



Organization of Part-time
University Students

University of Windsor

Canadian Federation of Students Local 106

ANNUAL GENERAL MEETING (AGM)

Thursday March 26, 2026

University of Windsor

2026



ANNUAL GENERAL MEETING
THURSDAY MARCH 26, 2026. 5:00 PM
AGENDA

1. Welcome and Opening Remarks
2. Approval of the Agenda
3. Approval of the Minutes from April 3, 2025
4. Appoint an accounting firm for Apr. 30, 2026 year end audit
5. Presentation of the Financial Reports
6. Approval of the Financial Reports
7. Presentation of the Annual Board & Staff Reports
8. Approval of the Annual Board & Staff Reports
9. Constitution & Policies
10. Strategic Plan
11. Question period
12. Adjournment

STUDENTS ADVOCATING FOR STUDENTS

ANNUAL GENERAL MEETING MINUTES

OF APRIL 3, 2025

University of Windsor

2026

**ORGANIZATION OF PART-TIME UNIVERSITY STUDENTS
ANNUAL MEMBERSHIP MEETING
THURSDAY APRIL 3, 2025, AT 4:30 PM
MINUTES**

Present:

President: Chris Baillargeon

Vice-President: Diana Marion

Treasurer: Donna Patterson

Directors at Large: Bianca Lenarduzzi, Hisham Barakat, Nadia Rodwyn & Stephen Weir

Staff Members: Maryan Amalow (Executive Director), Steve Jancev (Benefits Plan Administrator) & Marie Renaud (Elections CRO)

Students at Large: Laura Tourangeau, Melissa Appleyard, Athena Cox, Barbara Joustra, Zoe Crosby, Jessica Yu, V.k. Shimaka, Anisa Nur, Ilhaam Nur, Victoria Soluade, Barni Nur, Fatimah Ibrahim & Femi Soluade

1. Welcome and Opening Remarks

The meeting was called to order at 4:35 pm.

2. Be It Resolved That (BIRT) OPUS approves the agenda for the meeting on April 3, 2025.

Moved by: Donna

Seconded by: Stephen

CARRIED

3. Be It Resolved That (BIRT) OPUS approves the minutes from March 26, 2024.

Moved by: Stephen

Seconded by: Melissa

CARRIED

4. Be It Resolved That (BIRT) OPUS appoint accounting firm Baker Tilly for Apr. 30, 2025, year-end audit

Moved by: Donna

Seconded by: Melissa

CARRIED

5. Be It Resolved That (BIRT) OPUS approves the Financial Reports presented by Treasurer Donna Patterson

Moved by: Melissa

Seconded by: Stephen

CARRIED

6. Be It Resolved That (BIRT) OPUS approves the Annual Board & Staff Reports

Moved by: Stephen

Seconded by: Donna

7. Be It Resolved That (BIRT) OPUS approves the Elections Report presented by Elections CRO Marie Renaud

Moved by: Hisham

Seconded by: Donna

8. Constitution & Policies

POLICY FOR THE BENEFITS PLAN (#7)

1) POLICY 7-E OPT-OUT (ADDITION)

xii) Reissued Benefits Plan opt-out refunds may be processed if the request is made within 3 years from the original opt-out date. Requests submitted after this 3-year period will not be processed, regardless of the circumstances.

2) POLICY 7-H APPEALS (AMENDMENTS IN BOLD) FORMERLY APPEALING A MISSING DEADLINE

i) Any student who believes they have been unfairly disqualified from their Opt-Out option must first consult with the Benefits Plan Administrator or the Executive Director. This consultation ensures the student understands the rules and extent of OPUS advertising regarding deadlines.

ii) If the student is not satisfied with the outcome of the consultation, they may appeal the decision to the OPUS Board of Directors via email or mail. **Appeals must be submitted within 30 days of receiving notification of the decision.**

iii) The appeal must include a written letter outlining the rationale for reconsideration by OPUS. **The letter must clearly state the grounds on which the appeal is being made, along with any supporting information or documentation** that the student believes is relevant to their case.

iv) The Benefits Plan Administrator or the Executive Director is responsible for reviewing all appeals. They will bring forward any appeal that they believe warrants consideration due to extraordinary circumstances outside the student's control (e.g., death of a family member, out-of-country exchange for the first three weeks of the semester). The student must demonstrate that they were unable to meet the deadline for the entire eligible period, not just on the specific deadline date.

v) The OPUS Board of Directors is responsible for reviewing each appeal presented by the Benefits Plan Administrator or the Executive Director. The Board will assess the merits of the appeal, taking into account the circumstances provided.

vi) **If an individual feels that the Benefits Plan Administrator or the Executive Director has unfairly denied their appeal, they may request that the appeal be reviewed by the President.**

3) The following point is being proposed as an addition at the end of the policies document:

OPUS Board of Directors & Staff reserves the right to update or revise this policy as needed to maintain a safe and secure environment for their students.

