

**TERMS OF REFERENCE
WOMEN'S CAMPUS SAFETY GRANT COMMITTEE**

The Women's Campus Safety Grant is provided through the Ministry of Training, Colleges and Universities to address women's safety issues on campus through the improvement of facilities, and the promotion of programs and services. The Ministry has been funding the Grant since 1991. The Ministry's grant year is April 1 – March 31, with an annual report required in September. Surplus dollars cannot be carried forward, and must be returned to the Ministry.

The Women's Campus Safety Grant Committee was established as a Presidential committee to accept, review and approve funding submissions. The Committee also identifies personal safety issues on campus by conducting safety audits, disseminating information arising from those audits to the campus community. The Committee is chaired by the Director of the Office of Human Rights, Equity and Accessibility, and is comprised of representatives of campus groups identified as having a special interest in women's safety issues. Membership includes: the Office of Human Rights, Equity and Accessibility (OHREA); Student Disability Services; Residence Services; Campus Police Services; Organization of Part-Time University Students (OPUS); Faculty Services; Faculty Association (WUFA); University of Windsor Students' Alliance (UWSA); Graduate Students Society (GSS); Womyn's Centre; Leddy Library; and the Office of Occupational Health and Safety.

The Committee typically meets three times a year for the consideration and allocation of the funds: mid-February for the upcoming fiscal year, June, and mid-November for any remaining funds. Eligible submissions that meet the parameters of the Grant, but are not successful in the February round, will be permitted to stand for the subsequent round(s). Applications that miss the deadline for the first round will be placed in the pool of submissions for the next meeting.

The Committee accepts funding applications from University units and recognized student organizations wishing to undertake specific activities supporting prevention/education initiatives pertaining to women's safety issues.

While the Committee endeavours to support all funding categories in any given year, it is not committed to allocating funds in a specific manner. **Initiatives must be completed, and invoices paid, by March 15th of the applicable grant year. Projects that are not completed in the required time period will forfeit the funding.**

Submissions are required to support one of the following broad categories/objectives:

- Awareness/education (e.g., workshops, websites, awareness campaigns)
- Student services/supports (e.g., walk safe programs, sexual assault prevention initiatives, volunteer training, resource materials)
- Facilities and equipment (e.g., lighting, mirrors, security cameras, emergency phones)

Applications for funding requests are available by emailing ohrea@uwindsor.ca, online at www.uwindsor.ca/ohrea/ohreaforms or www.uwindsor.ca/ohrea/womenssafety, or calling extension 2056. The deadlines for submissions are January 31, May 31 and October 31.