

DEPARTMENT OF PHYSICS NOTICE RE: PROJECTED GRADUATE ASSISTANT (GA) POSITIONS FOR

FALL TERM 2026

In accordance with Article 13:01 of the [CUPE 4580 collective agreement](#), the Department of Physics invites applications for the following projected GA positions for Fall term 2026.

Projected positions and hours are subject to change and contingent on sufficient enrolment and final budgetary approval.

<u>Course # and course name</u>	<u># of projected positions and # of hours per position</u>	<u>Duration of position</u>
PHYS 1300 – 01 Physics for Life Sciences I	4 GA's @ 140 hrs each OR 9 TA's @ 70 hrs each	September 8 th to December 31 st , 2026
PHYS 1400 – 01 Introductory Physics I	13 GA's @ 140 hrs each OR 26 TA's @ 70 hrs each	September 8 th to December 31 st , 2026
PHYS 2100 – 01 Topics in Physics	4 GA's @ 140 hrs each OR 8 TA's @ 70 hrs each	September 8 th to December 31 st , 2026

Refer to the timetable (www.uwindsor.ca/registrar/timetable-information) for class and exam hours and location.

EXPECTED GA DUTIES:

Projected duties are in accordance with article 15:03 and may include but are not limited to the following:

- Training, Orientation, Virtual or in person meetings
- Review and Preparation of Audio/Visual materials for Labs and/or Tutorials
- Presentation of experiments including set up and clean up, running samples for data analysis to be used in the lab
- Attending Tutorials/Lab presentations
- Consultation with Students
- Manage Brightspace discussion board
- Preparing Outreach Assignments
- Preparing quizzes, marking quizzes/tests/exams/papers, entering grades
- Assisting with SET's, proctoring
- Other duties as required.

Assistants cannot commence their GA/TA duties until email confirmation of the approval of their Job Offer is received from Human Resources (email titled "Authorization to Commence GA/TA Duties", article 13:05).

GA employees are expected to make themselves available to report for all assigned duties, **both in-person/on-campus and remote/online duties**. Most classes across the University are held face-to-face on campus, and even online classes may require on-campus face-to-face duties.

ELIGIBILITY REQUIREMENTS:

Successful applicants must be available to attend at the specified time of the course/lab/exams as well as to report for all assigned duties, which may include both in-person/on-campus and remote/online duties.

GA appointments will be offered to qualified applicants in accordance with the CUPE4580 Collective Agreement. To be eligible for employment as a Graduate Assistant in the term of support you must be a **registered fulltime graduate student**:

- must be registered for the term of work at the time of hiring
- must maintain **fulltime** registration throughout the term and must be in good standing in the degree program
- must be legally eligible to work in Canada on campus with a valid social insurance number. International students must hold a valid study permit and meet all IRCC regulations to accept employment on campus.

GA appointments cannot exceed **140 hours total for the Fall term period (Sept. 1st to Dec. 31st)**. Refer to Articles 13, 14, and 15 of the CUPE 4580 Collective Agreement for eligibility details.

Note: graduate students who have received a Graduate Assistantship Offer (*"An offer of employment as a Graduate Assistant with a commitment of future terms of support under Article 14:01 (a) and (b)."*) **must apply each term** until they have received all terms of support specified under Article 14:01 (a) or 14:01 (b).

Refer to Article 14 of the CUPE 4580 Collective Agreement for details and eligibility. Failure to meet the eligibility conditions in the CUPE 4580 Collective Agreement will result in the forfeiture of the term(s) of support.

Article 14:02: *"Financial support, as outlined in 14:01, shall continue, if the Graduate Assistant:*

- a) maintains full-time registration in good standing in the degree program; and*
- b) applies for posted positions; and*
- c) is satisfactorily performing the duties required.*

Failure to meet these eligibility conditions will result in the forfeiture of the term(s) of support."

REQUIRED ESSENTIAL QUALIFICATIONS:

Successful applicants must meet all essential qualifications.

- Students must have taken the course and held a minimum grade of 80%
- Must have good communication skills and be available to attend courses/labs/exams at the specified time.
- Successful applicants will be required to attend the Physics department GA/TA orientation prior to the commencement of labs.

PREFERRED QUALIFICATIONS:

- Preference will be given to qualified applicants who have prior experience with projects that include writing technical instructions and reports; preferred GA/TA experience in this course or another related course.

How to apply:

Application forms are available from the following webpage: [Microsoft Word - application for assistantship.doc](#)

Completed applications must be submitted via email to: Kimberly Lefebvre kimber1@uwindsor.ca

For any questions please contact: Kimberly Lefebvre by email: kimber1@uwindsor.ca or teams chat.

Deadline for receiving applications: July 30, 2026

The university is committed to equity and supports diversity in its teaching, learning, and work environments. In pursuit of the University's Employment Equity Plan, members from the designated groups (Women, Aboriginal Peoples, Visible Minorities, Persons with Disabilities, and Sexual Minorities) are encouraged to apply and to self-identify.

If you need an accommodation for any part of the application and hiring process, please notify the Recruitment & Workforce Coordinator (employment@uwindsor.ca). Should you require further information on accommodation, please visit the website of the Office of Human Rights, Conflict Resolution and Mediation (OHCRM).

Date posted: July 24, 2026