EXTERNAL PLACEMENT - LAWG-5958

## Sample Syllabus

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| Academic Supervisor Contact Information: |  |
| Office Hours: |  |
| Co-requisite (s) |  |
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## Learning Objectives

By the end of the placement, students must meet the following learning outcomes:

* Demonstrate a contextual understanding of law and legal process as it applies to clients and communities with real legal problems that result from systemic violence, colonization, dispossession, subordination, Anti-Black racism and all forms of oppression.
* Identify and assess various approaches to lawyering, observe ethical, effective and professional behaviour, including to identify, reveal, and resist anti-Black and colonial inequities.
* Demonstrate a capacity to think strategically about complex, unstructured problems and choose a course of action.
* Reflect critically upon their placement experiences, as well as the availability and quality of justice in the specific placement setting.
* Demonstrate their willingness to reflect on their roles and identity as legal advocates, as well as law’s imperative to build/redesign/ transform institutions that are grounded in relationships of equality, Truth and Reconciliation.
* Identify and apply the ethical and professional norms per the Law Society’s *Rules of Professional Conduct*, University and workplace policies, including critical perspectives on dominant ethical and professional norms such as the complicity of profession in the ongoing systemic anti-Black and anti-Indigenous racism rooted in white supremacy.
* Demonstrate ability to work collaboratively and creatively with other people including in legal or clinical settings.
* Hone oral and written communication skills in the workplace, as appropriate to diverse audiences (including plain/ clear language).

## Evaluation

PBEPs are assessed on a pass/fail basis or a graded basis, determined before the beginning of semester by the Insttructor. There are four components to the course that students will be evaluated on:

1. Attendance at meetings;
2. Completing requisite hours per week of course related work and logging the hours;
3. Satisfactory completion of assignments; and
4. Collaborating with peers, lawyers, and Academic Supervisor.

A failing grade will be assigned if the student does any one of the following:

1. Fails to attend meetings without reasonable excuse (as determined by the Academic Supervisor and/or the Associate Dean as a result of an accommodation);
2. Fails to complete or to log the requisite hours;
3. Fails to satisfactorily complete the assignments; and/or
4. Is unable to collaborate and work with peers, lawyers, and the Academic Supervisor.

Feedback will primarily come from the Placement Supervisor based on the work conducted by the student over the term. Students will be expected to keep a log of their work for review by the Supervising Lawyer, Academic Supervisor and the Externship Director. Template evaluation forms are available.

* Students are responsible for logging their hours. The submission of hours will be done online, at least once a week: <http://www.uwindsor.ca/law/1254 >.
* Students must maintain independent logs of their work (redacted, as necessary). Students will keep their confidentiality obligations in mind when they log their hours, including by removing any identifying information.
* Students may email the Clinical and Experiential Learning Coordinator ([smarion@uwindsor.ca](mailto:smarion@uwindsor.ca)) for an accounting of their hours. Students are invited to reach out to the Externship Director for support managing the number of hours, including if they are concerned that they will not meet this minimum number of hours.
* Students continue through Reading Week unless alternative arrangements are made. Students are reminded to have a conversation with their Supervising Lawyer about Reading Week.
* Students are free to discuss working off site with their Placement Supervisor. Those hours will be logged as having been completed off site.

Student must also submit a Reflective Assignment about their placement experience. The Reflective Assignment is not a list of what they are doing. It is designed to support learners to develop the ability to debrief their own work, assess their own progress and critically examine their own assumptions/biases. Reflective Assignment will be assessed according to the following criteria:

* + - insightful self-reflection, depth of analysis and connection to personal experience;
    - critical thinking and analysis, rather than descriptive accounts of the placement;
    - understanding of the communities served by the placement, as well as their contexts;
    - an in-depth understanding of access to justice and role of law and lawyers;
    - creativity and originality;
    - structure and organization, including the use of section headings, thematic coherence and logical flow of ideas; and
    - writing style (avoiding passive voice) and spelling/ grammar.

