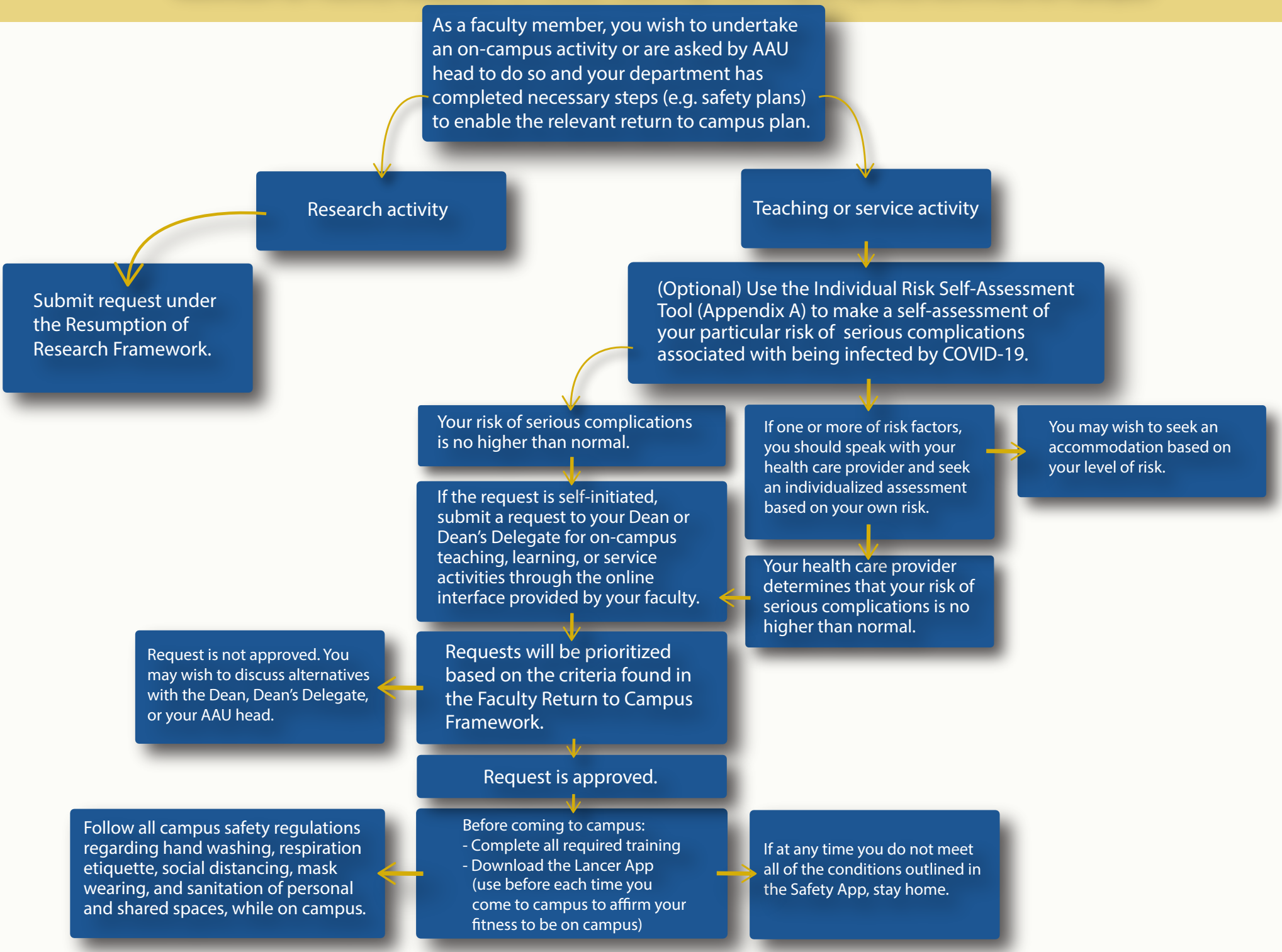Workflow for Faculty Requests to Pursue Teaching, Learning, or Service Activities on Campus