



# Transitioning to UWindsor for Year 3 Nursing!

**Prof. Fran Meloche, RN, MScN, PN**  
Student Success Coordinator &  
Sessional Instructor

**Prof. Andrea Reddam, RN, MN**  
Clinical Placement Coordinator &  
Sessional Instructor



**University  
of Windsor**



# LAND ACKNOWLEDGEMENT

The University of Windsor is located on the traditional territory of the Three Fires Confederacy of First Nations, including the Ojibwa, the Odawa, and the Potawatomi.

By making this land acknowledgement, we recognize our responsibility to continue addressing systemic and historic injustices.



# Presentation Outline

- Nursing @ UWindsor Overview
- Registration & Student Account Information
- Academic Advising & Resources
- Year 3 Clinical Placements
- UWindsor Clinical Policies
- Synergy Pre-Clearance Requirements
- Transition Tips



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# Save the Dates!

## Transitions Welcome Day

Thursday June 11th, 2026

Time: 9am check-in

Location: TBD

## Mandatory Transitions Orientation

Thursday September 3<sup>rd</sup>, 2026

9:30am-12:00pm

Live Virtual – Microsoft Teams

## Mandatory Year 3 Lab and Clinical Orientation

Tuesday September 8<sup>th</sup> 2026

1:00-5:00pm

Live Virtual – Microsoft Teams



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# Nursing @ UWindsor - Overview

- **Academic Advising**

- Student Success Coordinator: Fran Meloche [fmeloche@uwindsor.ca](mailto:fmeloche@uwindsor.ca) or [nurse@uwindsor.ca](mailto:nurse@uwindsor.ca)
- Student Success Undergrad Secretary: Debbie Curran [debbiec@uwindsor.ca](mailto:debbiec@uwindsor.ca) or [nurse@uwindsor.ca](mailto:nurse@uwindsor.ca)

- **Clinical Placement Team**

- Clinical Placement Coordinator: Andrea Reddam- [Andrea.Reddam@uwindsor.ca](mailto:Andrea.Reddam@uwindsor.ca)
- Clinical Placement Secretary: Susan Rotondi-Moore- [srotond@uwindsor.ca](mailto:srotond@uwindsor.ca)

- **Clinical Learning Centre (General Lab)**

- Peer mentors can work with groups or individually on specific skills
- Appointments requested: [genlab@uwindsor.ca](mailto:genlab@uwindsor.ca)
- The open lab hours schedule is posted on the **Clinical Learning Centre Brightspace site under Open Lab Hours & Peer Mentor Appointments.**

- **Counselling**

- Clinical Therapist – [scc@uwindsor.ca](mailto:scc@uwindsor.ca)

**General Nursing Inquiries: [nurse@uwindsor.ca](mailto:nurse@uwindsor.ca)**



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# Summer Course Registration

Your transfer application form was due Feb 27th to the Office of the Registrar ([nurstrsf@uwindor.ca](mailto:nurstrsf@uwindor.ca))

- **Summer course validation:** End of March / early April
- **Summer course registration:** End of March / early April
- **Summer courses:** June 22nd – Aug 4<sup>th</sup> + final exams Aug 8th-19<sup>th</sup> 2026

If you stated on your transfer application form that you planned to take a summer course, you will receive an email prompting you to set up and activate your student account.

Once your account is activated, you will be able to begin planning and registering for your summer courses at the appropriate time (times will be posted on your student account).



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# Summer Course Offerings

- **NURS 3830 Adult Health & Health Alterations III; 6-week summer course**
  - Required Year 3 Fall Course
  - Bimodal, attend exams in-person
- **NURS 4951 The Human Meaning of Death; 6-week summer course**
  - Year 4 Nursing Specialty Option
  - Synchronous fully online

BScN Course Sequence Guide



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# Summer Course Advising Session

**Friday March 13<sup>th</sup> 11:30-12:30 MS Teams**  
***\*Year 2 & Bridging students only (will be recorded)***

**Join:**

<https://teams.microsoft.com/meet/21528876149688?p=Sjholx1C3VF4Bmrnl5>

**Dial in by phone**

[1 \(866\) 603-5721](tel:18666035721), [677463147#](tel:677463147) Canada  
(Toll-free)

Phone conference ID: 677 463 147#



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# Summer Course Registration