9. Strategic Plan

OPUS reviews its Strategic Plan annually during the summer and monitors progress on initiatives through regular updates at monthly Board meetings. The Strategic Plan is guided by core pillars that outline OPUS's goals, outcomes, and priorities, ensuring a structured and accountable approach to supporting part-time & mature undergraduate students.

10. Question period

There were no further questions or comments addressed.

11. Adjournment

5:51 pm

Moved by: Donna

Seconded by: Hisham

12. Presentation of benefits plan with insurance provider GSC

STUDENTS ADVOCATING FOR STUDENTS

2026 FINANCIAL AUDIT QUOTE

University of Windsor

2026

We requested quotations from multiple accounting firms for our annual financial audit:

As per policy, we usually prefer to review up to 3 quotations.

Baker Tilly, quote received **\$8,600 plus HST**

Roth Mosey, no response

KPMG, no response

Collins Barrow, no response

Howie and Partners, no response

Garant CPA, no response

Advanced ACC, no response

SRT Accounting, no response

Melo LLP, no response

Due to the busy tax season, not many companies could provide us pricing. We've worked with Baker Tilly for many years for financial auditing services and recommend that we appoint them as our 2026 auditor.

STUDENTS ADVOCATING FOR STUDENTS

UNIVERSITY OF WINDSOR COMMITTEES

University of Windsor

2026

Committees at the University of Windsor

The OPUS Board of Directors represents part-time undergraduate students by advocating on their behalf on the following committees:

The Program Development Committee (PDC)	Annually reviews academic programs at the university.
Academic Policy Committee (APC)	Sets policies for the university regarding academics
Senate Student Caucus	Meet's on Issues that concern students.
Senate	Makes the final decision on all academic issues.
Senate Governance Committee	Sets the agenda for the Senate committee.
Judicial Panel	Deals with discipline hearings involving students.
University Committee on Academic Promotion & Tenure (UCAPT)	Deal with promotions, tenure, and renewal of contracts of professors at the University of Windsor
University Committee on Renewal, Promotion & Permanence for Librarian Member (UCRPPLM)	University of Windsor committee that deals with renewal, promotions, and permanence for Librarians.
Renewal, Promotion & Permanence for Librarian Members (RPPULM)	Library Committee that deals with renewal, promotions, and permanence for Librarians
The board of Governors	Makes the final Decision on financial & other matters.
The President's Advisory Council on Student Life	Presidents from the 3 student groups regarding student issues
Mental Health	Meets on issues regarding Health & Wellness

Women Campus Safety Grant Committee	Meets on issues regarding Campus Safety & reviews funding proposals received
Accessibility Advocacy Committees	Promote awareness and create an atmosphere.
Residence and Food Services Advisory Board (RFSAB)	Meets on Food and Residence issues on campus.
Policy Management Board (PMB)	Meets monthly to act in the best interest of the CAW Student Centre along with OPUS, UWSA, and the University
Learning Management System (LMS) Advisory Committee (CTL-CLEW)	Meets on student online web portal issues
Alumni Association	The Board consists of 17 Directors elected by the membership at the annual meeting from the members of the Association.
Campus Union Solidarity	Meet to discuss matters affecting labour and faculty unions
Ancillary fees protocol	The Ancillary Fee Board is to approve new, or changes to existing Compulsory Non-Tuition-Related Ancillary Fees. Compulsory Non-Tuition-Related Ancillary Fees are defined by the Ministry of Colleges and Universities (MCU) as a fee imposed or administered by a given institution

The OPUS board and staff also serves on external committees such as the Ontario Executive Committee and attends conferences with the Canadian Federation of Services (CFS) through our membership with the federation nationally and provincially. The Federations' primary purpose is Lobbying: representing students' issues and concerns to parliament. CFS conferences are typically held in Toronto and Ottawa. We also attend Lobby Week where we discuss student issues especially challenges faced in post secondary education with Members of Parliament (MP) and Members of Provincial Parliament (MPP).

STUDENTS ADVOCATING FOR STUDENTS

PRESIDENT'S REPORT

University of Windsor

2026

During the 2025–2026 academic year, OPUS has continued to work collaboratively with Dr. J.J. (John-Justin) McMurtry, who assumed the role of President of the University of Windsor on September 1, 2025. We have met with President McMurtry on several occasions to discuss matters affecting part-time students and to advance shared initiatives. These discussions have also included ongoing collaboration with University Administration, Faculty, Staff, and our student partners—the University of Windsor Student Alliance (UWSA) and the Graduate Student Society (GSS). Maintaining open communication and effective advocacy remains central to our mission of supporting and enhancing the student experience for our part-time membership.

OPUS continues to represent all part-time students who receive services through the OPUS Benefits Plan and other supports to the best of our ability. The OPUS Benefits Plan remains an essential service and continues to meet the needs of students, now in its sixteenth year of operation. Students who provide verified proof of comparable coverage remain eligible to opt out and receive a refund within the appropriate timeframe. Any plan adjustments continue to be based on annual usage assessments to ensure sustainability and continued value for our members.

