

Faculty of Science Coordinating Council Minutes

Thursday, October 5, 2023

2:30-4:00 p.m.

122 Essex Hall

Attendance:

Dean's Office	P	Dora Cavallo-Medved	R	Phil Dutton	P	Tricia Carmichael
Biomedical Sciences	P	Andrew Hubberstey	A	Martin Crozier	A	Isabelle Hinch
Chemistry & Biochemistry	P	Drew Marquardt	V	John Trant	P	Angela Awada
Computer Science	P	Imran Ahmad	V	Arunita Jaekel	A	Hossein Fani
Computer Science	P	Shafeen Aziz		N/A		N/A
Economics	P	Sang-Chul Suh	P	Hyuk-Jae Rhee	P	Elizabeth Akujobi
Environment	P	Alice Grgicak-Mannion	P	Chris Weisener	P	Kayla Jakobszen
Forensic Science	P	Shari Forbes		N/A	P	Mckenzie Buchanan
Institute Directors	P	Lisa Porter	A	Mike McKay	A	Roman Maev
Integrative Biology	P	Isabelle Barrette-Ng	V	Stephanie Doucet	V	Samuelle Simard-Provençal
Math & Stats	P	Sudhir Paul	P	Abdo Alfakih	A	Mohammad Babakhani
Physics	P	Steven Rehse	P	Caio Licciardi	P	Nathan Drouillard
Non-voting	P	Olivia Youssef	P	Laura McLean	P	Sharon Rasul
Non-voting	P	Sara Elliott	P	Gemma Grey-Hall	P	Bob Hodge
Non-voting	P	Melissa Robinet	G	Erika Kustra	G	Dennis Jackson
R=Regrets, S=Substitute, G=Guest, V=Virtual						

1. Welcome and approval of Agenda

MOTION: To approve the agenda.

**Paul/Hubberstey
CARRIED**

2. Approval of Minute from May 25, 2023

MOTION: To approve the minutes of May 25, 2023.

**Hubberstey/Rehse
CARRIED**

3. Introductions of 2023-2024 Council Members

- Council members introduced themselves.

4. Presentation on UCAPT Evaluation Forms and Student Perceptions of Teaching (SPT) Forms

- Drs. Erika Kustra & Dennis Jackson presented information about the new UPCAPT evaluation forms and student perceptions of teaching forms (SPT).
- Electronic SPT forms will go live for short course evaluations next week.
- Looking for feedback (avpa@uwindsor.ca or djackson@uwindsor.ca).
- UCAPT Evaluation Forms:
 - The 7-point scale has been eliminated.
 - Evaluation categories form from AAU RTP/RPP criteria

- Allows for greater opportunity for insightful commentary with evidence from multiple sources.
- A template rubric is available. Committees can revise to be consistent within the context of the AAU.
- Recommended to use this form to help with performance reviews.
- Student Perceptions of Teaching Forms (SPT):
 - Collected feedback through stakeholders.
 - Process is all online.
 - Reports should come in faster.
 - Students will have a chance to add anonymous comments (that will go to instructor only).
 - Instructors are asked to announce the SPT survey to students. Put on Brightspace, announce in class, and give class time to complete. Explain why these surveys are done and what the feedback is used for.

5. Forensics Appointments Committee

- As the Forensic Science program is run out of the Dean's Office (and not an AAU), Faculty Council needs to strike a Forensic Science Appointments Committee that will primarily be responsible for making sessional appointment recommendations to Faculty Council.
- The Dean will serve as Chair of the committee. 3-5 faculty members and 1-2 students (depending on the number of faculty representatives) from Faculty Council will need to be elected.

MOTION: To appoint 4 faculty members (1 from each AAU that hold regular Forensic Science Faculty) and 1 student to the Forensic Science Appointments Committee.