- **Need help setting up your account?**
  - May need to contact I.T. services
  - Still need help? Email: [nurse@uwindsor.ca](mailto:nurse@uwindsor.ca)
- **Need help with registration?**
  - Try searching [ask.Uwindsor](http://ask.Uwindsor)
  - Need help deciding on courses? Request academic advising contact: [nurse@uwindsor.ca](mailto:nurse@uwindsor.ca)
- **Need help with OSAP / Awards?**
  - Contact [Student Awards & Financial Aid](#)
- **Have a previous account balance owing on your account?**
  - Clear it up by contacting the [cashiers office](#). *Must do this before able to register.*

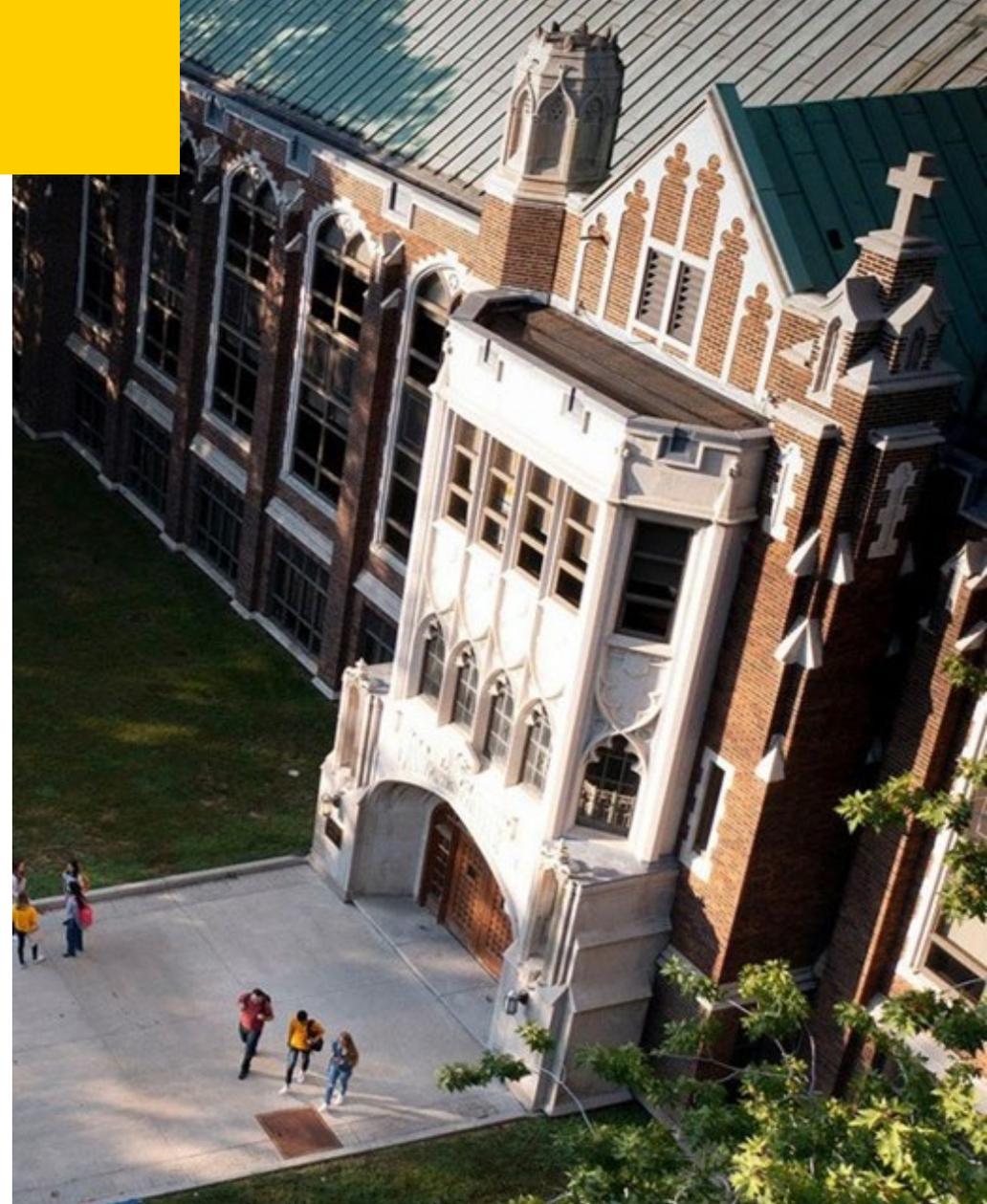


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# Fall Course Registration

- Students register for fall courses mid-June to early July
  - Validation and Registration dates will be posted on student accounts
- Experiential learning year 3 labs – every other week
- Chatham Experiences
- Seek Academic Advising for the following:
  - Minor
  - Part time
  - Course overload
  - Cum ave below 60%

