University of Windsor

CAMPUS SAFETY GRANT FUNDING APPLICATION

The Campus Safety Grant, formally called the Women's Campus Safety Grant, is provided through the Ministry of Training, Colleges, and Universities to address the reduction of sexual violence on campus, through the improvement of facilities, and the promotion of programs and services. The annual grant allocation is typically $125,000, and the grant budget year is April 1 – March 31. An annual report is required by the Ministry each September.

The Campus Safety Grant Committee was established as a Presidential committee to accept, review, and approve funding submissions. The Committee encourages creative, innovative proposals from faculty, staff, and student organizations.

The Committee typically meets three (3) times a year, February, June, and November, for the consideration and allocation of funds. Eligible submissions that meet the parameters of the Campus Safety Grant, but are not successful in the February round, or miss the deadline, will be permitted to stand for the subsequent round. Submissions are required to support one (1) of the following broad categories/objectives:

- Awareness/Education (e.g., workshops, websites, awareness campaigns)
- Student Services/Supports (e.g., campus walk-safe programs, sexual assault prevention initiatives, volunteer training, resource materials)
- Facilities and Equipment (e.g., lighting, mirrors, security cameras, emergency phones)
- Contracts with community agencies that provide direct counselling or support services to students
- Employee salaries and benefits related to the mandate and directly supporting students

Non-eligible expenses include:

- Research Projects/Safety Audits
- Travel/Hospitality
- Consultant Fees

Application submissions should include the following:

- Completed Campus Safety Grant Application Form (see page 2)
- Crime Prevention Through Environmental Design (CPTED) (if applicable)
- Budget/Price List
- Current Quote(s) (if applicable)
- Installation Costs (if applicable)
- Non-Rebatable portion of HST (i.e., 3.41%) (if applicable)
- **The deadlines for submissions are January 31, May 31, and October 31**
- **To submit your completed application, please email hrcrm@uwindsor.ca**

Required Documentation for reimbursement:

- Completed Campus Safety Grant Completion Form
- All receipts and/or paid invoices
- **Initiatives must be completed, and invoices paid, by March 1st of the applicable grant year**
- **Projects that are not completed in the required time period will forfeit the funding**

The Campus Safety Grant Application Form and/or the Project Completion Form are available in alternate format by calling extension 3400 or by emailing hrcrm@uwindsor.ca.

(Pages 1&2 Amended December 2024)

University of Windsor

CAMPUS SAFETY GRANT
FUNDING APPLICATION FORM

NOTE: Deadlines for submissions are January 31, May 31, and October 31.

Name of Department/Student Organization:			
Date:		**Contact person:**	
Campus Address:			
Telephone:		**Email:**	

Category of Funding Request:

☐ Awareness/Education (e.g., workshops, websites, awareness campaigns)

☐ Student Services/Supports (e.g., walk safe programs, sexual assault prevention initiatives, volunteer training, resource materials)

☐ Facilities/Equipment (e.g., lighting, mirrors, security cameras, emergency phones)

Amount of Funding Requested: Attach an itemized budget or price list. Capital expenditures (lighting, signs, etc.,) require an estimate. Please complete the Facility Services Qualtrics Form for project estimates and budget.	**$**
	Budget/Quote Attached: ☐ **Yes** ☐ **No**

Name of Proposed Initiative/Project:

Description and Impact Statement: (i) Provide a description of the proposed activity/program. (ii) Identify who will benefit from the activity/program. (iii) Expected outcomes. (iv) How the request falls within the Terms of Reference of the Committee (attach additional pages, if necessary).

Provide start and end dates of your initiative/activity/project. Include a detailed timeline.
NOTE: All projects must be completed, and invoices paid, by March 1st .

Have funds been requested from any other source? ☐ Yes ☐ No

If yes, was funding approved? ☐ Yes ☐ No ☐ Pending

If pending, please explain:

Has this activity/program been included in the department's budget? ☐ Yes ☐ No

All funding requests directed at making an area more secure (i.e., lighting, panic buttons, cameras, emergency phones, etc.) **MUST** be accompanied by a Safety Assessment Report completed by Special Constable Service.

Please submit your application by email to the Office of Human Rights, Conflict Resolution and Mediation, Attention: Campus Safety Grant Committee, hrcrm@uwindsor.ca.