Financially, OPUS remains in a strong and stable position. Our finances are reviewed annually by an external auditor, and once again we will be recommending an auditor for the upcoming fiscal year ending April 30, 2026. Further details regarding our financial position will be presented in the Treasurer’s report. In addition, OPUS continues to offer over twenty scholarships and bursaries annually for part-time students who demonstrate financial need and who may not qualify for many of the awards available to full-time students. Eligible part-time students may also access OSAP and other government funding resources to support their academic goals.

This year has been another active one in terms of committee involvement. I have continued to serve on numerous University committees, including the Board of Governors, Senate, Policy Management Board for the Student Centre, Alumni Association Board, Ancillary Fee Board, University Committee for Promotion, Permanence and Tenure (UCAPT), Lancer Sports and Recreation Centre (LSRC) committees, and Campus Union Solidarity meetings. Participation in these committees, both virtually and in person, ensures that the voice of part-time students remains represented at all levels of institutional decision-making.

Throughout the year, Senate has approved several new academic programs and course changes following recommendations from the Program Development Committee. The Academic Policy Committee has also reviewed and advanced a number of policy updates. Detailed meeting minutes and reports from these committees, along with annual reports from areas such as Recruitment, Leddy Library, the Centre for Teaching and Learning, Open Learning, Financial Aid, and IT Services, continue to be accessible through the University’s website.

The Ancillary Fee Board approved CPI-based adjustments to OPUS fees to help offset rising operational costs, and the OPUS Benefits Plan experienced a modest increase based on usage. The U-Pass program continues under its renewed agreement through 2029, with opt-out provisions remaining in place. The Toldo Lancer Centre, now fully operational for several years, continues to be widely utilized by students. All associated fees remain consistent with previously approved referendums and subsequent student votes.

Mental health continues to be an ongoing concern, particularly as students manage the long-term impacts of the COVID-19 pandemic. The need for accessible mental health resources remains high, and OPUS continues to advocate for increased support and services for part-time students. Mental health coverage available through Greenshield continues to play an important role in supporting our members.

In addition to committee responsibilities, I have represented OPUS at numerous events and activities throughout the year, both in person and virtually. These included teaching and learning awards, alumni events, Welcome Week activities, OPUS Appreciation Week, OPUS social events, and the OPUS Awards Banquet. These opportunities allow OPUS to remain visible, engaged, and responsive to our membership and the broader campus community.

OPUS continues to work collaboratively with University Administration and UWSA through the CAW Student Centre Management Agreement. Our updated constitution, developed through a joint process, supports the ongoing governance of the Student Centre through the Policy Management Board. Discussions regarding an Intellectual Property Policy have also continued, with the goal of addressing concerns related to student and faculty rights when working with industry partners. This remains an ongoing process.

We have also continued to support initiatives aimed at addressing systemic inequities on campus, including efforts to combat Anti-Black Racism, advance Equity, Diversity, Inclusion and Decolonization, and support Indigenization and Truth and Reconciliation initiatives. While progress is gradual, these efforts remain an important part of strengthening the campus community. At the same time, OPUS continues to monitor the impacts of departmental restructuring and consolidation resulting from institutional fiscal constraints.

The OPUS Handbook Day Planner continued to be a valuable resource for students and was distributed across campus, including Leddy Library, the Downtown Campus, the CAW Student Centre, and the OPUS office. Engagement initiatives such as Free Pizza Fridays, the OPUS BBQ, and OPUS social events once again saw strong attendance, reinforcing the importance of accessible programming for part-time students. We also continued to offer keynote speakers and panel discussions in both in-person and virtual formats.

OPUS elections were conducted in accordance with our bylaws, with nominations and campaigning held earlier this year. All positions were filled following the established election process, and the results will be formally ratified at this Annual General Membership meeting. The Chief Reporting Officer will present an unbiased report on the election process and outcomes.

In closing, I would like to extend my sincere thanks to the OPUS Board of Directors for their dedication, hard work, and continued commitment to our members. I would also like to express my appreciation to our Executive Director, Maryan Amalow, and our OPUS Benefits Plan and Facilities Administrator, Steve Jancev, for their continued professionalism and outstanding contributions to the day-to-day operations of OPUS.

Thank you to our members for your continued engagement and support. It has been a privilege to serve as your President.

Respectfully submitted,

Chris Baillargeon
OPUS President

STUDENTS ADVOCATING FOR STUDENTS

ACTING VICE PRESIDENT'S REPORT

University of Windsor

2026

I have been very active of late attending Senate meetings, Senate Governance and Board of Governors and of course OPUS in person and online.

I also attended many student events in the CAW centre, a wild variety of events ranging from rock painting, graduate students' enrolment drive and many student groups selling baked goods and doughnuts. I attend three ULAC meetings, two in person, one on Teams, discussed at length was library security and unexpected evacuation of the library. Since I survived a terrorist attack (Squamish Five) I talked about how many security and office managers were hurt trying to evacuate workers as the building collapsed on them. The Library Board will be getting a recommendation from me to put up signs around the library giving direction to students to get out of the building in an emergency.