*BScN Course  
Sequence Guide*



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# Registration & Account Activation

**Step 1:** Receive email from the Office of the Registrar.

**Step 2:** Follow instructions to activate student account (uwinsite & email).

**Step 3:** Check your registration time on your student account:

<http://www.uwindsor.ca/registrar/uwinsite-student>

**Step 4:** Validate, then register for your courses

**Step 5:** Check your schedule and keep it for your records

**Step 6:** Check your UWindsor email account for information re:

Brightspace login & messages from our team.



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# Academic & Career Advising

- **Individual & Group Advising**
  - Early Intervention Program
  - Peer Tutor Program
- **Academic Advising (general or specific)**
  - Examples: transcript, degree requirements, progress report, struggling with a course, unsuccessful with a course, program regulations, career pathway, etc.
- **Academic Planning, Career Planning, Involvement, Professional Development**
- **Referrals** (Faculty of Nursing support and/or Campus programs & services)
- **Email** Fran Meloche [fmeloche@uwindsor.ca](mailto:fmeloche@uwindsor.ca) or [nurse@uwindsor.ca](mailto:nurse@uwindsor.ca) to request academic advising appointments (in-person/ virtual/ phone).





# Counselling Services

- Clinical Therapist: Laura Little
- The Student Counselling Centre (SCC) at the University of Windsor provides **free**, confidential counselling to registered University of Windsor undergraduate and graduate students. Please see <https://www.uwindsor.ca/studentcounselling/> for information about our services.
- E-mail [scc@uwindsor.ca](mailto:scc@uwindsor.ca) to get started!



# UWindsor Student Support Services

For a comprehensive list, visit:  
<http://www.uwindsor.ca/156/lots-student-support-services>

## Student Support Services

- > Academic Support
- > Career Development, Experiential Learning, Volunteering
- > Enrolment Services
- > Health & Wellness
- > Living Support
- > Orientation & Transition
- > Social/Cultural Support
- > Other Services



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# Student Accessibility Services (SAS)

## Dillon Hall- Lower Level

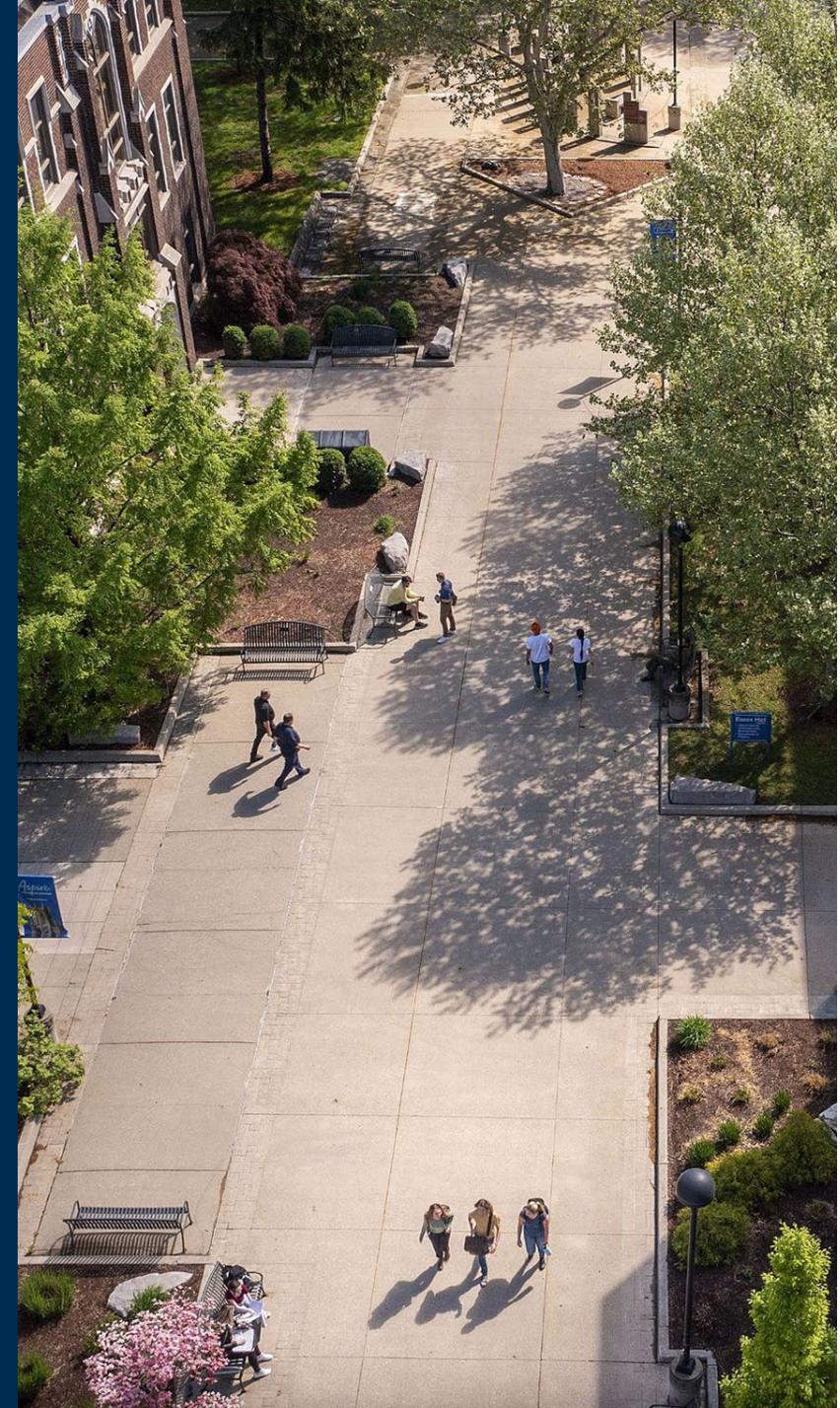
Students seeking academic accommodation for an ongoing, diagnosed disability (whether permanent or temporary) must begin the process by completing an intake & registration form:

