University
of **Windsor**

School of Social Work

Dear Referee,

Once an applicant submits their MSWwp application online through UWinsite Student, which is the University of Windsor's Application System, you will receive an email with a link to complete an Academic Reference titled "Confidential Report Form".

Question 5 of the form, the referee will be invited to provide further comments. The School of Social Work has specific criteria to be addressed in this section of the form as outlined below:

Please provide a statement of your perceptions of the applicant with respect to the following:

a. Social justice, diversity, and advocacy commitment;
b. Ability to deal with stressful situations in life;
c. Personal ethics in dealing with others;
d. Communication and interpersonal skills;
e. Potential for leadership in the development of knowledge and practice in social work.
f. Responsibilities held, and accomplishments made.

Completion of this reference is a necessary part of the application to graduate studies at The University of Windsor, School of Social Work. The Admissions Office places a great deal of importance on these confidential recommendations and we appreciate your assistance in evaluating this applicant. The evaluation will be used *only* for admission purposes.

Important Information:
- If you do not receive an e-mail with a link to complete the Confidential Report Form, be sure to check your e-mail clutter and/or junk folders.
- It is recommended you use Chrome or Mozilla Firefox as your web browser when completing the Confidential Report Form, and do not complete using a mobile device.
- **Please ensure that pop-ups are underlined enabled on your browser when you complete the form.**
- The referee link will expire after 20 days. We kindly ask that you complete the report within this time frame.
- When you are satisfied with your report, please save a PDF copy for your records, prior to clicking the "submit" button.