



Returning Nursing Student Form

Faculty of Nursing

Students in good standing **who have not taken nursing courses for more than one semester but less than one year** wishing to return to nursing **must complete and submit this form** to the Faculty of Nursing, **Main Nursing Office**. Students are required to submit this form prior to registering for any courses.

Deadline:

- If returning for the fall semester, you must complete and return this form by April 15th.
- If returning for the winter semester, you must complete and return it by September 15th.
- If returning for intersession/summer, you must complete and return it by January 15th.

Once this form is completed, please return it via email, mail, or fax:

Faculty of Nursing
 Toldo Building, room 336
 401 Sunset Avenue
 Windsor, Ontario N9B 3P4
Email: nurse@uwindsor.ca
Fax: (519) 973-7084

Note: Students wishing to return to the nursing program **after an absence of more than one year** may be re-admitted with special permission from the Faculty of Nursing, Dean’s Office. Each case will be assessed on an individual basis. To be considered for re-admission, students are required to complete a **“Returning Student Application”** form for the University of Windsor, instead of this form. The form can be found through the "My Academics" tile on the UWinsite Student system. The Returning Student Application button can be found on the left-hand navigation menu. The student will then select “Create New Application” and follow the prompts. Once completed, this application is sent to the Faculty of Nursing to indicate the student’s desire to return to the Collaborative BScN program.

Please ensure you are cleared through the Faculty of Nursing’s pre-clearance process to return to clinical. Information is available on the nursing website at: <http://www.uwindsor.ca/nursing/375/pre-clearance-information-and-forms>.

For all level students - When you return to the clinical setting, we require that you will be proficient in the clinical skills that you have learned in previous semesters. To this end, we strongly recommend that you contact Ms. Lacey Ecclestone (519-253-3000 ext. 2282, or Lacey.Ecclestone@uwindsor.ca) 2 months prior to your return to clinical to make an appointment to update your clinical skills in the Nursing Lab.

Name: _____ Today’s Date (yy/mm/dd): _____

Student Number: _____

Phone Number: _____

UWindsor Email: _____

Current year in program: _____

Semester/year returning: _____

Theory and Clinical Courses to be taken in semester upon return (List course code numbers):

This form is used for planning purposes.

"Re: Collection of Personal Information - The personal information collected on this form is collected under the authority of the University of Windsor Act and is collected for planning purposes only. If you have any questions about the collection of the personal information on this form, please direct your questions to (Nursing office, Faculty of Nursing, nurse@uwindsor.ca or 253-3000, x2258)."