



Office of the Registrar Academic Advising Report Course Substitution Form

This form is to be used if a course has been placed incorrectly on the academic advising report and not for course equivalency requests.

Student ID #:	
Student Name:	
Program:	
UG Calendar Term:	

Please list the correction(s) below.

Course Code(s)	Current RQ & LN #	Substitute RQ & LN #	Reason for Substitution
	RQ	RQ	
	LN	LN	
	RQ	RQ	
	LN	LN	
	RQ	RQ	
	LN	LN	
	RQ	RQ	
	LN	LN	

Date: _____

_____ Academic Advisor and Department– Please ensure it is legible

_____ uwin email address

_____ alternative contact information

All communications (including signatures, notices, memos, invitations, decisions, etc.) **may be electronic; sent via the user's UWindsor email.** (Bylaw 31, 1.3)