

School of the Environment

NOTICE RE: TEACHING ASSISTANT (TA) POSITIONS AVAILABLE FOR SUMMER TERM 2022

In accordance with Article 12:01 of the CUPE 4580 Collective Agreement the School of the Environment invites applications for TA positions for the Summer term 2022.

The total number of projected Teaching Assistantship positions in the School of the Environment for the Summer term 2022 is 2 TA positions for a total of 140 hours.

All positions are subject to sufficient enrolment and final budgetary approval.

List of courses that may utilize Teaching Assistants for Summer term 2022:

<u>Course # and course name</u>	<u># of projected positions and # of hours per position</u>	<u>Duration of position</u>
ESCI 1020 Introduction to Planetary Science	1 TA for 70 hrs	May 9 to August 31, 2022
ESCI 1100 Introduction to Environmental Science	1 TA for 70 hrs	May 9 to August 31, 2022

Refer to the timetable (www.uwindsor.ca/registrar/timetable-information) for class and exam hours and location.

Expected TA duties:

It is anticipated that the majority of Summer 2022 classes across the University will be held face-to-face on campus or have a face-to-face component. TA employees are expected to make themselves available to report for all assigned duties, both on-campus and online. The University of Windsor health and safety protocols and public health and safety regulations that are in place will be observed for any face-to-face or on-campus duties required to support Summer term 2022 courses. Refer to the University's [Return to campus webpage](http://www.uwindsor.ca/returntocampus) (www.uwindsor.ca/returntocampus) for details about the policies in effect through the Summer 2022 semester.

Students cannot commence their GA/TA duties until email confirmation of the approval of their contract is received from Human Resources.

Eligibility requirements:

Successful applicants must be available to report for all assigned duties which may include both in person/on-campus and online duties.

TA appointments shall be offered to qualified applicants in accordance with the criteria specified in Article 12:04 of the Collective Agreement. To be eligible for a Teaching Assistantship you must be a registered student:

- must be registered for the term of work at the time of hiring
- must maintain registration throughout the term and must be in good standing in the degree program

Note that Teaching Assistants can be employed for no more than 100 TA hours per semester total. If you already hold or have applied for another TA position (in this or another department) note that the **total combined hours** for all TA appointments held in all departments **cannot exceed 100 hours for the Summer term period (May 1st to August 31).**

Required essential qualifications:

- Must have take the course with a minimum of 80%
- Must have a minimum GPA of at least 80%
- Must have good communication skills
- Must be available to attend courses/labs/exams at the specified times

Preferred qualifications:

- Enrolled in either the Environmental Science or Environmental Studies Program

Application forms are available from the following webpage: [https://www.uwindsor.ca/graduate-studies/sites/uwindsor.ca/graduate-studies/files/ga ta application fillable form.pdf](https://www.uwindsor.ca/graduate-studies/sites/uwindsor.ca/graduate-studies/files/ga_ta_application_fillable_form.pdf). Completed applications must be submitted via email to: Rana Chan, earth@uwindsor.ca. For any questions please contact: Rana Chan, ranachan@uwindsor.ca or Connie laquinta, connie@uwindsor.ca.

Deadline for receiving applications: Thursday, April 14, 2022

In pursuit of the University of Windsor's Employment Equity Plan, members from the designated groups (Women, Aboriginal Peoples, Visible Minorities, Persons with Disabilities, and Members of Sexual Minorities) are encouraged to apply.

Date posted: Thursday, April 7, 2022