

# Faculty of Science Service Excellence Award

**Application Deadline: Wednesday, February 19, 2020**

## Purpose:

To recognize staff (individuals or teams) who have demonstrated excellence in service & support to students, faculty, staff and/or other service users.

## Criteria:

The committee will be examining the application packages for evidence of:

- Demonstrated excellence in delivery of the UWindsor Service Standards
- Commitment to high standards & personal/professional integrity
- Service to the UWindsor community that goes “above & beyond”
- Impact on research, teaching, students, faculty and/or staff

## Eligibility:

Full- and part-time Faculty of Science staff (permanent or temporary). Nominees must not have received this award during the previous 5 years.

## Nomination Process:

Nominations may be made by faculty, staff, students or through self-nomination.

## Application Packages:

Application packages will include:

1. Nomination letter or application detailing the reasons for the submission.
2. 1 letter of support

## Application packages should be submitted electronically to:

scienceawards@uwindsor.ca

## Review Process:

Application packages will be circulated to the Award Committee electronically for individual review. The committee will then meet to discuss the applications and reach a decision. The Award Committee, struck and chaired by the Dean of Science, will consist of Department Heads (or their designates) and two staff members (recipients of the 2 staff awards from the previous year).

## Award:

Up to 2 awards will be given annually to an individual or team of staff. Successful applicants will receive an award of \$1000, and a certificate, that will be presented at the Faculty of Science Spring & Shout event on April 2, 2020.

## For additional information, please contact:

Laura McLean, Secretary for the Dean of Science, Ext. 3010 (lmclean@uwindsor.ca)