<http://www.uwindsor.ca/studentaccessibility/>

Students need to get registered **every semester** to receive accommodations.



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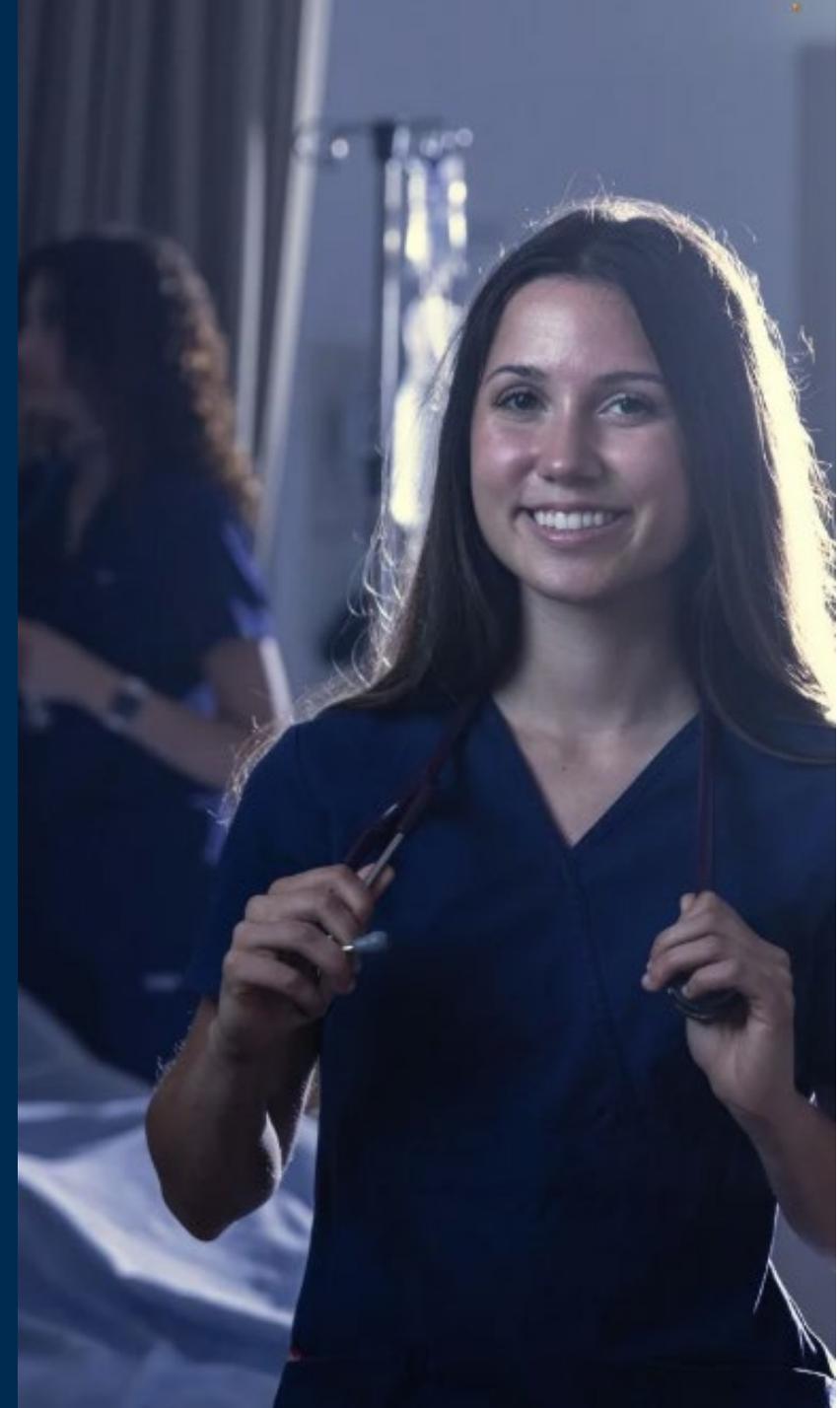
# Work & Volunteer

