

DEPARTMENT OF CHEMISTRY AND BIOCHEMISTRY

NOTICE RE: TEACHING ASSISTANT (TA) POSITIONS: PEER ASSISTED LEARNING LEADER POSITIONS AVAILABLE FOR FALL TERM 2021

In accordance with Article 12:01 of the CUPE 4580 Collective Agreement the Department of Chemistry & Biochemistry invites applications for TA positions for Peer Assisted Learning Leaders for the Fall term 2021

The total number of hours offered for these Teaching Assistantships for the Fall 2021 term is 300 hours.

List of courses that may utilize Teaching Assistants for Fall Term 2021:

<u>Course # and course name</u>	<u># of projected positions & # of hours per position</u>	<u>Duration of position</u>
CHEM-1110 General Chemistry I	2 TA's for 50 hrs each	Sept. 7 to Dec. 31, 2021
CHEM- 2300 Intro to Organic Chemistry	2 TA's for 100 hrs each	Sept. 7 to Dec. 31, 2021

Refer to the timetable (www.uwindsor.ca/registrar/timetable-information) for class and exam hours and location.

All positions are subject to enrolment and final budgetary approval.

Expected TA duties: may include but are not limited to the following: Training, Orientation, Meetings, attend classes of the selected courses, take notes, read all assigned materials, ascertain course requirements and maintain contact throughout the term with course instructor or designated representative (ie. Graduate Assistant), conduct Peer Assisted Learning Sessions (PALS), collect attendance, complete PALS Leader reports, always behave in professional manner, other duties as assigned.

Eligibility requirements:

TA appointments shall be offered to qualified applicants in accordance with the criteria specified in Article 12:04 of the Collective Agreement. To be eligible for a Teaching Assistantship you must be a registered student:

- must be registered for the term of work at the time of hiring
- must maintain registration throughout the term and must be in good standing in the degree program
- Note that Teaching Assistants cannot be employed for more than 100 hours per semester total. If you already hold or have applied for another TA position (in this or another department) note that the total combined hours for all TA appointments held in all departments cannot exceed 100 hours.

Required essential qualifications:

- 2nd year student or above
- An overall GPA of 70% or above for Chem-1100 and 75% or above for Chem-2300
- Competency with course content is required
- Good interpersonal and communication skills are required

Preferred qualifications:

- An overall GPA of 80% or above in the selected course is preferred; prior enrolment with instructor teaching the selected course is preferred

Application forms and further information is available online at the following website:

<https://www.uwindsor.ca/science/chemistry/502/ta-information>

Applications must be submitted to: Ashlyne O'neil via email at ashoneil@uwindsor.ca

Deadline for receiving applications: Monday, September ^{6th}, 2021 by 5:00pm.

Date posted: 08/30/2021