Faculty of Science Coordinating Council Minutes
Thursday, March 2, 2023
1:30-3:30 p.m.
203 Toldo Health Education Centre

Attendance:

Dean's Office	P	Dora Cavallo-Medved	P	Arunita Jaekel	P	Dan Mennill
Biomedical Sciences	P	Andrew Hubberstey	A	Martin Crozier	A	Isabelle Hinch
Chemistry & Biochemistry	R	James Gauld	R	Drew Marquardt	P	Angela Awada
Computer Science	R	Imran Ahmad	P	Pooya Moradian Zadeh	A	Mohammed Ehsan Ur Rahman
Economics	P	Sang-Chul Suh	P	Yahong Zhang	R	David Henderson
Environment	P	Alice Grgicak-Mannion	P	Cameron Proctor	A	Pracithaa Vijayakumar
Forensic Science	P	Maria Cioppa		N/A	A	Parisa Younesian
Institute Directors	R	Lisa Porter	P	Mike McKay	R	Roman Maev
Integrative Biology	P	Isabelle Barrette-Ng	R	Catherine Febria	P	Samuelle Simard-Provencal
Math & Stats	P	Abdulkadir Hussein	P	Abdo Alfakih	A	Kenneth Enninful
Physics	P	Steven Rehse	P	TJ Hammond	A	Emma Blanchette
Non-voting	R	Anita Hu	P	Laura McLean	R	Sharon Rasul
Non-voting	R	Sara Elliott	P	Gemma Grey-Hall	P	Bob Hodge
Non-voting	P	Melissa Robinet	P	Shari Forbes		
R=Regrets, S=Substitute, G=Guest						

1. **Welcome and approval of Agenda**
    MOTION: To approve the agenda.

    Barrette-Ng/Mennill
    CARRIED

2. **Approval of Minute from February 2, 2022**
    MOTION: To approve the minutes of February 2, 2023.

    Grgicak-Mannion/Hubberstey
    CARRIED

3. **Faculty of Science Hybrid Appointment Renewal of Michelle Bondy**
    - Faculty Council considered the renewal of Michelle Bondy's hybrid appointment to Science.
    MOTION: To approve Michelle Bondy's hybrid appointment to the Faculty of Science for a five-year term.
    Mennill/Barrette-Ng
    CARRIED

4. **Report from the Dean**
    - Recruitment Update
        - Applications (4356), admissions (2614), matriculations (169)
        - Science has participated in numerous recruitment activities since the fall:
            - High School visits
            - Uwindsor open House (Nov. 5)
            - Parent's Night (online webinar)

- Discover Your future webinars (Nov & Dec)
- UWindsor Virtual Open House Day (Dec. 8)
- Educator's Day (Dec. 14)
- Plan Ahead Day (Feb. 4)
- Science Transfer Pathways Webinar (Mar 21).
- Spring Open House is scheduled for April 1st. Kerri Rice in the Dean's office working to coordinate and organize Science Open House plans. FIRST Robotics is the same day at the St. Denis Centre.
  - Discussed the need to clarify difference between the two Toldo locations
  - Need an Admissions booth.
  - Presentations will be limited to 45 minutes.
  - We will try to use the same schedule that we used in the fall. If you have any changes, let us know.
- Science is connecting with applicants:
  - Sent emails, Join Us at the Leading Edge booklets, Welcome Booklets and Alumni Postcards.
- Discussed Departmental recruitment plans:
  - Phone campaign will provide a room in the Welcome Centre. Let us know if you want us to connect you. Science has a general script that can be provided as well.
  - Physics uses an entering GPA list to advertise their entrance awards as a recruitment tool.
  - School of the Environment holding a webinar and then following up with an invite to campus for tour and activities a month later.
  - Science hosts a Shadow Day for high school students on every PD day. During March break there will be more opportunities for shadow days. If you need more information or know someone who would like to shadow, let Michelle Bondy know.
  - Computer Science held a webinar and virtual tour of campus for their MAC program.
- Michelle Bondy will be organizing a High School Science Teachers PD session for the public board. Science and Math teachers will visit campus and various departments in Science.
- Science Spring & Shout event is scheduled for April 5, 2023.
- LEAD Medallion application deadline is April 28, 2023. Laura will send a message to faculty to ask them to promote and encourage their students to apply.
- Science has 3 sessions at the Spring Convocation:
  - Session3: All undergraduate & graduate programs (Except Computer Science) – May 30, 2023 @ 6:30 p.m.
  - Session 4: Computer Science Graduate Programs – May 31 @ 9:30 a.m.
  - Session 5: Computer Science Undergraduate Programs – May 31 @ 2:00 p.m.
- Wine Lab launch was a success. Already getting samples in for testing.
  - Hosting a Women in Fermentation event on March 11th.

5. **Report from Associate Dean, Undergraduate Affairs**
- Working with Registrar's to get the Science Certificates on UWinsite Student by end of March.

- Final grade submission deadline is May 1, 2023. Please keep that in mind as this has an impact on graduation.
- Updates have been made to UWinsite Student over the past year. Students may need help with course equivalencies if they have been following incorrect information on UWinsite.
- March 15th is the final date to apply to graduate without fees. Even if their DARS is showing wrong, students should still apply and it can be fixed later.