Are YOU ready to GET INVOLVED?!

- Ignite Work Study & VIP Community Service Learning Experiences
- Living Well Lancers; Connecting4Success (campus mentoring program)
- Faculty of Nursing Research Collaborative; WESpark!
- IHI Open School Workshops and Professional Development Events



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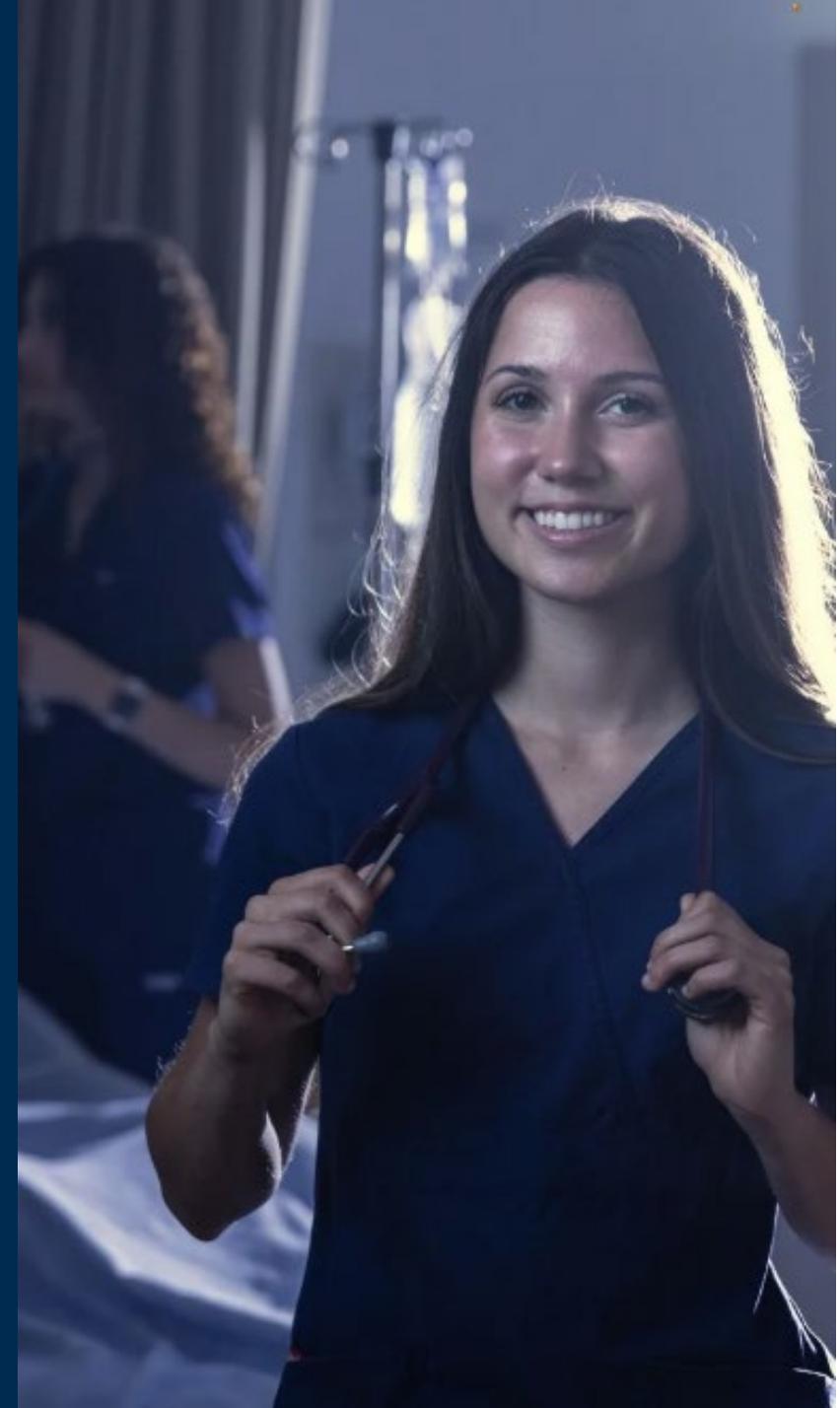
# Work & Volunteer

