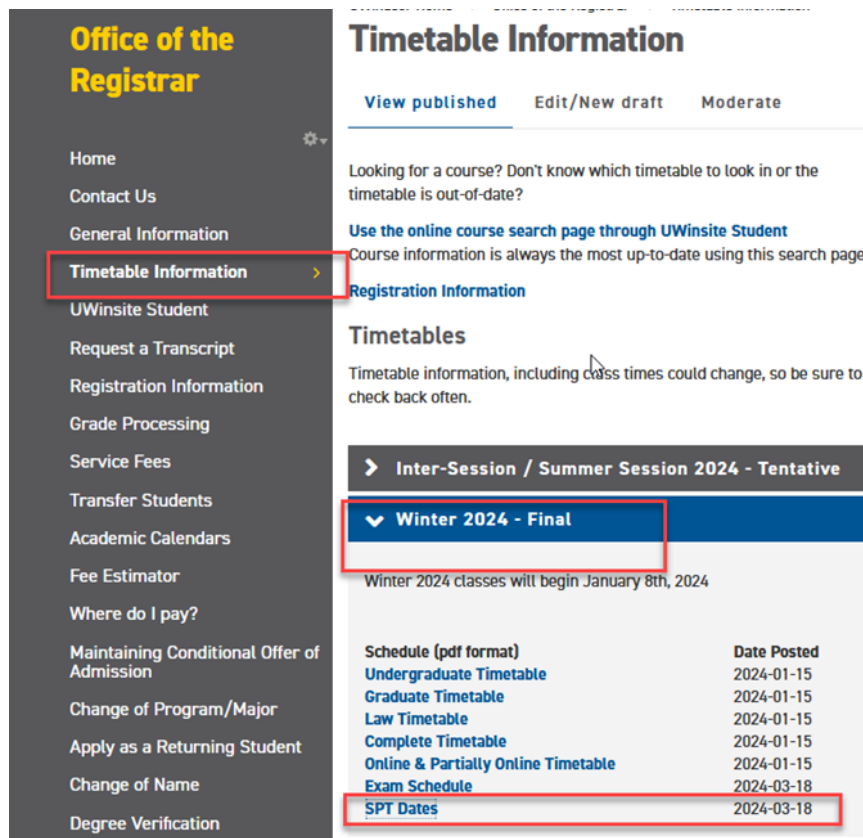


SPT FAQ

When do the SPT open for students?

The Registrar's Office lists SPT open periods for all courses [online](#). Follow these steps to access your course(s) SPT open period(s):



Office of the Registrar

- Home
- Contact Us
- General Information
- Timetable Information**
- UWinsite Student
- Request a Transcript
- Registration Information
- Grade Processing
- Service Fees
- Transfer Students
- Academic Calendars
- Fee Estimator
- Where do I pay?
- Maintaining Conditional Offer of Admission
- Change of Program/Major
- Apply as a Returning Student
- Change of Name
- Degree Verification

Timetable Information

[View published](#) [Edit/New draft](#) [Moderate](#)

Looking for a course? Don't know which timetable to look in or the timetable is out-of-date?

[Use the online course search page through UWinsite Student](#)
Course information is always the most up-to-date using this search page.

[Registration Information](#)

Timetables

Timetable information, including class times could change, so be sure to check back often.

> Inter-Session / Summer Session 2024 - Tentative

▼ Winter 2024 - Final

Winter 2024 classes will begin January 8th, 2024

Schedule (pdf format)	Date Posted
Undergraduate Timetable	2024-01-15
Graduate Timetable	2024-01-15
Law Timetable	2024-01-15
Complete Timetable	2024-01-15
Online & Partially Online Timetable	2024-01-15
Exam Schedule	2024-03-18
SPT Dates	2024-03-18

When are the reports released to instructors?

Reports are released to Instructors after grades have been approved by the Dean of the Faculty offering the course and posted by the Registrar for the previous semester.

What does a report look like?

Here is a copy of a sample report:

[Link to Sample Report PDF](#)

Who sees the student comments?

Written comments are shared only with the instructor. Instructors may choose to add the comments to their teaching dossier and include comments in the Renewal, Tenure/Permanence and Promotion process.

What do I do if comments are discriminatory and harassing?

Comments that are discriminatory, harassing, hateful, or in violation of existing University policies on harassment or non-academic misconduct are to be reported to the SPT Steering Committee at spt@uwindsor.ca.

How can we increase response rates?

Some practices you can undertake to increase response rates include:

- At multiple times over the course of the semester, talk with your class about the importance of completing the SPTs, and how you use that information to enhance the learning experience for your students.
- Around the midpoint of the semester, circulate a survey to your class asking for [feedback](#) on how to enhance the learning experience for the second half of the semester. Implement the recommendations provided by students during the second half of the course, and let the students know what you were able to change and what was not possible and why. Students will experience the impact their feedback had on the learning environment and will be encouraged to complete the SPTs as they know their feedback results in changes to the teaching delivery.
- Email and post announcements in Brightspace for your class during SPT open period encouraging students to complete the SPTs.
- Put the date of the SPT in your course syllabus. The statement that the Student Perceptions of Teaching forms will be administered in the last two weeks of classes (for 12 week courses) or the last week of classes (for 6 week courses) must be included in your course syllabus, per Senate Bylaw 54, 2.1.3.
- Prior to the SPT open period, remind students that it is coming and to bring an electronic device to complete the SPT.
- Remember that the SPTs are to be administered in-class. Time should be provided (up to 15 minutes) at the beginning of the class period, not the end, to students to complete the SPT on their laptop or other electronic device (via link, QR code, etc.). Students who do not have an electronic device with them are encouraged to complete the SPT later, once they have access to such a device. (per SPT Policy)

What is considered a 'good' score for course difficulty and course workload?

This depends upon the course. For most courses, we would expect an average between 3 and 5 (the middle of the scale). We might expect introductory courses to have lower (less demanding) scores, and honours or advanced/difficult courses would likely have higher than typical scores.

What are the course comparative Means?

- The course comparative means provide an average for comparison of your own ratings. Currently these comparative means are from a small pilot study and not specific selection of courses. As such, this pilot sample is not an accurate comparison.
- Starting with Fall 2024 reports, the comparative means will be based on 2023/2024 SPT responses for all courses and will provide a more useful comparison.

How do I show the same course that has SET and SPT scores?

We do not have a good answer to this question currently. The reports for the SET were very inadequate, reporting only an overall instructor and course score. We recommend you present both sets of feedback separately in your teaching dossier.

For more information on confidence levels or table indicating response rate for different sizes, See the [SPT User's Manual](#), Part 5: Validity and Reliability of the SPT and SPTs in General.