

DEPARTMENT OF POLITICAL SCIENCE

NOTICE RE: GRADUATE ASSISTANT (GA) POSITIONS AVAILABLE FOR FALL TERM 2020

In accordance with Article 12:01 of the CUPE 4580 Collective Agreement the Department of Political Science invites applications for GA positions for the Fall term 2020.

The total number of projected Graduate Assistantship positions for the Fall term 2020 is **28 GAs** for a total of **3920 hours**. *All positions are subject to sufficient enrolment and final budgetary approval.*

List of courses that may utilize Graduate Assistants for the Fall term 2020:

Course #	Course Name	# of projected positions	Total GA Hours	Duration of position
POLS-1000-91	Intro: Cdn Govt & Politics	2 GAs for 140 hrs	280	Sept. 1 to December 31 st
POLS-1000-92	Intro: Cdn Govt & Politics	2 GAs for 140 hrs	280	Sept. 1 to December 31 st
POLS-1300-91	Comp. Politics in Changing World	2 GAs for 140 hrs	280	Sept. 1 to December 31 st
POLS-1600-91	Intro: International Relations	2 GAs for 140 hrs	280	Sept 1 to December 31 st
POLS-2010-91	Current Issues in Cdn Politics	1.5 GAs for 140 hrs	210	Sept 1 to December 31 st
POLS-2130-91	Public Opin/Mass Media/Cdn. Dem	1.5 GAs for 140 hrs	210	Sept 1 to December 31 st
POLS-2140-91	Legal Process in Canada	1.5 GAs for 140 hrs	210	Sept 1 to December 31 st
POLS-2200-91	Intro. To Public Administration	1.5 GAs for 140 hrs	210	Sept 1 to December 31 st
POLS-2320-91	Government & Politics of the US	1.5 GAs for 140 hrs	210	Sept 1 to December 31 st
POLS-2440-91	Government & Politics/Europe	1.5 GAs for 140 hrs	210	Sept 1 to December 31 st
POLS-2450-91	Contemporary Issues – Intl Rel	1 GA for 140 hrs	140	Sept 1 to December 31 st
POLS-2480-91	Political Economy Mass Media	1 GA for 140 hrs	140	Sept 1 to December 31 st
POLS-2520-91	Modern Political Thought	2 GAs for 140 hrs	280	Sept 1 to December 31 st
POLS-2640-91	Intro: Canadian Foreign Policy	1 GA for 140 hrs	140	Sept 1 to December 31 st
POLS-3460-91	Asian Government and Politics	1 GA for 140 Hrs	140	Sept 1 to December 31 st
POLS-3560-91	Theories: Intl Political Econ	1 GA for 140 hrs	140	Sept 1 to December 31 st
POLS-3600-01	Intl Conflict & Its Resolution	1 GA for 140 hrs	140	Sept 1 to December 31 st
POLS-3720-91	Relig. Fundamentalism & Politics	1 GA for 140 Hrs	140	Sept 1 to December 31 st

Course #	Course Name	# of projected positions	Total GA Hours	Duration of position
HELP CENTRE	Office Hours	2 GAs for 140 hrs	280	Sept 1 to December 31 st

Refer to the timetable (www.uwindsor.ca/registrar/timetable-information) for class and exam hours and location.

Expected GA duties:

- Proctoring
- Office Hours
- Attending Lectures
- Marking/Grading

Due to COVID-19, all duties will be performed remotely. Assistants will not be required to be physically present on campus or have any face-to-face interactions

Eligibility requirements:

GA appointments will be offered to qualified applicants in accordance with the criteria specified in Article 12:03 of the Collective Agreement.

To be eligible for a Graduate Assistantship you must be a **registered fulltime graduate student**:

- must be registered for the term of work at the time of hiring
- must maintain **fulltime** registration throughout the term and must be in good standing in the degree program

GA appointments cannot exceed **140 hours total for the Fall term period (September 1st to December. 31st)**. Refer to Articles 12, 13, and 14 of the CUPE 4580 Collective Agreement for eligibility details.

Required essential qualifications:

- Must have background in Political Science or a related discipline
- Candidates must be available to (virtually) attend lectures/labs/exams at specific times
- Candidates must host office hours (if required by the instructor of a specific course)
- Must have excellent communication skills
- Must have a GPA of at least 78% (B+)
- Must have access to a computer with a reliable internet connection with video and audio capabilities
- Must be familiar with Blackboard and MS Teams or be able to acquire knowledge through training.

Preferred qualifications:

- Preference is given to Candidates enrolled in the Political Science MA Program and to those Candidates with a Political Science undergraduate degree.

Application forms are available at: [https://www.uwindsor.ca/graduate-studies/sites/uwindsor.ca/graduate-studies/files/ga ta application fillable form.pdf](https://www.uwindsor.ca/graduate-studies/sites/uwindsor.ca/graduate-studies/files/ga_ta_application_fillable_form.pdf). Completed applications must be submitted electronically to Jennifer Forde - Jennifer.Forde@uwindsor.ca.

Deadline for receiving Applications: August 12, 2020

Note that Graduate Assistants must apply each term by the application deadline, in accordance with Article 13:

"With respect to those students who have applied for and been accepted for Assistantships, the Assistant will not be paid for any shortfall of hours at the end of their respective program, provided the University has satisfied its obligation to post available positions each term in writing and on the AAU website and to offer the minimum terms of support in accordance with Article 13:01 (a) & (b) **and provided that the Assistant has applied in writing or via e-mail by the application deadline for each term until they have received the minimum terms of support in accordance with Article 13:01 (a) & (b).**"

In pursuit of the University of Windsor's Employment Equity Plan, members from the designated groups (Women, Aboriginal Peoples, Visible Minorities, Persons with Disabilities, and Members of Sexual Minorities) are encouraged to apply.

Date posted: July 27, 2020