Are YOU ready to GET INVOLVED?!

- Nursing Society; Class Rep positions & more
- UWNS; Mentorship program & more
- CBNA
- Nursing Students in Pediatrics
- Mental Health & Wellness Outreach Team
- SMRS
- Peer Tutoring
- Publicity & Recruitment
- Various Committees in Nursing & on-campus clubs
- Peer Support Centre



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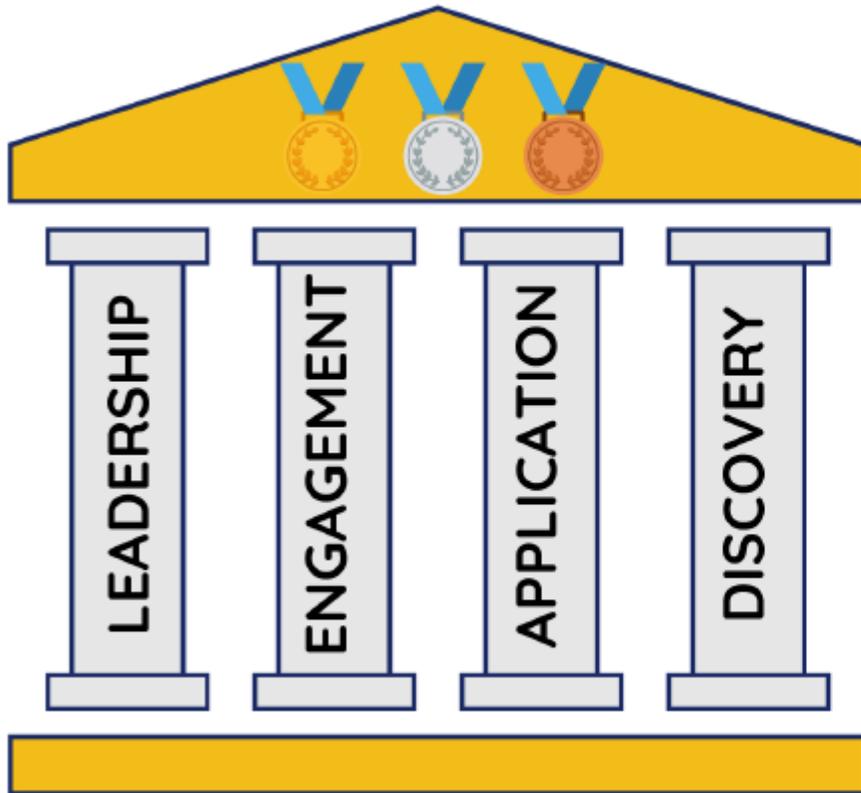


# International Exchange Opportunities

- Sweden- Fall of 4th Year
- Please contact Prof. Natalie Bownes for information: [nbownes@uwindsor.ca](mailto:nbownes@uwindsor.ca)
- You can also visit:  
•<https://www.uwindsor.ca/studentexchange/302/student-exchange-program>



# LEAD Medallion Program



## The Program

The LEAD Medallion Scholars Program exists in a select few faculties at the University of Windsor. It recognizes the extracurricular and co-curricular achievements of students. The Nursing LEAD Medallion Scholars Program honours graduating students for their excellence in Leadership, Engagement, Application, and Discovery. Based on their achievements, students can earn a bronze, silver, or gold medallion, awarded before convocation to wear as they cross the stage.



