

DEPARTMENT OF ECONOMICS
NOTICE RE: CASUAL STUDENT PROCTOR POSITION AVAILABLE FOR
Intercession/Summer Term 2025

All positions are subject to sufficient enrolment and final budgetary approval.

Course #	Section	Title	Instructor	Days	Time
ECON 1100	95	Introduction to Economics I	Latvenas	T/TH	8:30 AM – 11:20 AM
ECON 1110	95	Introduction to Economics II	Latvenas	T/TH	2:30 PM – 5:20 PM

Expected Duties:

Under the supervision of the course instructor and/or departmental administrative staff, casual student proctors will be responsible for:

- Assisting with the administration of in-person exams (midterms and finals)
- Assisting with monitoring students during exams to ensure academic integrity

Eligibility Requirements:

Successful applicants must be available to attend at the specified time of the course midterm and final exams.

To be eligible for a position you must be a registered undergraduate student:

- must be a registered student for the IS25 term
- must maintain registration throughout the term and must be in good standing in the degree program
- must be legally eligible to work in Canada on campus with a valid social insurance number and a valid study permit
- Compensation will be hourly, in accordance with University of Windsor casual wage rates

How to Apply:

Please email your resume, including your full name, student ID, program/major, and availability for the IS25 exam period to: **Kristy Grant, Graduate Secretary** (kristy.grant@uwindsor.ca)

Deadline for receiving applications: April 30, 2025

In pursuit of the University of Windsor's Employment Equity Plan, members from the designated groups (Women, Aboriginal Peoples, Visible Minorities, Persons with Disabilities, and Members of Sexual Minorities) are encouraged to apply.

Date posted: April 23, 2025