**Marquardt/Hubberstey
CARRIED**

- The following nominations were received and acclaimed:
 - Shari Forbes
 - Alice Grgicak-Mannion
 - Isabelle Barrette-Ng
 - Andrew Hubberstey
 - Mckenzie Buchanan

6. Update From the Dean

- New leadership across campus:
 - Dr. Robert Aguirre, Provost & VP Academic
 - Dr. Shanthi Johnson, VP Research & Innovation
 - Dr. Shetina Jones, AVP Student Experience
 - Marian Gayed, AVP External
 - Dr. Clinton Beckford, VP People, Equity and Inclusion (PEI)
 - Ray Darling, University Registrar

- Strategic Plan:
 - The new UWindsor strategic plan is now complete. A printed copy can be requested (stratplanning@uwindsor.ca). Electronic version is available [online](#). Within the plan are foundational and strategic priorities.
 - Many other strategic plans are now in the development process (a shared academic & research strategic plan development is in process through Provost & VPRI offices).
 - Provost has asked Dean's to come up with performance goals for the year. The Deans will be having conversations with provost about what we want to achieve in this academic year (based on those strategic priorities).
 - The President and Provost have also created performance goals.
 - All service units are in the process of creating service level agreements.
 - The Dean will ask if Research Institutes need to do performance goals as well.
- Fall 2023 Enrolment Review:
 - This fall, enrolment across the university has increased. The total enrolment is 16,497 (10,606 undergrads, 5,458 Master's & 433 PhD).
 - Every faculty is up in undergrad enrolment (101, 105, INTL and 2nd entry).
 - Science is now the second largest enrolment on campus (2,510).
 - We need to focus on retention to ensure we keep the students here.
- Student Recruitment:
 - High school visits – September/October
 - Parent's night – Oct. 17, 2023 (Run by Dora Cavallo-Medved, Michelle Bondy & USci Leaders)
 - OUF – Oct. 21 & 22, 2023
 - In the past, the Recruitment office funded us to bring several people to OUF. This year they are only covering the cost of 1 person from each faculty member. The rest of our representatives will be funded by Science.
 - We will be taking the new Science by the Numbers postcard, new view book, and the join us at leading edge books.
 - Fall Open House – Oct. 28, 2023
 - Phil Dutton's office is coordinating OUF and the Open House. Watch for information from Phil Dutton and Laura Laurie.
- New Faculty:
 - Science is welcoming 12 new faculty this academic year
 - 5 Teaching Intensive Faculty
 - 5 Tenure Track (one position is through the Black Scholars Initiative)
 - 2 AAS (one is our first Indigenous Knowledge Broker)
 - Science is setting up onboarding workshops for new faculty. Offering 1 workshop/month focusing on a variety of topics. We will be including the new faculty from 2022 as well as we didn't offer an onboarding session that year.
 - Starting a CRC Search related to Environmental and Public Health Genomics (School of the Environment with a cross appointment to Biomedical Sciences).

7. Update from Associate Dean, Undergraduate Affairs

- Focused on registration issues for new students.

- This year there have been a lot of late adds that instructors have signed off on without talking to Advisors, Heads/Directors or Associate Dean. Faculty are asked to please communicate with an Advisor, Head/Director of Phil Dutton before signing people in.
- Planning OUF and Open House.

8. Update from Acting Associate Dean, Graduate Studies & Research

- NSERC Discovery Grant competition:
 - 14 of our 21 applicants are participating in the internal peer review process.
 - Thanks to all participating as peer reviewers.
 - Applicants who did not respond to the invitation to participate can contact Tricia Carmichael who will be happy to read over the application.
- Grad growth incentive fund for 2023:
 - 5 applicants were funded (\$10,000) for year 2 (maintained or exceeded)
 - 7 applicants were funded (\$10,000) for their first year (growing)
- Science brings in 53% of funding across the university. We are the biggest revenue generator. We are working to collect data and metrics to show the VPRI how much support we need for shared research infrastructure.