# Year 3 Clinical Information



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# Clinical Opportunities

- Medical-Surgical
- Cardiology
- Neurology
- Long-Term Care
- Palliative
- Psychiatry
- Oncology
- Obstetrics
- Pediatrics OR School Health



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# Clinical Placement Policy

- Students are expected to complete clinical placements in Windsor, Essex County, or Chatham-Kent County.
- Students are responsible to arrange their own transportation to and from placements (e.g. vehicle, public transit, car-pool, car share, etc.) and for any costs of travel and accommodation (if required).





# Conflict of Interest Policy

- Students are to contact the Clinical Placement Coordinator as soon as possible if you think you have identified a conflict in your clinical placement setting.
- You cannot work as an RPN or as a UNE on the floor where you are completing clinical. If you are working in hospital, you must contact Susan Rotondi-Moore [srotond@uwindSOR.ca](mailto:srotond@uwindSOR.ca) to let her know where you are working.
- Potential Sources of Conflict: Family member in your group OR the unit you are placed on, working as your clinical instructor, working as the supervisor/manager on the floor. More information can be found on our Faculty of Nursing website. (See Undergraduate Student Handbook).





# Social Media Policy

Use of social media and cell phones or smart watches for non-academic purposes is not permitted during any clinical experience.

Social media behaviours must be consistent with CNO Standards of Practice and Guidelines. More information can be found on our Faculty of Nursing website. (See Undergraduate Student Handbook)



# Pre-Clearance Clinical Requirements



Up to date pre-clearance clinical information is found at this website:

<http://www.uwindsor.ca/nursing/375/pre-clearance-information-and-forms>

Due date: August 19<sup>th</sup> 2026



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# Clinical Pre-Clearance Overview

- Hospitals and community agencies mandate that students meet specific medical and non-medical requirements.
- Students need to be cleared annually- University of Windsor is now using **Verified Synergy Gateway** to complete the screening process.
- Flexible appointment scheduling.
- Confidentiality and privacy maintained.
- Fees for screening available on the **Synergy ERV forms** found on the Pre- Clearance information link found on the main University of Windsor Nursing page.



# Medical Requirements

- Medical requirements are listed on the Year 2-4 ERV found on the Pre-clearance web site.
- Be sure you are using your **University of Windsor Synergy account**. We do not have access to your St Clair accounts.
- Students are reminded to carefully read the ERV and ensure that you have all the requirements prior to booking your Synergy appointment.



PRE-PLACEMENT REQUIREMENTS CHECKLIST	
MEDICAL REQUIREMENTS	Where to Upload in Verified
To avoid failing your clearance, please ensure your requirements are valid until the end of your consolidation placement!	
<b>Tetanus/Diphtheria</b> Documented proof of vaccination in the last 10 years.	Permit Form/Medical Documents
<b>Pertussis</b> - Documented proof of vaccination.	Permit Form/Medical Documents
<b>Measles, Mumps, Rubella (MMR)</b> - Documented proof of two vaccinations OR blood work results ( <b>within 5 years</b> ) showing immunity.	Permit Form/Medical Documents
<b>Varicella</b> - Documented proof of two vaccinations OR blood work results ( <b>within 5 years</b> ) showing immunity.	Permit Form/Medical Documents
<b>COVID-19 Vaccination Receipts</b> - Documented proof of completed vaccination series approved by Health Canada. Two doses of a two-dose vaccine series OR one dose of a one-dose vaccine series. Students who are not fully vaccinated may contact the Clinical Placement Team to discuss their options.	Annual Vaccinations
<b>Hepatitis B</b> Blood work results ( <b>within 5 years</b> ) showing immunity is mandatory. If blood work results show you are not immune, then proof of 2 doses of a primary series and one dose of a secondary series is required to obtain a conditional pass. Synergy will send you instructions on how to remove the condition.  If you have not started your primary series, a minimum of 2 doses will be required to receive a conditional pass. Synergy will send you instructions on how to remove the condition.	Permit Form/Medical Documents
<b>Tuberculosis (Mantoux) – 1 Step TB Skin Test</b> Documented proof of a baseline 1-step TB Skin Test (TST). A medical follow-up to obtain a chest x-ray is required if a person has EVER had a documented positive TB Skin Test. Chest Xray valid for 2 years.	Permit Form/Medical Documents

