

FACULTY OF NURSING
ADDITIONAL GRADUATE ASSISTANT (GA) POSITION AVAILABLE FOR
WINTER 2025

In accordance with Article 12:01 of the CUPE 4580 Collective Agreement the Faculty of Nursing invites applications for an **additional** GA position for the Winter Term 2025. **All positions are subject to sufficient enrollment and final budgetary approval.**

List of courses that may utilize Graduate Assistants for [Winter 2025](#).

Refer to the tentative timetable (www.uwindsor.ca/registrar/timetable-information) for class and exam hours and location.

Course No., Names and Duties	Time and location	No. of Projected Positions/Hours Per Position	Duration of Position
NURS 1410-1 Holistic Health Assessment I Dr. S. Morrell/Prof. B. Wuerch	M/W: 2:30 p.m. – 3:50 p.m. Toldo HEC 100	1 GA, 70 hours	Jan 6, 2025- Apr 30, 2025

Please note: In addition to the duties listed in the table above, please refer to the following headings, ‘Required Essential Qualifications’ and ‘Preferred Essential Qualifications’, for a list of duties applicable to all courses listed.

Refer to the timetable (www.uwindsor.ca/registrar/timetable-information) for class and exam hours and location.

The duties identified are examples of anticipated duties and not an exhaustive list; duties to be assigned by instructor on Form 1 “Outline of duties and distribution of hours”. Expected GA duties:

- **Assistants cannot commence their GA/TA duties until email confirmation of the approval of their contract is received from Human Resources (email titled “Authorization to Commence GA/TA Duties”).**
- GA employees are expected to make themselves available to report for all assigned duties, both in-person/on-campus and remote/online duties. Most classes across the University are held face-to-face on campus, and even online classes may require on-campus face-to-face duties.

Eligibility Requirements:

- Successful applicants must be available to attend at the specified time of the course/lab/exams and to report for all assigned duties, which may include both in-person/on-campus and remote/online duties.
- GA appointments will be offered to qualified applicants in accordance with the criteria specified in [Article 12:03](#) of the CUPE 4580 Collective Agreement.
- Must be registered for the term of work at the time of hiring.
- Must maintain fulltime registration throughout the term and must be in good standing in the degree program.
- GA appointments cannot exceed 140 hours total for the Winter term period (Jan 1st to Apr 30th). Refer to [Articles 12, 13, and 14](#) of the CUPE 4580 Collective Agreement for eligibility details.

Required essential qualifications

- Must have good communication skills and good understanding of APA.
- Must be available to connect with students through online channels.
- Successful applicants must meet all essential qualifications including the course-specific essential qualifications identified in the table above for individual courses.
- **NURS 1410:** GA must be proficient, is subjective and objective in health assessments and the content of this course.

Preferred qualifications

- Preference will be given to applicants who have background in the course area and have a minimum GPA of 80%.

A full graduate assistantship requires an average of 10 hours per week for a maximum of 140 hours per semester. Refer to [Articles 12, 13, and 14](#) of the Collective Agreement for eligibility details.

Note that Graduate Assistants must apply each term by the application deadline, in accordance with Article 13:

“With respect to those students who have applied for and been accepted for Assistantships, the Assistant will not be paid for any shortfall of hours at the end of their respective program, provided the University has satisfied its obligation to post available positions each term in writing and on the AAU website and to offer the minimum terms of support in accordance with Article 13:01 (a) & (b) and provided that the Assistant has applied in writing or via e-mail by the application deadline for each term until they have received the minimum terms of support in accordance with Article 13:01 (a) & (b).”

Application forms are available [online](#). Applications must be submitted to Ms. Suneeta Singh electronically to ssingh@uwindsor.ca.

Deadline for receiving applications: Monday, December 2, 2024, 9:00 a.m.

In pursuit of the University of Windsor’s Employment Equity Plan, members from the designated groups (Women, Aboriginal Peoples, Visible Minorities, Persons with Disabilities, and Members of Sexual Minorities) are encouraged to apply.

Date posted: Wednesday, November 27, 2025