6. **Report from Associate Dean, Graduate Studies & Research**
   - External scholarships
     - NSERC CGS-D - announced in April
     - NSERC CGS-M - results announced shortly.
     - OGS/QIIGSST – Applications now with Grad Studies
     - NSERC USRA – New ranking form will be sent within the next week. If you have more than 1 student applying you will need to rank and justify your ranking.
   - Internal Scholarships
     - Science International PhD Tuition Scholarships
       - Scholarships bring international tuition to domestic levels.
       - Scholarships are linked to the number of domestic student growth the year before.
       - Grad chairs in each department are in charge of how they allocate in each department.
     - Grad Studies Entrance Scholarships
       - Value $7500 for 1 year of MSc or 4 year of PhD
   - Grad Growth Incentive Fund
     - $10K to PI to support RAships.
     - For any PI whose team grows by 1 grad student over the past 3 years.
     - Deadline is open ended.
   - CFI JELF
     - Applications due March 31st.
     - Targeting early career researchers or those who have not had a JELF in the last 10 years.
   - Research Chairs
     - We expect CRC announcements form VPRI soon.
     - Expect to make announcements about the Science Research Chairs and VIPR Research Chairs by Mid-March.
     - Thanks to all involved with proposals and reviews.

7. **Report from Associate Dean, Student & Faculty Engagement**
   - USci Network updates:
     - Careers in Science
       - Holding Careers in Science Week.
       - Tomorrow hosting professional photo shoot day. If anyone needs a photo done, show up to USci Network between 10-4 (faculty too).
     - Women in Science
       - UN International Day of Women and Girls in Science and International Women's Day in March.

- Held a leadership panel (Feb. 10). Thanks to those involved.
- WinS Chat with high school students. Virtual event with high school students.
- Wildcard Wednesday
- Smart
  - Held I Love Smart event on Feb. 14th.
- STEMxPolicy
  - Organizing a Policython. This will be connected to UWill Discovery.
- Sci of Relief
  - Looking for stories for Humans of Science UWindsor. Open to members of Science who are interested in sharing their story about how they overcame challenges in Science. If you know anyone, contact Dora and she will connect you.

8. **Report from Heads/Directors**
   - **Biomedical Sciences**
     - Advertisement for a 3 year LTA AAS II position in Interdisciplinary Health Sciences has closed. Interview process will start shortly. July 1st start date.
   - **Integrative Biology**
     - Co-sponsoring with GLIER International Women's Day lunch next Wednesday from 11-2. All welcome.
     - BCNSA gala on March 31. Tickets on sale now. All proceeds to Autism Services of Windsor.
     - Updated RTP criteria was completed and passed by AAU Council.
     - Tina Semeniuk received the Science Society Award for Excellence in Teaching.
     - Will set up another Brightspace session if there is a need. Let Ken or Isabelle know what topics you want covered.
     - Working with Nick Baker to offer a science focused workshop on AI. More info to follow.
   - **Physics**
     - Completed interviews of 3 candidates for a tenure track position. The Appointments Committee has recommended a candidate. Hope to announce name by next meeting.
     - Submitted the results of the questionnaire regarding the Machine Shop to the Dean. Roughly 40 people responded.
   - **Economics**
     - Hosted an Alumni Guest Speaker to share their experience in the graduate program and work experience.
   - **Computer Science**
     - Melissa Robinet & Ziad Kobti received Employee Recognition Awards.
     - Hosted several events:
       - Secondary School Programming Competition
       - Weekly student events/workshops
       - Field trip to greenhouse sector. Many opportunities for AI data and IT in that area.
       - Demo Day event on April 6th. Students will showcase their projects to the public. All are welcome to attend. 20 organizations will be attending.
       - Hackathons
       - Guest speaker from Santa Clara University

- The AI Program is accredited by Vector AI. Scholarships are allocated for strong students. One Computer Science Student has already been awarded this scholarship and 2-3 more are expected in the next few months.
- Computer Science has incorporated ethics into all AI and Data science courses. This is something we might want to create a Science wide module for.

- **WE-SPARK**
  - Hosting WE-SPARK After Dark event tonight at The Bourbon Tap & Grill on Ottawa St.
- **GLIER**
  - IQAP submitted. Planning site visit for April 25-26.
  - Grad Research Showcase on April 8th @ 10:00.
  - Participating in International Joint Commission visit.
  - Seminar tomorrow @ 11:00 – Dr. Katie Stamler from ERCA. All are welcome.
  - Approached about hosting International Association for Great Lakes Research Annual Meeting next May.
- **Forensics**
  - Working on program changes
  - New initiatives upcoming (one with Windsor police).
- **School of the Environment**
  - Tomorrow undergrad student Jull Club is holding a bake sale in room 210 Memorial Hall. Proceeds to local food bank.
  - Hosting a Graduate Meet & Greet event tomorrow. Students will meet with faculty and talk about their current and future projects.
  - New faculty member, Dr. Ali Saber starting on July. 1st.
  - Holding retirement event for Dr. Frank Simpson at end of March or early April.
  - PhD student from GLIER (Mona Farhani) received scholarship from ESRI Canada.
  - Announcements coming soon regarding the late Dr. Jill Crossman. Thanks to Gemma Grey-Hall for her assistance.
  - Participating in the next phase of Thrive Initiative (Map & Grow project in Amherstburg). Planting trees within the community that will be mapped, monitored, etc. for climate change initiatives. 10 students have signed up for the Earth Day event. GIS certificate capstone project has more students monitoring this longer term.
  - Dr. Cameron Proctor will be celebrated at the Celebration of Teaching Excellence event.

9. **Other Business**
   - N/A

10. **Adjournment**

Grgicak-Mannion/Proctor