

CAMPUS SAFETY GRANT COMMITTEE TERMS OF REFERENCE

The Campus Safety Grant, formally called the Women's Campus Safety Grant, is provided through the Ministry of Training, Colleges, and Universities to address the reduction of sexual violence on campus, through the improvement of facilities, and the promotion of programs and services. The Ministry has been funding the Grant since 1991. The Ministry's grant year is April 1 – March 31, with an annual report required in September. Surplus dollars cannot be carried forward and must be returned to the Ministry.

The Campus Safety Grant Committee was established as a Presidential Committee to accept, review, and approve funding submissions. The Committee also identifies personal safety issues on campus by conducting safety audits, disseminating information arising from those audits to the campus community. The Committee is chaired by the Executive Director, Human Rights, Equity and Accessibility (in OHREA), and is comprised of representatives of campus groups identified as having a special interest in safety issues. Membership includes: the Office of Human Rights, Equity and Accessibility (OHREA); Student Accessibility Services; Residence Services; Campus Police Services; Facility Services; Faculty Association (WUFA); University of Windsor Students' Alliance (UWSA); Organization of Part-Time University Students (OPUS); Graduate Students Society (GSS); Womyn's Centre; Leddy Library; and Health and Safety.

The Committee typically meets three (3) times a year for the consideration and allocation of the funds: mid-February for the upcoming fiscal year, June, and mid-November for any remaining funds. Eligible submissions that meet the parameters of the Grant, but are not successful in the February round, will be permitted to stand for the subsequent round(s). Applications that miss the deadline for the first round will be placed in the pool of submissions for the next meeting.

The Committee accepts funding applications from university units and recognized student organizations wishing to undertake specific activities supporting prevention/education initiatives pertaining to safety issues.

While the Committee endeavours to support all funding categories in any given year, it is not committed to allocating funds in a specific manner. **Initiatives must be completed, and invoices paid, by March 1st of the applicable grant year. Projects that are not completed in the required time period will forfeit the funding.**

Submissions are required to support one (1) of the following broad categories/objectives:

- Awareness/Education (e.g., workshops, websites, awareness campaigns)
- Student Services/Supports (e.g., walk safe programs, sexual violence prevention initiatives, volunteer training, resource materials)
- Facilities and Equipment (e.g., lighting, mirrors, security cameras, emergency phones)

[Applications for funding requests are available on the OHREA website.](#) The deadlines for submissions are January 31, May 31, and October 31.

The Campus Safety Grant Application Form and/or the Project Completion Form are available in alternate format by calling extension 3400 or by emailing ohrea@uwindsor.ca.