The library is preparing a new code of conduct for employees and patrons; I expect that will be passed after the summer slow down. There has been some crime at the library; mostly theft off desks (student on student). We spent many hours talking about budget shortfalls and the loss of employees, retiring and quitting, I spoke at length about setting up a display case near the entrance to the library. Much support of this recommendation came from the library who want to work with OPUS to make this happen. The display case would carry books written by students, alumni, professors and noted people from the city of Windsor.

I am putting together a list of who should be honoured ranging from my old classmate and friend Will suggest, Joyce Carol Oates, Thaddeus He is alumni who recently won a Governor General Award for photography and is an author of photo books, Professor Susan Holbrook just had her book about menopause published! Rest assured the list will be long and complete. Please note I will be in Iceland for April attending a writing session being organized by the past president's wife.

Sincerely,

Stephen Weir, OPUS Acting Vice-President

STUDENTS ADVOCATING FOR STUDENTS

TREASURER`S REPORT

University of Windsor

2026

This is my 3rd Year as a Board Member with OPUS, and my first year as Treasurer.

This year was a very busy year for me in terms of committee involvements: Senet, APC, BMP, Ancillary and UWSA.

Being with OPUS Gave me an opportunity to participate in many interesting activities.

In June 2025 I participated in Ontario Skills Development which was offered by CFS. This was my second time participating in Skill Development, which I personally find very interesting and informative.

In August 2025, I participated in the CFS, Ontario General Meeting. I attended the Anti-oppression Training, also in the constituency groups I joined the Sub-committee Budget. I also had the privilege of participating in all the workshops.

As for the CFS Lobby Week which was planned to take place on March 1st. 2026, it was unfortunately cancelled by the CFS. It would have been a great opportunity for me as I did participate previously in the past two Lobby weeks. One of them was the National Lobby week in Ottawa where we met MPs from all over Canada and the second was the Ontario Lobby week where we met MPPs from all over Ontario.

At OPUS we had many social activities, one of them was the Annual Holiday Dinner.

Also, we had planned to take a trip to Pelee Island but due to the bad weather on that day It was canceled. This trip would have been our second time going there.

I am genuinely enjoying being part of OPUS.

Sincerely,
Hisham Barakat
OPUS Treasurer

STUDENTS ADVOCATING FOR STUDENTS

DIRECTOR AT LARGE

REPORTS

University of Windsor

2026

June 2025- Ontario Skills Development

August 2025- CFS Ontario General Meeting from the 14th-17th – We had Anti-Oppression Training, Opening Plenary, Disability Constituency, Large Institutes, Part-Time and Mature, Women's Constituency, Ontario, Policy and Closing Plenary. These are the events I Attended during the CFS OGM. We discussed a lot of issues in Disability Constituency and then, I was Voted in as the New Disability Constituency Representative as of this Year, I started the Position on August 18th, 2025. We also Focused on Bill-33 and fighting Ford and his New Policies. We are Continuing to Fight this. We Also had our OPUS Meeting on August 19th, 2025, and a CFS Bill-33 meeting from 12-2:00pm

September 2025- On September 3rd we had our Strategic meeting, I had a PDC Meeting on September 17th from 9:00am-10:30am, The OPUS Barbeque on September 18th from 2:00-6:00pm (This is always one of our Most Successful events of the year, I also helped with set up and tear down), On September 24th we had our OPUS Meeting from 4:30-6:30pm, On September 26th we had our First OPUS pizza of the semester (This is also Successful)

October 2025- October 1st was our very first Age Friendly Day at 12:00pm in the OPUS office, October 17th we had our Annual OPUS Banquet at 5:00pm where, this year, our Executive Director, Maryan Amalow was Honoured for her twenty years of Service to OPUS and the Community. We had our week of Action with CFS from September 20th-24th, We had our OPUS meeting on October 22nd, October 23rd I had a PDC meeting at 2:00pm and the OPUS Fall Social at 4:30pm that same day. On October 24th I had a CFS National Delegates Online Meeting and OPUS Pizza was that same day. CFS National Meeting from October 30th-November 4th

November 2025- November 1st-4th- Continued CFS National Meeting. (At the National Meeting, we had Disability Constituency where we discussed the things going on in our Provinces and universities relating to disabled students, we also had our own Provinces Discussions on what is happening, for us, that would be Bill 33, the 25% Grants and 75% loans with a 2% increase and the shift from International Students to Domestic students to carry the financial Load. I had an ABCE subcommittee Meeting on November 4th at 1:00pm, We had a Virtual Appointment with Lisa Gretzkey from Windsor-West on November 7th at 11:00am, November 13th I had CFS Mandatory Training from 12-2pm, I Attended the Labour Awards Dinner at 5:30pm, On the 19th I had an OEC Meeting from 12-2pm and an OPUS Meeting from 4:30pm-6:30pm. There was OPUS Pizza on the 21st, on the 23rd I had Mandatory Lobby week Training from 6:00-8:00pm, I had virtual lobby week from the 24th – 26th. I met with two MPPs during Lobby Week. One with Carney's People and the other with NDP. Which I concluded went very well. On the 25th I had my Students with Disabilities CFSO Training at 10:00am, On the 26th I had an SSC Meeting from 2:30-4:00pm, On the 27th I had our OPUS Potluck Luncheon at 12:00pm, On the 28th I had a PDC meeting from 12:00pm-4:00pm.

