

Legal Services

ADDITION OF NEW VEHICLE

Vehicle Information

Year: _____

Make: _____

Model: _____

VIN #: _____

Plate #: _____

Purchase Price: \$ _____

Please choose one: New Used

Will this vehicle be travelling to the USA? YES NO

If YES, please provide the destination the vehicle will be travelling to in the USA and the frequency of visits to this destination (daily/monthly/yearly):

Department: _____

Department Contact: _____

Ext: _____

PLEASE ATTACH THE FOLLOWING DOCUMENTS TO THIS REQUEST:

1. Copy of P.O. and/or Invoice.
2. Copy of Ownership

NOTE: Once all information has been received, a pink insurance slip will be provided and must remain in the vehicle at all times.

REMINDER: All drivers must be approved by our Insurer. To add new drivers, please see the Addition of New Drivers Form.

Submit Form To: Insurance Officer at lisa.ambedian@uwindsor.ca.