

DEPARTMENT OF PSYCHOLOGY

NOTICE RE: GRADUATE ASSISTANT (GA) POSITIONS AVAILABLE FOR INTERSESSION/SUMMER TERMS 2023

In accordance with Article 12:01 of the CUPE 4580 Collective Agreement the Department of Psychology invites applications for GA positions for Summer term 2023.

The total number of projected Graduate Assistantship positions for Summer term 2023 is 24 GAs for a total of 2100 hours. All positions are subject to sufficient enrolment and final budgetary approval.

List of courses that may utilize Graduate Assistants for the Summer term 2023:

<u>Course # and course name</u>	<u>Days and times</u>	<u>Location</u>	<u>Instructor</u>	<u># of projected positions and # of hours per position</u>	<u>Duration of position</u>
PSYC 1150-91 Introduction to Psychology as a Behavioural Science	Asynchronous Online	Asynchronous Online	Dr. Kenneth Cramer	2 GA positions at 140 hours each	May 8, 2023 – June 30, 2023
PSYC 1160-01 Introduction to Psychology as a Social Science	TuTh 1:00PM – 3:50PM	TBA	TBA	3 GA positions at 70 hours each	June 26, 2023 – August 31, 2023
PSYC 2230-01 Developmental Psychology: The Child	TuTh 4:00PM – 6:50PM	TBA	TBA	2 GA positions at 70 hours each	May 8, 2023 – June 30, 2023
PSYC 2360-91 Introduction to Social Psychology	Asynchronous Online	Asynchronous Online	Dr. Kenneth Cramer	2 GA positions at 140 hours each	May 8, 2023 – June 30, 2023
PSYC 3330-01 Introduction to Clinical Psychology	MoWe 4:00PM – 6:50PM	TBA	TBA	2 GA positions at 70 hours each	June 26, 2023 – August 31, 2023
PSYC 3390-01 Health Psychology	MoWe 8:30AM – 11:20AM	Synchronous Online	TBA	2 GA positions at 70 hours each	June 26, 2023 – August 31, 2023
PSYC 8701-01/PSYC 9020-01 & 02 Clinical Practicum: MA Level/PhD Level	TBA	TBA	Dr. Jessica Kichler	1 GA position at 70 hours	May 8, 2023 – August 31, 2023
PSYC 8702-01 Introductory Practicum in Clinical Neuropsychology	TBA	TBA	Dr. Christopher Abeare	1 GA position at 140 hours	May 8, 2023 – August 31, 2023
PSYC 8703-01 Advanced Practicum in Clinical Neuropsychology	TBA	TBA	Dr. Christopher Abeare	1 GA position at 140 hours	May 8, 2023 – August 31, 2023
SOSC 2500-01 - Basic Quantitative Methods in the Social Sciences	LEC- MoWe 2:30PM – 5:20PM	TBA	TBA	3 GA positions at 70 hours each	May 8, 2023 – June 30, 2023

51 – LAB	Mo 10:00AM – 10:50AM	TBA			
52 – LAB	Mo 12:00PM – 12:50PM	TBA			
53 – Lab	We 12:00PM – 12:50PM	TBA			
54 – Lab	Th 12:00PM – 12:50PM	TBA			
55 - Lab	1:00PM – 1:50PM	TBA			
SOSC 2500-02 - Basic Quantitative Methods in the Social Sciences	TuTh 8:30AM – 11:20AM	TBA	TBA	3 GA positions at 70 hours each	June 26, 2023 – August 31, 2023
56 – Lab	Tu 1:30PM – 2:20PM	TBA			
57 – Lab	Tu 7:00PM – 7:50PM	TBA			
58 – Lab	We 1:30PM – 2:20PM	TBA			
59 – Lab	Th 10:30AM – 11:20AM	TBA			
60 - Lab	Th 1:30PM – 2:20PM	TBA			
Participant Pool			Dr. Kristoffer Romero	2 GA positions at 70 hours each	May 8, 2023 – August 31, 2023

Refer to the timetable (www.uwindsor.ca/registrar/timetable-information) for class and exam hours and location.

Expected GA duties:

Assistants will be required to assist with one or more of the following:

- Marking of tests and exams.
- Assisting with preparation of course materials.
- Teaching labs.
- Attending classes.
- Managing grading.
- Holding virtual/ in-person office hours.
- Other duties related to supporting the course as assigned by the course instructor on Form 1.
- Exam proctoring responsibilities as assigned by the Department of Psychology.

Assistants cannot commence their GA/TA duties until email confirmation of the approval of their contract is received from Human Resources.

GA employees are expected to make themselves available to report for all assigned duties, **both in-person/on-campus and remote/online duties**. Most Summer term 2023 classes across the University are expected to be held face-to-face on campus or have a face-to-face component. Refer to the University's [Return to campus webpage](http://www.uwindsor.ca/returntocampus) (www.uwindsor.ca/returntocampus) for current health and safety regulations.

Eligibility requirements:

Successful applicants must be available to attend at the specified time of the course/lab/exams and to report for all assigned duties, which may include both in-person/on-campus and remote/online duties.

GA appointments will be offered to qualified applicants in accordance with the criteria specified in Article 12:03 of the CUPE4580 Collective Agreement.

To be eligible for a Graduate Assistantship you must be a **registered fulltime graduate student**:

- must be registered for the term of work at the time of hiring
- must maintain **fulltime** registration throughout the term and must be in good standing in the degree program

GA appointments cannot exceed **140 hours total for the Summer term period (May 1st to August 31st)**. Refer to Articles 12, 13, and 14 of the CUPE 4580 Collective Agreement for eligibility details.

Required essential qualifications:

Successful applicants must meet all essential qualifications.

- Currently enrolled graduate student in Psychology
- Must be registered for the term of work at the time of hiring
- Must maintain fulltime registration throughout the term and must be in good standing in the degree program
- Must have access to a computer with a reliable internet connection with video and audio capabilities
- Must be familiar with Brightspace and MS Teams or be able to acquire knowledge through training.
- Must be available to proctor exams

NOTE: Graduate Assistantship requires an average of 10 hours per week for a maximum of 140 hours per semester.

Preferred qualifications:

- GA experience in the course or another related course

Application forms are available from the following webpage:

https://uwindsor.ca1.qualtrics.com/jfe/form/SV_56FHPIOKApiMnXg

For any questions please contact: Program Secretary Laney McVeity lmcveity@uwindsor.ca

Deadline for receiving applications: March 24th, 2023

Note that Graduate Assistants must apply each term by the application deadline, in accordance with Article 13:

"With respect to those students who have applied for and been accepted for Assistantships, the Assistant will not be paid for any shortfall of hours at the end of their respective program, provided the University has satisfied its obligation to post available positions each term in writing and on the AAU website and to offer the minimum terms of support in accordance with Article 13:01 (a) & (b) and provided that the Assistant has applied in writing or via e-mail by the application deadline for each term until they have received the minimum terms of support in accordance with Article 13:01 (a) & (b)."

In pursuit of the University of Windsor's Employment Equity Plan, members from the designated groups (Women, Aboriginal Peoples, Visible Minorities, Persons with Disabilities, and Members of Sexual Minorities) are encouraged to apply.