December 2025- On December 3rd We had our Virtual OPUS Meeting from 4:30pm-6:30pm, December 5th we had OPUS pizza, I had a PDC meeting from 12:00pm-4:00pm and we had our Annual Holiday Dinner that same day and our OPUS meeting. I had a PDC Meeting on December 15th from 1:00pm-4:00pm.

January 2026- We had OPUS Appreciation Week from the 5th of January to the 9th. I had a PDC meeting on January 14th from 9:00-10:30am, I had an SSC meeting on January 22nd from 2:30pm-4:30pm. We had our OPUS meeting.

February 2026- On February 12th I had a PDC meeting from 2:00pm-3:00pm, the OPUS Winter Social was the February 202 same Day. Our OPUS Meeting was cancelled.

March 2026- On March 5th, we had our OEC Meeting, We have our OPUS Meeting on March 17th from 4:30-6:30pm with the President, March 18th I have a PDC meeting from 9:00am-10:30am and an SSC meeting from 2:30pm-4:30pm that same day, March 24th is our Day of Action Against Ford, our AGM on March 26th 2026. I have Scheduled another meeting with Lisa Gretzkey Windsor West for March 20th at 1:30pm

April 2026- On April 12th I have a CFS Services Meeting from 1:00pm-7:00pm

May 2026 – OEC Meeting

July 2026- OEC Meeting

Sincerely,

Bianca Lenarduzzi
Director at Large

During this reporting period, I represented OPUS through a range of governance, advocacy, student engagement, committee, and external representation activities. My participation covered university governance meetings, provincial and national student advocacy forums, student outreach events, caucus and committee work, and community-building activities that supported the visibility and interests of OPUS and graduate students.

A major area of involvement throughout the year was student governance and institutional participation. I attended OPUS Board meetings, the Board of Governors Senate Retreat, Senate meetings, Student Senate Caucus meetings, and the LMS Advisory Meeting. These meetings addressed matters such as university strategic priorities, academic program changes, intellectual property, food security, graduate admissions, student affairs, student awards and financial aid, and issues affecting faculty and students across campus. Through these forums, I contributed to discussions that shape both student experience and institutional direction.

Another important focus was advocacy and external representation. I represented Local 106 (OPUS) at the CFS Ontario AGM, where I participated in the Campaign Committee and the Racialized Caucus. Later in the year, I attended the CFS National Delegates Prep Meeting and the Canadian Federation of Students National Conference in Toronto. At the national conference, I joined several constituency and policy meetings, including the Black Caucus, Women/Trans Meeting, Racialized Students Group, Ontario provincial meetings, and the Policy Planning Committee. I was nominated to represent the racialized students' group on the Policy Planning Committee, where I proposed amendments that were adopted for presentation to the General House. These experiences strengthened OPUS's voice in wider student movement discussions and policy development.

In addition, I took part in government relations and lobbying activities, especially around student concerns connected to Bill 33 and broader student issues. I joined internal planning meetings to coordinate outreach to elected representatives, participated in lobby training arranged by CFS, met with MPP Andrew Dowie regarding concerns about Bill 33, and later joined meetings with MPs Larry Brock and Pauline Rochefort during lobby week. These meetings provided opportunities to present student concerns directly to elected officials and to advance advocacy priorities affecting students at both provincial and federal levels.

I was also actively involved in student outreach and campus engagement. I supported Head Start orientation for new part-time students, volunteered at the OPUS Welcome BBQ, participated in the Fall Orientation open house, and attended major OPUS community events such as the Fall Social, Annual Award Banquet, Potluck Event, Holiday Dinner, and Winter Appreciation Week. These events created opportunities to welcome students, answer questions, build relationships, and strengthen OPUS's visibility and sense of community.

My service also included committee and grant-related work. I attended multiple Campus Safety Grant meetings as funds were reviewed, prioritized, and allocated among competing applications. I also participated in an Accessibility Awareness meeting and toured Sunset House to better understand improvements and available facilities. These activities reflected ongoing attention to student safety, accessibility, and equitable campus support systems.

Beyond campus, I engaged in labour, equity, and community-focused events. I attended the OPUS retreat, the WUFA Solstice Celebration, the COPUS Winter Social, and the Black Students' Caucus 2026 Standalone Gathering in Toronto. The Black Students' Caucus gathering was especially significant for its focus on leadership transition, constituency work, and issues affecting Black communities, including awareness around sickle cell disease and the importance of blood donation. I also attended the International Women's Day gala alongside OPUS Board members, which highlighted leadership, community service, and the advancement of women.