Students might consider the following approaches for their Reflective Assignment. This list is not intended to limit other choices:

* What have you learned about the role of the lawyer? Identify the aspects of lawyering that are important to you and those that you find problematic and why.
* Describe an effective piece of advocacy that you observed. What made it effective? What lessons can you take from this piece of advocacy about what it means to be a good lawyer?
* Describe a difficult situation that you had to handle in your internship. What was the situation and what made it difficult? How did you choose to respond? Did you get a satisfactory result? If so, why? If not, what could you have done differently?
* What has been your most significant accomplishment and why? Did you receive input about your accomplishment?
* Has your thinking about clients, lawyering, and access to justice shifted as a result of your experience at the internship? How did your experience reflect – or not – the expectations you had before about legal work before you started your internship?
* Other questions to be determined by the Academic Supervisor.

**The essays must be submitted by email to XXX no later than X:00 pm on XXX**.

* The Reflective Assignment must be between 1000 (minimum) to 1500 words (maximum). Anything less or more will not suffice for the completion of the course requirements. The Academic Supervisor has discretion to determine the precise page length.
* Pease include a cover page (with the word count).
* Please use PDF format.
* The assignment should be titled and paginated.
* Please single-space the assignment
* All margins are to be 1" (top, bottom, left and right), Arial font type (size 12).
* Please include a bibliography (if necessary) and adopt the McGill citation style.
* The Reflective Assignment will be submitted with the student’s name. The final or midterm exam number should not be used.

## Readings

* Derrick Bell, “Serving Two Masters: Integration Ideals and Client Interests in School Desegregation Litigation” (1976) 85 Yale Law Journal 470, online: <https://digitalcommons.law.yale.edu/cgi/viewcontent.cgi?article=6361&context=ylj>
* Dean Spade, “For Those Considering Law School” (2010), online: <http://www.deanspade.net/wp-content/uploads/2010/10/For-Those-Considering-Law-School.pdf>
* Victor M. Rios, “Stealing a Bag of Potato Chips and Other Crimes of Resistance” (2012) 11 Contexts 48, online: <https://journals.sagepub.com/doi/pdf/10.1177/1536504212436496>
* Sarah Buhler & Patricia Barkaskas, “Beyond Reconciliation: Decolonizing Clinic Legal Education” (2017) 26 J*ournal of Law and Social Policy* 1, online; <http://digitalcommons.osgoode.yorku.ca/jlsp/vol26/iss1/1/>
* Shin Imai, “A Counter-Pedagogy for Social Justice: Core Skills for Community Lawyering” (2002) 9 Clinical Law Review 195, online: <https://digitalcommons.osgoode.yorku.ca/cgi/viewcontent.cgi?article=1453&context=scholarly_works>
* Rakhi Ruparelia, “Guilty Displeasures: White Resistance in the Social Justice Classroom” (2014) 37 Dal LJ 815, online: <https://digitalcommons.schulichlaw.dal.ca/dlj/vol37/iss2/12/>
* Nicola Lacey (2014) ‘Legal Education as Training for Hierarchy’ Revisited, 5:4 Transnational Legal Theory 596-600, online: < <https://doi-org.ledproxy2.uwindsor.ca/10.5235/20414005.5.4.596> >
* Eveline Milliken, “You Have the Right to Remain Silent…But I’m Your Lawyer: You Are Supposed to Talk to Me!: Working Towards Creating Culturally Safe Working Relationships” (2013) 37 Man L J 403-413, online: <https://heinonline-org.lawlibrary.laws.uwindsor.ca/HOL/Page?handle=hein.journals/manitob37&id=421&collection=journals>
* Alexander Scherr & Margaret Martin Barry, “Chapter 8: Reflection and Writing Journals” in Ogilvy, Worthan, Lerman, eds, *Learning from Practice: A Text for Experiential Legal Education* (Third Edition 2016). \***A print version will be on reserve in the law library. (KF300 O381 2016) \*PDF posted on Blackboard**
* Advocates' Society, *Principles of Professionalism for Advocates* (2009), online: [ttps://www.advocates.ca/Upload/Files/PDF/Advocacy/BestPracticesPublications/Principles\_of\_Civility\_English.pdf](https://www.advocates.ca/Upload/Files/PDF/Advocacy/BestPracticesPublications/Principles_of_Civility_English.pdf)
* Justice John Laskin, Ontario Court of Appeal, “Forget the Windup and Make the Pitch”: <http://www.ontariocourts.ca/coa/en/ps/speeches/forget.htm> [7 pages]
* Law Society of Ontario, *Rules of Professional Conduct* (2014), online: LSUC < <http://www.lsuc.on.ca/list.aspx?id=671> [**EXCERPTS**: Rules 2.1 (“Integrity”), 3.2-9 (“Client with Diminished Capacity”) and 6.3.1 (“Special Responsibility”)]
* Law Society of Ontario, “Statement of Principles”, online; <https://www.lsuc.on.ca/with.aspx?id=2147504036>
* Alexis Anderson, Arlene Kanter & Cindy R Slane, "Ethics in Externships: Confidentiality, Conflicts, and Competence Issues in the Field and in the Classroom." (2004) 10 Clinical Law Review 473-580, online: < <https://lawdigitalcommons.bc.edu/lsfp/21/> >

