

DEPARTMENT OF PHYSICS

NOTICE RE: GRADUATE ASSISTANT (GA), TEACHING ASSISTANT (TA) POSITIONS AVAILABLE FOR Summer term 2026

In accordance with Article 13:01 of the CUPE 4580 Collective Agreement the Department of Physics invites applications for the following projected GA & TA positions for Summer term 2026.

All positions are subject to sufficient enrolment and final budgetary approval.

<u>Course # and course name</u>	<u># of projected positions and # of hours per position</u>	<u>Duration of position</u>
PHYS 2040 – 91 History of Astronomy	1 GA for 140 hours OR 2 TA's for 70 hours each (subject to enrolment)	May 4 th to August 31 st , 2026

Refer to the timetable (www.uwindsor.ca/registrar/timetable-information) for class and exam hours and location.

Expected GA/TA duties: Projected duties are in accordance with article 15:03 and may include but are not limited to the following: Training, Orientation, Virtual or in person meetings, Review and Preparation of Audio/Visual materials for Labs and/or Tutorials, Attending Tutorials/Lab presentations, Consultation with Students, Manage Brightspace discussion board, Preparing Outreach Assignments, Preparing quizzes, Marking quizzes/tests/exams/papers, Entering grades, Assisting with proctoring, and other duties as required.

Assistants cannot commence their GA/TA duties until email confirmation of the approval of their contract is received from Human Resources. Email titled: “Authorization to commence GA/TA duties”, article 13:05)

GA & TA employees are expected to make themselves available to report for all assigned duties, **both in person /on campus and remoted/online duties**. Most classes across the University are held face to face on campus and even online classes may require on campus face to face duties.

Eligibility requirements:

Graduate Assistantship (GA)

Successful applicants must be available to attend at the specified time of the course/lab/exams as well as to report for all assigned duties, which may include both in-person/on-campus and remote/online duties; GA appointments will be offered to qualified applicants in accordance with the CUPE4580 Collective Agreement. To be eligible for a Graduate Assistantship you must be a registered fulltime graduate student:

- must be registered for the term of work at the time of hiring
- must maintain fulltime registration throughout the term and must be in good standing in the degree program
- must be legally eligible to work in Canada on campus with a valid social insurance number and a valid study permit.

GA appointments cannot exceed 140 hours total for the Summer term period (May 4th to August 31st). Refer to Articles 13, 14, and 15 of the CUPE 4580 Collective Agreement for eligibility details.

Teaching Assistantship (TA)

Successful applicants must be available to attend at the specified time of the course/lab/exams as well as to report for all assigned duties, which may include both in-person/on-campus and remote/online duties.

TA appointments shall be offered to qualified applicants in accordance with the criteria specified in Article 13:04 of the CUPE4580 Collective Agreement.

To be eligible for a Teaching Assistantship you must be a registered undergraduate student:

- must be registered for the term of work at the time of hiring
- must maintain registration throughout the term and must be in good standing in the degree program
- must be legally eligible to work in Canada on campus with a valid social insurance number and a valid study permit.

Teaching Assistants can be employed for no more than 100 TA hours per semester total per Article 15 of the CUPE 4580 Collective Agreement. If you already hold or have applied for another TA position (in this or another department) note that the total combined hours for all **TA appointments held in all departments cannot exceed 100 hours for the Summer term period** (May 4th to August 31st).

Required essential qualifications:

Successful applicants must meet all essential qualifications.

Students who have taken the course and held a minimum of 80% or higher will be given preference; must have good communication skills; must be available to attend courses/labs/exams at the specified time.

Successful applicants will be required to attend the Physics department GA/TA orientation prior to the commencement of lab/course.

Preferred qualifications: *Preference will be given to qualified applicants who have taken a course or have had prior experience with projects that include writing technical instructions and reports; preferred GA/TA experience in this course or another related course.*

How to Apply: Application forms are available from the following webpage: www.uwindsor.ca/science/physics

You may also email Kimberly at the email address below for a fillable application and a copy of the posting. These are also posted outside 288-3 Essex Hall on the bulletin board.

Completed applications must be submitted via email to: Kimberly Lefebvre - kimberl@uwindsor.ca

For any questions, please contact Kimberly by email.

Deadline for receiving applications: Monday March 30th, 2026

The University is committed to equity and supports diversity in its teaching, learning and work environments. In pursuit of the University's Employment Equity Plan, members from the designated groups (Women, Aboriginal Peoples, Visible Minorities, Persons with Disabilities, and Sexual Minorities) are encouraged to apply and to self-identify.

If you need an accommodation for any part of the application and hiring process, please notify the Recruitment & Workforce Coordinator (employment@uwindsor.ca). Should you require further information on accommodation, please visit the website of the Office of Human Rights, Conflict Resolution and Mediation (OHCRM).

Date posted: March 23rd, 2026