Professionally, I also took part in skills and leadership development by attending the Annual Skills Development Symposium at the University of Toronto. This provided training in campaign and recruitment skills that are relevant to representation and organizing work.

Overall, this reporting period was marked by consistent participation in governance, advocacy, policy, outreach, and community-building. Through these engagements, I worked to represent OPUS with commitment, contribute to discussions affecting graduate students, and support initiatives that enhance student life, equity, safety, and institutional accountability. I remain grateful for the opportunity to serve and to contribute to the work of OPUS.

Sincerely,

Victoria Soluade
Director at Large

My name is Nadia Rodwyn, and I am a Director at Large for OPUS. I am very happy to be allowed to continue to serve OPUS. Since our last AGM I have had the opportunity to participate in many events and help with many activities.

I am very thankful for the opportunity to be part of OPUS. Being part of OPUS means a lot to me because they acknowledge and encourage students to participate in the University life. For over 50 years OPUS has stood for the betterment of all undergraduate and mature students.

Below are the committees and activities I have participated in 2025-2026

April 10, 2025, Alumni Awards Gala event

May 1, 2025, MCC Awards Gala was a very nice event and I am happy we attended

May 7, 2025, Women's United Luncheon was a good event got to hear a strong message

May 21, 2025, Spring SHMS steering committee First phase of questionnaire completed.

May 22, 2025, OPUS board meeting with dinner. I attended this dinner with my daughter, it was very nice and appreciated

July 25, 2025 OPUS retreat held at the OPUS board room brainstormed and strategized next years ahead of marketing ideas

August 13, 2025, Head start orientation. I spoke about what worked and how I found it being a part time student

August 28 OPUS volunteer appreciation meeting

September 18 Attended OPUS BBQ

September 23, 2025 Attended the 80 years of Solidarity Unifor Local 800th anniversary of the Rand Formula Dinner. The talk about the history of the strike and Unifor. Also, at our table we had a lady with a unique hat and she said her father partook in the strike and her father retired two months before she was born so she was fortunate to experience and learn history.

Wednesday October 1 Attended Age-Friendly event. The event was well put together but sad because not a lot of elders showed up.

October 17, 2025: I attended the OPUS Annual Award Banquet, it was a nice event the food and the deserts were amazing and it was nice to represent OPUS

October 23, 2025 Attended the social with my daughter and enjoyed listening to Chancelor Dwight Duncan speak. Unfortunately, there was not many people there but was still great opportunity to hear Mr. Duncan speak

October 24, 2025 attended our pizza lunch

November 26, 2025, Attended OPUS potluck. It was a nice event and great to see the people that participated. It was a lot of fun

December 2, 2025, I worked on the OPUS Food sustainability project. I called many different grocery stores and asked for donations.

December 5, 2026 went to OPUS holiday dinner with my daughter it was a nice restaurant and the dessert we had was amazing

January 14. 2026 went to try and gather donations with Bianca we received no donations

Decemebt 21st With Bianca gathered donations and gave them to OPUS

February 12th, I attended the OPUS Winter Social with my daughter it was a nice event the speaker was a financial advisor, and I did obtain some information regarding budgeting. Then there was a speaker about Unions

March 8, 2026 Attended Women's Day Gala with other board members

Sincerely,

Nadia Rodwyn
Director at Large

Hello, my name is Bernarda Camello-Doctor, and I am pleased to continue serving as an OPUS Director at Large. I proudly support part-time and mature undergraduate students through bursaries established by OPUS in collaboration with the Student Awards and Financial Aid Office.

I remain dedicated to supporting OPUS members by actively participating in meetings, social gatherings, events, and other functions. It has been a pleasure to be part of OPUS and to contribute to initiatives both on campus and within the local community.

Sincerely,

Bernarda Camello-Doctor
Director at Large

STUDENTS ADVOCATING FOR STUDENTS

OPUS EMPLOYEES

REPORT

University of Windsor

2026

Dear OPUS Members,

We extend our sincere gratitude to the OPUS Board of Directors, students, the University of Windsor, campus and community partners, sponsors, and volunteers for their continued support throughout the 2025–2026 academic year. This has been a highly productive and impactful year, made possible through strong collaboration and a shared commitment to supporting part-time and mature students.

Throughout the year, OPUS staff remained dedicated to advocacy, service delivery, and student engagement. Our work focused on strengthening community connections, improving access to services, and ensuring that the voices and needs of our members remain visible and represented across campus.

OPUS continued producing key publications, including the Day Planner and Annual Newsletter, which were widely distributed at events, outreach tables, and through the OPUS Lounge. These materials helped increase awareness of services, supports, and opportunities available to students.

We also expanded outreach through partnerships and advertising, generating additional revenue while strengthening relationships with campus and community partners.

