



University  
of Windsor



**Your Guide to  
Living in Residence**

# WELCOME



**Diane Rawlings**  
Department Head

Congratulations on your acceptance to the University of Windsor. We are so excited that you chose to live on campus and we know that this is the beginning of an exciting year ahead.

The choice of University and where you live is often a family decision, so we have included information in this package to help you prepare for Move-in Day.

There is no better way to transition to campus life but to get involved in residence, within your faculty or with campus student groups. This can add to your classroom experience and create connections which will last a lifetime.

We are looking forward to seeing you on Move-in Day where we will help you embark on your new adventure.

It's time to begin your unique experience!

Diane Rawlings  
Department Head, Residence Services

**"Our mission is to provide a safe and comfortable living environment that promotes and supports resident engagement, growth and achievement."**



**Lynn Charron**  
Residence Team Lead



**Joyceln Lorito**  
Residence Life Coordinator  
Alumni & Macdonald Hall



**Jacqueline Mellish**  
Residence Life Coordinator  
Cartier & Laurier Hall



# MOVE-IN DAY

### Step 1: Getting Here

If you are using your GPS please use 700 California Ave, Windsor, ON N9B 2Z2 as the address

- From Huron Church Road, turn right onto College Avenue
- Turn left onto California Avenue
- Turn right into the Centre for Automotive Research and Education Parking Lot

### Step 2: Check-in (Located in the parking lot behind CEI, not your assigned Residence Building)

Check-in occurs from 9:00am-2:30pm in the parking lot behind the Centre for Engineering Innovation (CEI)

- Student should have photo identification ready when arriving at the CEI
- Volunteers will be at the entrance of the parking lot to provide further check-in instructions

### Step 3: Unloading

- You will be provided with directions to your residence building, once you have checked in.
- Once you arrive in the unloading zone, move-in volunteers will assist you with unloading everything from your vehicle and bringing your belongings to your residence room.
- One person must stay with your vehicle at all times. When everything is unloaded, the vehicle must be moved to a permanent parking lot immediately. You are NOT permitted to park in the unloading zone.

### Step 4: Move-in Day Events

Time	Event
9:00am-2:30pm	Check-In / Unloading
3:00pm-9:00pm	Late Check-In - Pick up your keys from the Residence Office (Room 49, Vanier Hall). Students arriving after 9:00pm must find alternate accommodations for the night and check-in the next day during regular office hours.
3:30pm	Mandatory Floor Meetings/Cartier Community Meeting
5:30pm-8:00pm	Pasta Dinner & Speaker B.K. Chan in the Residence Quad - Mandatory Event
10:00pm	Blue & Gold Party at the UWSA Tent - Arrive by 10:30pm for guaranteed entrance

More information on Windsor Welcome Week events can be found online at [www.uwindsor.ca/windsorwelcome](http://www.uwindsor.ca/windsorwelcome)



## FOR THE STUDENT

Living in residence is about so much more than just a place to live! Check out [www.uwindsor.ca/residence/get-involved](http://www.uwindsor.ca/residence/get-involved) to see all the ways you can get involved in residence!

### Residence Handbook

Learn about everything you should know before moving into your room/suite by reading the Residence Student Handbook. This book is available for download online at [www.uwindsor.ca/residence](http://www.uwindsor.ca/residence) and on the myUWindsor mobile application.

### WIRC

Windsor Inter-Residence Council (WIRC) is a group of elected student leaders who advocate for student concerns, provide programming and opportunities for leadership development in residence. Joining WIRC is a great way to have fun, make great connections and learn about how students can get involved in helping make residence a better place to live. During September, WIRC will hold elections for positions on council including positions as floor and building reps and some director positions. If you were a student council rep in high school this may be a great way for you to get involved in residence. Check out [www.uwindsor.ca/wirc](http://www.uwindsor.ca/wirc) for more information about WIRC.

### rezEvents

Get involved in residence by doing something you love! rezEvents runs different events throughout the year and is a great way for you to get involved and meet new people. Watch for events throughout Welcome Week and opportunities for you to sign up to join! Check out [www.uwindsor.ca/residence/rezEvents](http://www.uwindsor.ca/residence/rezEvents) to find out more about how you can get involved!

### Residence Life Staff

On your first day you will meet your Resident Assistant (RA), Resident Assistant-Academic (RA-A) and your Residence Life Coordinator (RLC). These are the people who are here to help you make the most of your residence experience! The RAs are upper year students who are here to help you connect to campus, meet your new neighbours and make sure your year is safe, fun and memorable! Make sure to attend the floor meeting held by your RA on Move-In Day so you don't miss anything important!