## Academic Policies

### Confidentiality

Students must keep in mind the confidentiality requirements of their work site and avoiding any identifying details, including in their reflective assignments.

Grading Policy

<http://www.uwindsor.ca/law/academic-coordinator/sites/uwindsor.ca.law.academic-coordinator/files/grading_policy_edited.pdf>

Plagiarism Policy

<http://www.uwindsor.ca/law/academic-coordinator/sites/uwindsor.ca.law.academic-coordinator/files/law_7_plagiarism_0.pdf>

Human Rights Policy

<https://www.uwindsor.ca/law/academic-coordinator/sites/uwindsor.ca.law.academic-coordinator/files/law_6_human_rt_poly_law_excerpts.pdf>

Adherence to the policies of the law school with regards to academic honesty and integrity including Ontario’s *Human Rights Code* of the University are required in class.

If students require accommodation, please see Student Disability Services and/or the Associate Dean.

## Feeling Overwhelmed?

University students face obstacles from time to time that can affect academic performance. In addition, sensitive material covered in law courses can be difficult for students at times. The faculty recognizes the importance of good mental health and wellbeing to the practise of law. If you face difficulties and need help, it is important to reach out. Please see the list of some resources available listed below.

For help addressing mental or physical health concerns, contact 519 253-3000:

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| Student Health Services | x 7002 | <http://www1.uwindsor.ca/health/> |
| Student Counselling Centre | x 4616 | <http://www.uwindsor.ca/studentcounselling/> |
| Student Accessibility Services | x 6172 | <http://www.uwindsor.ca/studentaccessibility/297/student-information> |
| Windsor Law Elder In Residence | X 2983 | <http://www.uwindsor.ca/law/1143/elder-residence> |
| Sexual Misconduct Response & Prevention Office | X 4550 | <http://www.uwindsor.ca/sexual-assault/> |
| Peer Support Centre | x 4551 | <http://www.uwsa.ca/uwsa-services/psc/> |

\*To schedule an appointment with the Clinical Therapist for Windsor Law, please contact the Student Counselling Centre at the extension listed above; or attend in person: CAW Student Centre, 2nd floor, rm. 293 to complete the registration paperwork.

Helpful Off-Campus Resources:

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| JustBalance.ca – Support for Law Students | Referral to local community resources | <https://www.justbalance.ca/school/university-windsor/> |
| Member Assistance Program | 1.855.403.8922 | <http://www.myassistplan.com/> |
| Good2Talk | 1.866.925.5454 | <https://good2talk.ca/> |