OPUS successfully organized and supported a range of well-attended events that strengthened campus community and student engagement:

- **Free Pizza Fridays** remained a highly popular weekly initiative with support from the dental centre
- **Welcome BBQ (Sept 2025)** welcomed approximately 500 students
- **33rd Annual OPUS Awards Banquet** celebrated student achievement and community contributions
- **Annual Potluck Lunch** fostered appreciation and connection
- **Food Drive (Dec 2025)** supported the Student Food Pantry

Additionally, Fall and Winter Socials featured guest speakers and student engagement activities, including prize giveaways and bursary draws.

Supporting students remained a central priority. OPUS staff provided daily assistance through in-person, phone, and email support, helping students navigate benefits, services, and campus resources.

Initiatives such as:

- **Student info sessions, workshops, socials and other activities**
- **Open conversations over coffee with board and staff members**

created welcoming spaces for guidance, connection, and support.

OPUS also continued promoting inclusive and age-friendly programming, encouraging access to education at all stages of life. Hosted and participated in age-friendly initiatives and events to promote inclusion and engagement of older adults on campus. Exploring policy improvements with university administration to enhance accessibility for seniors, including flexible considerations based on financial need.

OPUS has maintained a strong presence at key university events, including orientations, open houses, and campus fairs. These efforts increased visibility and direct engagement with students. We also supported volunteerism by offering opportunities for students to gain experience and contribute to OPUS initiatives, including hosting a Volunteer Orientation event.

OPUS actively participated in the Canadian Federation of Students conference meetings, contributing to discussions on student advocacy, including international student policy, mental health supports, and governance concerns such as Bill 33. We also collaborated with other part-time student groups to strengthen representation at the national level.

OPUS continued to build and strengthen partnerships to support events, awards, and student opportunities. This included sponsorship of major campus events such as Celebration of Nations and ongoing collaboration with community partners.

Staff continued managing U-Pass distribution and benefits plan services, assisting students with opt-ins, opt-outs, claims, and coverage. This remains a core service area, with consistent demand for personalized support.

This year brought improvements in marketing, communications, and digital engagement, including stronger social media presence and increase of video reels.

We are also exploring new initiatives, such as a wellness/workout space in the OPUS Lounge, to further support student well-being.

OPUS continues to grow, adapt, and expand its impact. We remain committed to enhancing services, strengthening partnerships, and advocating for part-time and mature students.

We are proud of the work accomplished this year and grateful for the continued trust and support of our members and community.

Most importantly, we recognize the dedication of our students and it's our pleasure to serve you.