9. Update from Associate Dean, Faculty & Student Engagement

- The PASS Program (held during Welcome Week) had the largest attendance on record (164 on day 1 and 171 on Day 2).
- Science Ambassadors Team
 - Helps us with recruitment and high school PD Day campus visits
- Women in Science
 - Looking for any grad student or upper year undergrad to share their experiences in research. If you have students you would like to nominate let us know.
- Humans of Science at UWindsor
 - Features stories of students, faculty and staff talking about challenges they faced and how they overcame them.
- SMArt
 - Did the welcome to science chalk wall in the CORE Atrium. All PASS students signed the wall. We will do the same at convocation.
- We held the Dean's Honour roll event last week. Noah Campbell (CS alumni) was our guest speaker.

10. Report from Heads/Directors

- **Biomedical Sciences**
 - Hired a limited term AAS (Dr. Anna Kozarova) as the Coordinator/Advisor) for the Interdisciplinary Health Sciences program. She is also teaching 3 courses unique to the program.
 - Appointed David Musyj from Windsor Regional Hospital a Sessional Instructor for new course in Health Care Management. David will bring in associates to discuss running a health care center in Ontario.

- **Integrative Biology**
 - Dr. Tina Semeniuk will be inducted as a member of the Royal Society of Canada College of New Scholars, Artists, and Scientists.
 - Dr. Trevor Pitcher was featured for his NSERC Discovery Grant.
 - Dr. Catherine Febria was featured in Windsor Life Magazine.
- **Physics**
 - 3 newly renovated spaces:
 - Theory Research suite on 2nd floor.
 - Experimental Physics Lab in basement.
 - Undergraduate Physics Teaching Lab in basement.
 - Dr. Gordon Drake recently ended his 15-year tenure as Principal of Canterbury College.
- **Economics**
 - Recently held a departmental retirement party for Janice Cahill.
- **Computer Science**
 - Ehsan Ur Rahman Mohammed received the Governor General's Gold medal.
 - Computer Science has more than 1000 undergraduate students this fall.
 - Recently hired 5 new Teaching Intensive Faculty, and 1 Tenure Track Faculty member.
 - Downtown campus is thriving. The 4th floor is full of students.
 - An external company has been offering cybersecurity workshops for students.
 - If anyone needs a co-op student from Computer Science, let Dr. Imran Ahmad know. They don't have enough positions available for our students.
- **WE-SPARK**
 - Launched the Impact & Quarterly report.
 - Awarded 16 research grants (over \$300,000 in funding within our local community).
 - Events:
 - WE-SPARK Conference - Nov. 4 (still accepting abstracts)
 - WE-SPARK After Dark (Networking event) – Tonight at the Bourbon on Ottawa Street
 - Think Tank (virtual) – Friday, October 13, 2023 (1:00-3:00). Please encourage your faculty to drop in.
 - Fundraising Event for Brain Tumor Foundation of Canada in honour of University of Victoria Vikes soccer captain - Friday, October 13, 2023. An online portal is accepting donations. All are encouraged to attend the soccer game at 6:00 p.m.
- **School of the Environment**
 - The JULL student club (along with Dr. Cameron Proctor) created a native seed garden on top of CEI (Launch event on Sept. 28th)
 - New faculty member, Dr. Ali Saber, started in July. Dr. Karim Malik will be starting in January. He works in GI science and will be helping with the GIS certificate. He is already recruiting new master's students.
 - Moving forward with the CRC search (Environmental and Public Health Genomics).
 - Moving ahead with GIS software (Esri) agreement site license.
 - Congratulations to Nicole Sussens for receiving the Geophysics Scholarship Award.

- Congrats to the new GIS student groups (Greenhouse group, Map & Grow group, WE-Dig). This is evidence that the GIS certificate is starting to move into the community.
- **Chemistry & Biochemistry**
 - An advertisement is out for a Tenure Track position. Please share among your networks.
 - Mitchell DiPasquale received the Governor General's Gold medal.
- **Mathematics & Statistics**
 - IQAP report and response complete.
 - Welcome a new faculty member, Dr. Edward Timko.

11. Other Business

- The giving campaign in Physics to support the Windsor-Essex Community Health Center (weCHC) has begun. All are welcome to drop off donations at the Physics Departmental office in Essex Hall.

12. Adjournment

Porter/Rehse