# Non-Medical Requirements

- The non-medical forms are also posted with the ERV's on the pre-clinical clearance site.
- Please note how long the requirements are valid.
- Ensure all requirements are completed before you schedule your Synergy clearance appointment

NON-MEDICAL REQUIREMENTS	
<i>* Students with certifications/requirements expiring during the placement period must renew (before expiry) and provide updated documentation to Verified by Synergy Gateway Inc. to continue to be eligible for placement. This will require another ERV Review and there will be a charge for this Review.</i>	
<b>Vulnerable Sector Search (VSS)</b> Your local police department can provide a VSS. Valid for 1 year	VSS
<b>Attestation of Notification of Change in Criminal Record Status - Required</b> Valid for 1 Year	VSS
<b>Mask Fit Testing</b> Valid for 2 years. Students must be fit for one of the following N95 models: 1860s, 1860, 1870+, 8210 or L188	Mask Fit Test Certificate
<b>Canadian CPR Level BLS or HCP – IN PERSON (Theory portion can be taken on-line / practical portion must be in person)</b> Valid for 1 year (regardless of expiry date on the card)	CPR Certificate
<b>UNIVERSITY OF WINDSOR Refresher Non-Violent Health Care Crisis Intervention and Physical Techniques Training bundle course from the Safe Management Group (SMG) – Must be the University of Windsor SMG. No substitutions.</b> Both courses must be completed within 30 days of each other. Valid for 1 Year ( <a href="https://windsoruniversity-safemanagement.talentlms.com/catalog/index">https://windsoruniversity-safemanagement.talentlms.com/catalog/index</a> )	Health & Safety Certificates <b>Must upload both certificates</b>
<b>WSIB Student Declaration</b> Ministry of Training, Colleges & Universities Work Safety Insurance Board (WSIB) coverage policy document; student signature required. Available on the Undergraduate Student Information site under "Pre-clearance Information and Forms" ERVs <a href="https://www.uwindsor.ca/nursing/375/pre-clearance-information-and-forms">https://www.uwindsor.ca/nursing/375/pre-clearance-information-and-forms</a> - Valid for 1 Year. <b>**Both pages must be uploaded to Synergy</b>	Consent Form
<b>Student/Instructor Verification of Health Status</b> <b>**Be sure to tick the box indicating whether you have a Latex allergy.</b> Required – Valid for 1 Year	Consent Form



# Important Pre-Clearance Information :

- Synergy Due Date: August 19, 2026- for all year 2&3 students doing clinical in the 2026-27 school year.
- Begin collecting requirements after Year 2 consolidation.
- All documents must be valid through end of Year 3 consolidation 2027.
- Apply for your VSS as soon as you finish Year 2 consolidation (these can take 8-10 weeks to come back).
- Synergy review results take 48 hours to come back.
- Carefully review the year 2-4 ERV and non-medical forms to ensure you have all the required documents uploaded before your appointment to avoid additional fees.



# Synergy Results

Please check the results from your Synergy appointment.  
If you have **PASS** congratulations!

If you have a **FAIL** or **PENDING** status, please carefully review the email you were sent outlining what you will need to submit to obtain your **PASS**.

## Student Information

Full Name	[REDACTED]
Student ID	[REDACTED]
School Name	University of Windsor
Program	[REDACTED]
Term	[REDACTED]

Compliance Status	Pass	
Valid Until	Jan 2, 2027	



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# Transitioning Tips!

- Attend ALL transition events – mandatory & non-mandatory
- Visit the campus & go on a tour
- Communicate your learning needs
- Be ready to level up your knowledge & application to year 3!
- Activate your uwindsor email and monitor regularly
- Read all notices, add important dates and to-do items to your calendar
- Get involved & get to know our staff and student leaders!



# Faculty of Nursing

Anthony P. Toldo Health Education Centre  
[Video Photo Tour](#)



Dr. Murray O'Neil Medical Education Centre



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# Practice Lab



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# Instructional Lab Spaces



# Primary Care Rooms



# Simulation Space



# Sim Lab Control and Viewing



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# Presentation Slides and Transition Resources



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FOLLOW US ON SOCIAL MEDIA

<https://www.uwindsor.ca/nursing/social-follow>



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