Sincerely,

Maryam Amalow
Executive Director

Steve Jancev
Benefits Plan & Student Centre Facilities Administrator

STUDENTS ADVOCATING FOR STUDENTS

FINANCIAL REPORT
MAY 2025 - APRIL 2026

University of Windsor

2026

Budget Report - Monthly Summary - Details

Tuesday, March 24, 2026

Revenue	Budget	YTD	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr
<i>Revenue/Health Plan</i>	\$619,000	\$552,682.28		\$13,509.79	\$32,474.82		\$500.00	\$407,658.23	\$500.00		\$44,213.01		\$53,826.43	
<i>Advertising and Promotion</i>	\$12,000	\$10,275.88	\$2,775.88	\$1,800.00	\$5,700.00									
<i>Awards / Bursaries</i>	\$14,766	\$4,525.00		\$0.00				\$1,865.00		\$2,660.00				
<i>Interest Revenue</i>	\$0	\$89.63						\$89.63						
<i>Rent Revenue</i>	\$11,000	\$11,053.00					\$11,053.00							
<i>Revenue/Society Fees</i>	\$262,000	\$260,472.30		\$15,981.10	\$120,608.32	\$14,134.70	\$2,336.00	\$50,175.90			\$5,527.89		\$51,708.39	
<i>Social Events</i>	\$5,500	\$7,910.00	\$2,260.00	\$0.00		\$1,500.00	\$3,150.00	\$1,000.00						
<i>Universal Bus Pass</i>	\$300,000	\$290,878.79		\$1,565.65			\$2,943.12	\$242,273.18	\$15.00		\$26,720.33	\$30.00	\$17,331.51	
Revenue Total		\$1,137,886.88	\$5,095.88	\$32,856.54	\$158,783.14	\$15,634.70	\$19,982.12	\$703,061.94	\$515.00	\$2,660.00	\$76,461.23	\$30.00	\$122,866.33	
<i>Health Plan</i>	\$390,000	\$353,107.75	\$22,754.10	\$26,246.64	\$5,639.83			\$125,227.06	\$28,498.56	\$1,922.20	\$384.44	\$114,271.39	\$28,163.53	
<i>Advertising and Promotion</i>	\$28,500	\$28,950.49	\$3,572.95	\$0.00	\$687.04	\$1,152.60		\$23,537.90						
<i>Awards / Bursaries</i>	\$28,000	\$14,524.83						\$13,989.13				\$535.70		
<i>Banking</i>	\$10,200	\$10,547.64	(\$303.6)	\$0.00	\$12.50							\$10,565.50		
<i>Board of Directors</i>	\$37,700	\$31,680.33	\$12,072.37	\$788.12		\$300.00	\$60.00	\$300.00		\$13,746.55	\$1,549.86	\$118.69	\$2,744.74	
<i>Canadian Federation of Stu</i>	\$24,000	\$32,478.30		(\$1,313.14)		\$32,586.35			\$2,244.80	(\$1,358.91)		\$750.00	(\$430.80)	
<i>Donations & Sponsorship</i>	\$5,000	\$3,400.00		\$250.00		\$300.00		\$1,450.00				\$1,400.00		
<i>Gifts/Flowers</i>	\$750	\$2,773.00	\$2,773.00											
<i>Insurance/Lawyer</i>	\$4,700	\$565.00										\$565.00		
<i>Lounge</i>	\$1,000	\$144.58		\$88.14									\$56.44	
<i>Lounge - do not use</i>	\$0	\$392.19											\$392.19	
<i>Office</i>	\$14,500	\$1,364.41		\$259.77		\$275.00		\$474.57	\$119.46			\$227.86	\$7.75	
<i>OPUS Information Sessions</i>	\$5,000	\$2,250.51						\$1,254.74		\$604.84		\$390.93		
<i>Payroll Expenses</i>	\$214,800	\$231,644.59	\$23,797.99	\$25,106.55	\$27,223.67	\$15,888.75	\$17,841.14	\$29,291.39	\$25,533.41	\$21,867.58	\$13,974.48	\$16,336.59	\$14,783.04	
<i>President's Office</i>	\$500	\$513.98	\$180.00	\$33.98			\$60.00			\$120.00	\$80.00		\$40.00	
<i>Social events</i>	\$12,000	\$18,395.10	\$385.00	\$500.00	\$0.00		\$595.00	\$12,761.67	\$1,035.00	\$400.00		\$1,668.43	\$1,050.00	
<i>Telephone</i>	\$1,300	\$1,078.00		\$196.00				\$392.00		\$196.00		\$98.00	\$196.00	
<i>Universal Bus Pass</i>	\$300,000	\$156,653.16							\$35,273.70	\$117,922.68	\$1,704.02	\$1,452.76		
Expense Total		\$890,163.86	\$65,505.05	\$52,156.06	\$33,563.04	\$50,502.70	\$18,556.14	\$208,678.46	\$92,704.93	\$155,420.94	\$17,692.80	\$148,380.85	\$47,002.89	

Total Revenue	\$1,137,886.88
- Total Expense	\$890,163.86
Surplus	\$247,723.02

Budget Amount
\$1,083,800
 Balance As of: 24-Mar-26

STUDENTS ADVOCATING FOR STUDENTS

2025 AUDITED FINANCIAL STATEMENT

University of Windsor

2026

ORGANIZATION OF PART-TIME UNIVERSITY STUDENTS

Statement of Operations

Year Ended April 30, 2025

	2025	2024
REVENUES		
Health plan fees and reimbursements (Note 6)	\$ 455,392	\$ 489,191
UPass fees	277,169	227,196
Society and CFS membership fees	244,279	217,586
Canadian Federation of Students (CFS) fees recovery	62,815	-
Bookstore rent	11,053	7,362
Advertising income	11,550	11,710
Other income (Note 7)	10,562	13,496
Interest revenue	3,425	183
Event sponsorship	3,500	5,300
Fees restricted for refugee support (Note 5)	12,868	12,468
	<u>1,092,613</u>	<u>984,492</u>
EXPENSES		
Advertising and promotion	34,831	24,515
Amortization	1,228	1,754
Banquets	14,730	15,484
Board of directors - honoraria (Note 8)	31,155	26,020
Bursaries and awards	9,158	11,625
Canadian Federation of Students (CFS) fees	32,586	31,556
Conferences, conventions, miscellaneous	13,775	10,970
Contributions for CAW Building Controls Project	25,000	-
Employee benefit and mandatory source deductions	25,690	26,328
Employee professional development	600	514
Gifts, donations, flowers, and honoraria	6,992	4,777
Health plan broker premiums	261,271	274,585
Insurance	2,508	2,615
Interest and bank charges	1,141	447
Lounge	787	745
Meetings	12,575	11,306
Office	5,932	6,894
Parking	2,304	2,715
Postage	163	377
Professional fees	11,595	12,929
Social events and orientation	17,947	14,821
Telephone	1,176	1,176
UPass	277,169	227,196
Wages, bonus and pay for peak time hours	173,717	177,783
Website, office database, software	2,793	1,824
	<u>966,823</u>	<u>888,956</u>
EXCESS OF REVENUES OVER EXPENSES	<u>\$ 125,790</u>	<u>\$ 95,536</u>

STUDENTS ADVOCATING FOR STUDENTS

ADDITIONS, DELETIONS OR REVISIONS TO THE CONSTITUTION & POLICIES

University of Windsor

2026

