

DEPARTMENT OF PHYSICS

NOTICE RE: GRADUATE ASSISTANT (GA), TEACHING ASSISTANT (TA) POSITIONS AVAILABLE FOR Winter term 2025

In accordance with Article 12:01 of the CUPE 4580 Collective Agreement the Department of Physics invites applications for GA & TA positions for Winter term 2025.

The total number of projected Teaching and Graduate Assistantship positions for Winter term 2025 is approximately 10 GA's or 20 TA's. All positions are subject to sufficient enrolment and final budgetary approval.

List of courses that may utilize Graduate & Teaching Assistants for the Winter term 2025:

<u>Course # and course name</u>	<u># of projected positions and # of hours per position</u>	<u>Duration of position</u>
PHYS 1310 – 01 Intro. Physics II for Health Sciences	3 GA's @ 140 hrs each OR 6 TA's @ 70 hrs each	January 2nd to April 30 th , 2025
PHYS 1400 – 01 Introductory Physics I	2 GA's @ 140 hrs each OR 4 TA's @ 70 hrs each	January 2nd to April 30 th , 2025
PHYS 1410 – 01 Introductory Physics II	5 GA's @ 140 hrs each OR 10 TA's @ 70 hrs each	January 2 nd to April 30 th , 2025
PHYS 2040 (91) History of Astronomy	1 TA @ 100 hrs	January 2 nd to April 30 th , 2025
PHYS 1500 (51) From Symmetry to Chaos in the Universe	1 GA @ 70 hours or 1 TA @ 70 hrs	January 2 nd to April 30 th , 2025
PHYS 2500 (01) Intermediate Mechanics	1 GA @ 70 hours or 1 TA @ 70 hrs	January 2 nd to April 30 th , 2025
PHYS 4710 (01) Medical Imaging	1GA @ 70 hours or 1 TA @ 70 hrs	January 2 nd to April 30 th , 2025

Refer to the timetable (www.uwindsor.ca/registrar/timetable-information) for class and exam hours and location.

Expected GA/TA duties: Projected duties are in accordance with article 14:03 and may include but are not limited to the following: Training, Orientation, Virtual or in person meetings, Review and Preparation of Audio/Visual materials for Labs and/or Tutorials, Presentation of experiments including set up and clean up, running samples for data analysis to be used in the lab, Attending Tutorials/Lab presentations, Consultation with Students, Manage Brightspace discussion board, Preparing Outreach Assignments, Preparing quizzes, Marking quizzes/tests/exams/papers, Entering grades, Assisting with SET's, proctoring, and other duties as required.

Assistants cannot commence their GA/TA duties until email confirmation of the approval of their contract is received from Human Resources. Email titled: "Authorization to commence GA/TA duties"

Eligibility requirements:

Graduate Assistantship (GA)

Successful applicants must be available to attend at the specified time of the course/lab/exams as well as to report for all assigned duties, which may include both in-person/on-campus and remote/online duties; GA appointments will be offered to qualified applicants in accordance with the criteria specified in Article 12:03 of the CUPE4580 Collective Agreement.

To be eligible for a Graduate Assistantship you must be a registered fulltime graduate student:

- must be registered for the term of work at the time of hiring
- must maintain fulltime registration throughout the term and must be in good standing in the degree program

· must be legally eligible to work in Canada on campus with a valid social insurance number and a valid study permit.

GA appointments cannot exceed 140 hours total for the Winter term period (Jan. 2nd to Apr. 30th). Refer to Articles 12, 13, and 14 of the CUPE 4580 Collective Agreement for eligibility details.

Teaching Assistantship (TA)

Successful applicants must be available to attend at the specified time of the course/lab/exams as well as to report for all assigned duties, which may include both in-person/on-campus and remote/online duties.

TA appointments shall be offered to qualified applicants in accordance with the criteria specified in Article 12:04 of the CUPE4580 Collective Agreement.

To be eligible for a Teaching Assistantship you must be a registered undergraduate student:

- must be registered for the term of work at the time of hiring
- must maintain registration throughout the term and must be in good standing in the degree program
- must be legally eligible to work in Canada on campus with a valid social insurance number and a valid study permit.

Teaching Assistants can be employed for no more than 100 TA hours per semester total per Article 14 of the CUPE 4580 Collective Agreement. If you already hold or have applied for another TA position (in this or another department) note that the total combined hours for all **TA appointments held in all departments cannot exceed 100 hours for the Winter term period** (Jan. 2nd to April. 30).

Required essential qualifications:

Successful applicants must meet all essential qualifications.

Students who have taken the course and held a minimum of A- or higher will be given preference; must have good communication skills; must be available to attend courses/labs/exams at the specified time.

Successful applicants will be required to attend the Physics department GA/TA orientation prior to the commencement of labs.

Preferred qualifications: *Preference will be given to qualified applicants who have taken a course or have had prior experience with projects that include writing technical instructions and reports; preferred GA/TA experience in this course or another related course.*

Application forms are available from the following webpage: www.uwindsor.ca/science/physics

You may also email Kimberly at the email address below for a fillable application and a copy of the posting.

Completed applications must be submitted via email to: Kimberly Lefebvre - kimberl@uwindsor.ca

For any questions please contact Kimberly by email or teams chat.

Deadline for receiving applications: Monday Nov. 18th, 2024

Note that Graduate Assistants must apply each term by the application deadline, in accordance with Article 13:

"With respect to those students who have applied for and been accepted for Assistantships, the Assistant will not be paid for any shortfall of hours at the end of their respective program, provided the University has satisfied its obligation to post available positions each term in writing and on the AAU website and to offer the minimum terms of support in accordance with Article 13:01 (a) & (b) and provided that the Assistant has applied in writing or via e-mail by the application deadline for each term until they have received the minimum terms of support in accordance with Article 13:01 (a) & (b)."

In pursuit of the University of Windsor's Employment Equity Plan, members from the designated groups (Women, Aboriginal Peoples, Visible Minorities, Persons with Disabilities, and Members of Sexual Minorities) are encouraged to apply.

Date posted: November 8th, 2024