### We're Hiring - Residence Life Staff

During July and August we will be hiring for Temporary Desk Staff. In September we will hire our Permanent Desk Staff so make sure to watch your email for more information or visit [www.uwindsor.ca/residence/Student-Positions](http://www.uwindsor.ca/residence/Student-Positions) for more information.

### Volunteer Opportunities

We are looking for volunteers to assist new students moving in on Move-In Day. If you are a Beyond First Year Student and would like to assist on Move-in Day, please email [lcharron@uwindsor.ca](mailto:lcharron@uwindsor.ca) for more information.

In September we will be recruiting volunteers to join our Student Conduct Board and our Residence & Food Services Advisory Board. For more information on those check out [www.uwindsor.ca/residence/get-involved](http://www.uwindsor.ca/residence/get-involved) and watch for information in September.



## FOR THE FAMILY

We believe that students have the best chance for success at university when they feel supported by both their institution and their families. You can help by maintaining a balance between supporting your students and allowing them to achieve a sense of independence. The University of Windsor's role is to provide information to assist with achieving this balance. We encourage you to look through the resources provided at [www.uwindsor.ca/parents](http://www.uwindsor.ca/parents) to help you best support your student.

### Keeping in Touch With Your Student

We encourage you to have a conversation with your student about how, and how often, you will communicate when they move into residence. It will be very different for many of you, as you won't be seeing each other daily. Some families schedule daily phone calls, some weekly and some text/email throughout the day. Figure out what will work best for all of you and be prepared for that to change as your student gets busy with school and friends.

A fun way to keep in touch is by sending your student mail/care packages! You can address mail to the following:

Students Full Name  
Room #, Residence Building  
University of Windsor, 401 Sunset Ave  
Windsor, ON, N9B 3P4 Canada

### Residence Information

Important information will be sent to the students via their University of Windsor student email and will be available at [www.uwindsor.ca/residence](http://www.uwindsor.ca/residence).

### Parental Inquiries to Residence Services

We encourage you to speak directly with your student, if you have any concerns and/or questions before calling our office. Residence Services is bound by the Freedom of Information and Protection of Privacy Act (FIPPA) and cannot release information or discuss a student with a parent and/or guardian without the written permission of the student.

For many students, this is their first independent living arrangement and therefore they could make some errors in judgment. Residence Services will not contact and/or discuss with a parent/guardian a student's disciplinary status, lifestyle choices and/or roommate situation. We will contact the student's emergency contact if it is absolutely necessary for the safety and well-being of the student.

Examples of what we can **NOT** do:

- Release a student's telephone number, residence building or room number
- Provide you with information regarding a roommate
- Respond to anyone's inquiries regarding the location or activities of a student

Examples of what we **CAN** do:

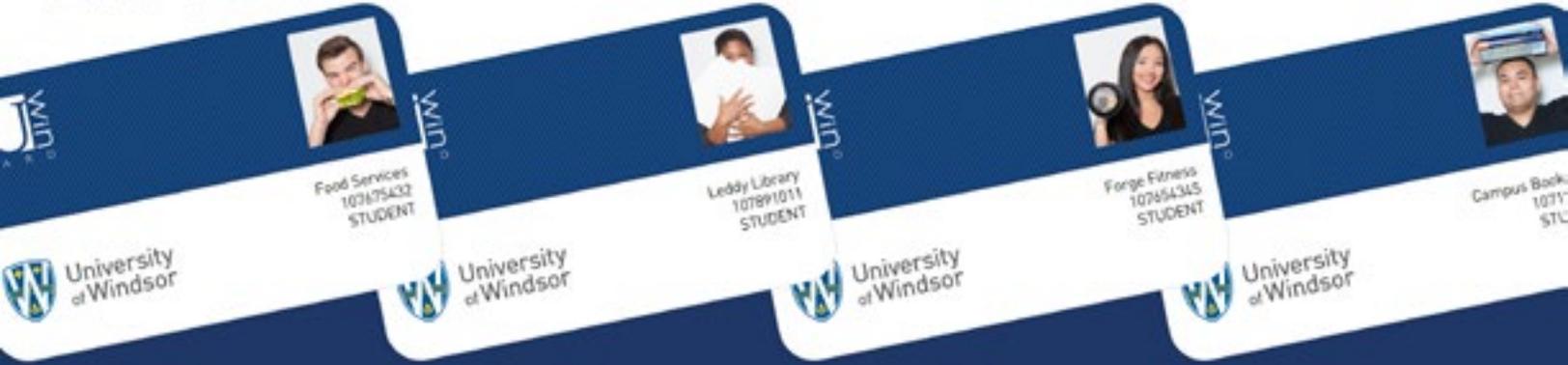
- Provide a message to a student to call whomever would like them to call (i.e. you haven't heard from the student in a week)
- Provide you with information about campus services and supports that you can discuss with your student
- Get in touch with, and support a student, if you are concerned for their health and/or wellness
- If an emergency occurs, we will contact the person listed as the emergency contact

