**UNIVERSITY OF WINDSOR**

**RECOMMENDATION TO UCAPT BY AAU RTP COMMITTEE**

***PROMOTION - Ancillary Academic Staff to Ancillary Academic Staff II or III***

***(use this form when promotion does not include permanence)***

**Check List:**

1) blue cover sheet

2) Rating and Evaluation Form

3) candidate’s printed electronic *c.v.*

4) UCAPT Record of Student Course Ratings Tables

5) all performance reviews and responses

6) optional Candidate Self-Assessment Statement

7) optional teaching dossier

8) AAU RTP Criteria

**PLEASE REFER TO**

**Senate Bylaws 20, 22, 23 and**

**Collective Agreement** **Articles 5:31, 5.32, 12 & 13**

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**AAU RTP Committee Membership:**

**List ALL members AND indicate whether present or absent**

1. Voting AAU Head (Chair):
2. Voting Student (a):
3. Voting Student (b) [**ONLY required for Joint & Hybrid appointments – Bylaws 20.2.1.3 and 22.3.1.3**]:
4. Voting Faculty members:
5. Non-voting Dean (or designate) of Departmentalized Faculty:
6. Non-voting EE/PA:

**RECOMMENDATION**

**To be completed by AAU Head:**

NAME:       Program:

AAU/DEPT/SCHOOL:  Faculty:

The AAU Committee Recommends **PROMOTION From AAS\_\_\_ to AAS II or III: Yes**       **No**

**Current AAU Vote:** Yes: No: Abstention: Non-Voting Absent:

Date:       EE/PA Signature:

Date:       AAU Head Signature:

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**To be completed by the Office of the Provost and Vice-President, Academic Only:**

1st Appointment Date:

Rank Hired at:

Present Rank:

Date Previously Promoted:

Normal Permanence Consideration Date: Fall

Date Permanence Received:

***Form: UCAPT – Ancillary Academic Staff Promotion - AAS II or III – Fall 2020***