

FACULTY OF NURSING

REVISED NOTICE RE: GRADUATE ASSISTANT (GA) POSITIONS AVAILABLE FOR SUMMER TERM 2024

In accordance with Article 12:01 of the CUPE 4580 Collective Agreement the Faculty of Nursing invites applications for GA positions for the Summer term 2024. All positions are subject to sufficient enrolment and final budgetary approval.

List of courses that may utilize Graduate Assistants for Summer term 2024:

<u>Course title # and Duties</u>	<u>Time and location</u>	<u>Exam time</u>	<u>No. of projected positions and hours per position</u>	<u>Duration of position</u>
NURS 3830-01 Adult Health and Health Alterations III • Instructor: Dr. Debbie Rickeard	Monday and Wednesday 8:30 a.m. - 11:20 a.m. 202 Toldo HEC	TBD	1 GA position for 70 hours	June 24, 2024- Aug 31, 2024
NURS 4951-95 The Human Meaning of Death • Instructor: Prof. Heather Sweet • Prior experience GA role • Marking scholarly writing • APA 7th ed • Providing student feedback • Experience with Brightspace	Monday and Wednesday 11:30 a.m. - 2:20 p.m. Synchronous Online	TBD	1 GA position for 70 hours	June 24, 2024- Aug 31, 2024
NURS 8830 -01 Research Methods in Nursing • Instructor: Dr. Eric Tanlaka • Prefer a Master's • Assist with preparation of teaching materials as needed. • Mark online assignments (quantitative and qualitative critical appraisals) • Mark Presentations • Meet with students virtually (if requested) to discuss assignments. • Assist with marking of Research proposals as needed. • No need to attend online lectures.	Tuesdays 1:00 p.m. to 3:50 p.m. Synchronous online course	TBD	1 GA position for 140 hours	May 6, 2024 - Aug 31, 2024
NURS 8450-01 Promoting Health Equity Among Diverse Groups • Instructor: Dr. Crawley • Preparation for classes • Preparation of written or audiovisual materials.	Tuesdays and Thursdays 9:00 a.m. to 11:50 a.m. Synchronous Online	TBD	1 GA position for 140 hours	May 6, 2024 - June 30, 2024

<ul style="list-style-type: none"> • Designing and maintaining course related material, attending lectures. • Teaching under the direction of faculty. • Leading discussions, grading essays, term papers, and • Presentations, and holding office hours. 				
---	--	--	--	--

Refer to the timetable (www.uwindsor.ca/registrar/timetable-information) for class and exam hours and location.

Expected GA duties:

- **Assistants cannot commence their GA/TA duties until email confirmation of the approval of their contract is received from Human Resources (email titled “Authorization to Commence GA/TA Duties”).**
- GA employees are expected to make themselves available to report for all assigned duties, **both in-person/on-campus and remote/online duties**. Most classes across the University are held face-to-face on campus or have a face-to-face component. Refer to the University's current [health and safety regulations](#).

Eligibility requirements:

- **Successful applicants must be available to attend at the specified time of the course/lab/exams and to report for all assigned duties, which may include both in-person/on-campus and remote/online duties.**
- GA appointments will be offered to qualified applicants in accordance with the criteria specified in Article 12:03 of the CUPE4580 Collective Agreement.
- Must be registered for the term of work at the time of hiring.
- Must maintain fulltime registration throughout the term and must be in good standing in the degree program
- GA appointments cannot exceed 140 hours total for the summer-term period (May 1st to Aug. 31st). Refer to Articles 12, 13, and 14 of the CUPE 4580 Collective Agreement for eligibility details.

Required essential qualifications:

- Must have good communication skills and good understanding of APA.
- Must be available to connect with students through online channels.

Preferred qualifications:

- Preference will be given to applicants who have background in the **course** area; and who have a minimum GPA of 80%.

Application forms are available online <http://www.uwindsor.ca/nursing/347/facultystaffgata-employment-opportunities>
Applications must be submitted via email to Ms. Suneeta Singh, Graduate Secretary – ssingh@uwindsor.ca - **no later than Monday, April 8, 2024.**

Deadline for receiving applications:

Note that Graduate Assistants must apply each term by the application deadline, in accordance with Article 13:

"With respect to those students who have applied for and been accepted for Assistantships, the Assistant will not be paid for any shortfall of hours at the end of their respective program, provided the University has satisfied its obligation to post available positions each term in writing and on the AAU website and to offer the minimum terms of support in accordance with Article 13:01 (a) & (b) and provided that the Assistant has applied in writing or via e-mail by the application deadline for each term until they have received the minimum terms of support in accordance with Article 13:01 (a) & (b)."

In pursuit of the University of Windsor's Employment Equity Plan, members from the designated groups (Women, Aboriginal Peoples, Visible Minorities, Persons with Disabilities, and Members of Sexual Minorities) are encouraged to apply.

REVISED Date Posted: March 25, 2024