Use your UwinCARD to  
**EAT FOOD**

Use your UwinCARD to  
**COPY&PRINT**

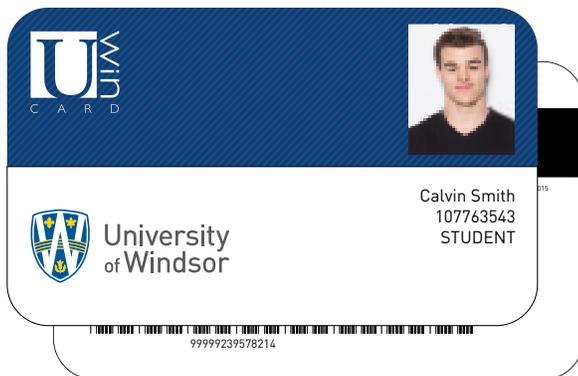
Use your UwinCARD to  
**WORK OUT**

Use your UwinCARD to  
**BUY BOOKS**



**BECAUSE ONE CARD DOES IT ALL.**

## YOUR UWINCARD



### How It Works

Your student information is programmed on your UwinCARD. The cards can be used for purchases on campus and with our off campus partners.

You can add UwinCASH online through the student portal and the UWindsor App. In order to obtain a UwinCARD, you must present one piece of government issued photo ID. Visit the UwinCARD office on the lower level of the CAW.

### One Card Does It All

- Student ID Card
- Meal Plan
- Bookstore Plan
- Laundry
- Photocopying & Printing
- Residence Building Entry
- Gym Entry

### YOUR MEAL PLAN

#### Meal Plan Accounts

**Basic Plan:** a tax-exempt account for use at all food locations on campus.

**Flex Plan:** a taxable account used for taxable food purchases on campus, at our convenience store, for vending purchases or at our off campus partners.

#### Where Can I Eat?

There are lots of options on and off campus at select locations! Check out [www.uwindsor.ca/food](http://www.uwindsor.ca/food) for a full list of locations.

#### Dietary Needs

Residence students requiring specific dietary needs are encouraged to contact the Residence Dining Manager prior to their arrival to campus: Jane Meunier [jmeunier@uwindsor.ca](mailto:jmeunier@uwindsor.ca) or (519) 253-3000 ext. 3269

### YOUR BOOKSTORE PLAN

For the ultimate in convenience, you can now add a Bookstore Plan to your Student ID Card.

The plan amount is \$1000 and is used exclusively at the Campus Bookstore to purchase all items, including used and new textbooks, school supplies and UWindsor clothing.

Every time you make a purchase at the Campus Bookstore the cost of that purchase will be deducted from your Bookstore Plan. Any bookstore money that has not been spent at the end of the school year can be refunded upon request or will automatically be carried over to the next year.





# Your Move-in Checklist

## What to Bring

- Analog Telephone
- Backpack
- Bathing Suit / Swimwear
- Batteries
- Camera
- Chargers
- Cleaning Supplies
- Computer
- Damage Free Adhesive
- Decorations
- Extension Cord
- Flash Light
- Flip Flops
- Food Containers
- Hangers
- Headphones
- Important Documents (School Letters, Health Card, Passport)
- Laundry Supplies
- Linens (See building info page for sizes) & Towels
- Medications
- Personal Hygiene Products
- Power Bar
- School Supplies
- Shower Caddy
- Small Cookware (ie. Kettle, Coffee Maker)
- Snacks
- Storage Bins
- Umbrella
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

## What we Supply

- Bed & Mattress
- Best Friends
- Closet with Drawers
- Desk & Chair
- Drapes / Curtains
- Excitement
- Lamp
- Mini Fridge
- Waste Basket

## What NOT to Bring

- Candles / Incense
- Furniture / Large Appliances (ie. Exposed Elements)
- Halogen Lamps
- Illegal Items
- Individual Glass Alcohol Bottles
- Tape

Join us  
on Facebook.



### Upcoming Events

SEP  
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**Move-In Day 2017**

Sun 9 AM - by University of Windsor Residence Services

Like our page 'University of Windsor Residence Services' and RSVP to our 'Move-In Day 2017' event for updates leading up to the big day!



## Residence Services

University of Windsor  
Vanier Hall, Room 49  
(519) 253-3000 ext. 3279  
[www.uwindsor.ca/residence](http://www.uwindsor.ca/residence)