

Checklist for Continuing Nursing Students (Years 2, 3, 4)

Continuing nursing students (years 2, 3 and 4) must show the following as valid/current to their clinical instructors at the beginning of each clinical course in each year of the program. Any and all costs associated with obtaining these are the responsibility of the student:

- 1) Extended police clearance - need to obtain at minimum each year or as frequently as required by agencies. Local police agencies' forms may be obtained at the Faculty of Nursing main office (336 Toldo). Please request at least four to six weeks in advance of the start of the fall term in order to obtain on time. **Note:** The Faculty of Nursing is **not** accepting police clearances provided by the Ontario Education Services Corporation (OESC) or any other online service/company.
- 2) Birth certificate – birth certificate or equivalent official document that indicates your birth date (e.g. passport, citizenship card, driver's licence, or OHIP card)
- 3) As mandated by the Canadian Standards Association, the Faculty of Nursing provides Mask Fit Testing to students every two years – in Years 1 and 3. After you are tested, you will receive a Mask Fit test card. There is a \$10.00 fee for each testing (including for re-fits or replacement cards). Information will be provided at the start of classes in the Fall term re Mask Fit testing dates and fee payment.
- 4) University of Windsor Photo ID badge - to be worn for clinical placements
- 5) First aid certification - obtained in first year, and shown in all continuing years
- 6) Cardiopulmonary Resuscitation (CPR): Basic Life Support for Health Care Providers – annual re-certification from a qualified instructor is necessary. *Note:* As per the Heart and Stroke guidelines, this must be re-certified annually even if your card has an expiry date that is longer than one year.
- 7) Pyxis Tutorial Certificate – Required annually for placements at Windsor Regional and Hotel Dieu Grace Hospitals only. The Pyxis tutorial can be completed in the nursing computer lab (2nd floor Toldo Health Education Centre (HEC), room 209A). Please check the lab summer hours of operation on the nursing [website](#). A certificate is printed upon completion of the tutorial. Prior certificates are not acceptable. Your Pyxis tutorial completion certificate and a Pyxis ID Information Sheet (that will be available on your course website) must be completed and both forms presented to your clinical course instructor at your Fall term orientation.
- 8) Health Record - must have an official written note from health care provider indicating that you are fit to practice.
- 9) Immunization Record – must provide official documentation authorized by your health care provider that the following are current/up-to-date:
 - a. Tetanus
 - b. Diphtheria
 - c. Polio
 - d. Varicella (Chicken pox) serology (bloodwork) – if not already completed upon entry to nursing program.
 - e. Measles/Mumps/Rubella (MMR)
 - f. Hepatitis B
 - g. TB skin test (or chest x-ray in case of positive TB skin test) – re-done annually. In case of medical circumstances that exclude an individual from having a TB skin test or chest x-ray, a healthcare provider must provide written evidence indicating that you are not a TB risk.

Note 1: Influenza/H1N1 vaccination is not mandatory; however, the Faculty of Nursing strongly encourages all nursing students to protect themselves with annual influenza/H1N1 immunization. The vaccine is offered free of charge at the University of Windsor each fall. Health care institutions may mandate the flu shot. In this case, the student may be denied access to the facility. Furthermore, in the event of an outbreak in the clinical agency in which students are placed, non-immunized students may be required to take antiviral medication and/or be prohibited from continuing their placement, thus jeopardizing successful completion of their clinical course.

Note 2: Meningococcal vaccination is not mandatory but recommended.

Note 3: If you would like more information about these specific health requirements, please see the Entry Immunization Record/Form available on the nursing [website](#). You do not have to complete and submit this form (as you are not a new student to the program); however, as stated, you will need to submit a note from your health care provider stating that you are fit to practice and documentation that your immunizations (as listed above) are up to date. Your yellow immunization card is a good record to bring and show to your clinical instructor on your orientation day.

Other requirements:

1. Any additional requirements of the clinical placement agencies are the responsibility of the student.
2. Students planning to participate in international exchanges are responsible to meet the requirements of the host country/institution. If you are interested in an exchange opportunity, please visit: www.uwindsor.ca/exchange.