

## Faculty of Science Coordinating Council Minutes

Thursday, March 7, 2024

2:30-4:00 p.m.

122 Essex Hall

### Attendance:

<b>Dean's Office</b>	P	Dora Cavallo-Medved	P	Phil Dutton	P	Dan Mennill
<b>Biomedical Sciences</b>	P	Andrew Hubberstey	A	Martin Crozier	P	Isabelle Hinch
<b>Chemistry &amp; Biochemistry</b>	P	Drew Marquardt	P	John Trant	P	Angela Awada
<b>Computer Science</b>	P	Ziad Kobti	P	Arunita Jaekel	P	Hossein Fani
<b>Computer Science</b>	P	Shafeen Aziz		N/A		N/A
<b>Economics</b>	P	Sang-Chul Suh	A	Hyuk-Jae Rhee	P	Afam Achebe
<b>Environment</b>	A	Alice Grgicak-Mannion	R	Chris Weisener	P	Sarika Sharma
<b>Forensic Science</b>	P	Shari Forbes		N/A	P	Mckenzie Buchanan
<b>Institute Directors</b>	P	Karen Metcalfe	A	Mike McKay	P	Roman Maev
<b>Integrative Biology</b>	P	Isabelle Barrette-Ng	P	Stephanie Doucet	A	Samuelle Simard-Provençal
<b>Math &amp; Stats</b>	P	Sudhir Paul	P	Abdo Alfakih	R	Oliver Brady
<b>Physics</b>	P	Steve Rehse	P	Caio Licciardi	P	Sareen Sabra
<b>Non-voting</b>	P	Olivia Youssef	P	Laura McLean	R	Sharon Rasul
<b>Non-voting</b>	P	Sara Elliott	P	Gemma Grey-Hall	P	Bob Hodge
<b>Non-voting</b>	A	Melissa Robinet	G	Shefali Sahni	G	Elayne Isaacs
R=Regrets, S=Substitute, G=Guest, V=Virtual						

### 1. Welcome and Approval of Agenda

**MOTION: To approve the agenda.**

**Barrette-Ng/Trant  
CARRIED**

### 2. Approval of Minute from January 11, 2024

**MOTION: To approve the minutes of January 11, 2024.**

**Barrette-Ng/Kobti  
CARRIED**

### 3. Indigenous Student Participation within Science Presentation

- Elayne Isaacs, Indigenous Relations Coordinator and Shefali Sahni, Research Assistant in the Office of the Senior Advisor to the President on Indigenous Relations and Outreach delivered a presentation about the creation of the Indigenous Strategic Plan.
- There is a critical institutional need to establish respectful, effective, and systematic Indigenous consultation processes.
- The strategic planning process will run in parallel with the development of the consultation processes.
- Consultations will take place in First Nations communities as well as in 4 on campus sessions for Indigenous students at the University of Windsor.
- The next on campus Indigenous Strategic Planning Student Consultation date is on March 25, 2024, from 12:00—2:30 at Turtle Island CAW Building.

- Faculty of Science committed to help advertise this session in the following ways:
  - Posting as announcement in Faculty of Science Brightspace pages
  - Emailing our students information about the sessions
  - Social media promotion
  - Asking faculty to post flyers in their individual class Brightspace page announcements.
  - Asking Faculty to post the flyer at the beginning of class and ask students to participate.
  - Phil Dutton can assist with arranging some classroom visits.
- Shefali will send Laura McLean the information that they would like us to share.
- On September 26, 2024, Dr. Jacobs will be hosting an Indigenous Sovereignty Session.

#### 4. Math & Stats RTP Criteria – AAS LS

**MOTION: To approve the Math & Stats RTP Criteria – AAS LS**

**Paul/Fani  
CARRIED**

#### 5. Math & Stats RTP Criteria – Sessional Lecturer

**MOTION: To approve the Math & Stats RTP Criteria – Sessional Lecturer**

**Paul/Fani  
CARRIED**

#### 6. Update from the Communications Coordinator

- Sara Elliott, Faculty of Science Communication Coordinator gave an annual communications update.
- Recap:
  - 105 Daily News stories
  - 3 Science Matters Newsletters. Over 4000 new subscribers since last year
  - Classroom Presentations (CURES & Science Communications classes)
  - Recruitment Ad campaigns
  - Social Media Promotion. Over 500 new followers since last year)
    - Everyone in Science is encouraged to follow Faculty of Science social media accounts.
  - Faculty of Science Website maintenance
  - Supervised Ignite Student
  - Liaised with Departments to update websites.
  - Monsido training to ensure website is accessible.
  - Because of Science at UWindsor Campaign
    - Highlighting the careers and achievements of Science Alumni with a focus on their experience at UWindsor
    - If you know of alumni who we can highlight, please contact Sara Elliott. These stories are very useful for getting donations toward the LEAD fund that supports current students and helps us build a pool of alumni that we can draw upon for other opportunities.
- Contact Sara Elliott ([selliott@uwindsor.ca](mailto:selliott@uwindsor.ca)) to share your stories or communication related questions.

- Discussed website maintenance. Departments are asked to send a list of those maintaining websites in your areas to [scienceundergrad@uwindsor.ca](mailto:scienceundergrad@uwindsor.ca). We would like to arrange a website team meeting.

## 7. Update from the Senior Development Officer

- Recreated a brag book that identified 4 key areas of priorities for support:
  - Leading the Way (Science LEAD fund, merit and needs based scholarships, graduate scholarships)
  - Engaging with Faculty (field & lab experience, student support programs, teaching chairs)
  - Applying skill sets (internships, co-op opportunities, modernized spaces)
  - Discovering through cutting edge research (equipment, laboratories, research chairs)
- 2023-2024 gift totals:
  - Scholarships: \$328,934
  - Research: \$76,564
  - Teaching: \$9,020
- Continue work with Dean's Advisory Board, and Science Advancement Planning Group
- Attended a University level Advancement Academy in December.
- Planning a mini advancement meeting with Department Heads/Directors in the coming weeks. 20for Department Heads/Directors

## 8. Update From the Dean

- Finishing printing of the welcome booklet that goes to all students admitted to programs in Science
- Enrolment data for fall 2024:
  - 4,408 applications
  - 2,639 offers
  - 201 confirmations
  - Now is the time to focus on converting offers into acceptances!
- Dan Mennill hosted the last 2 New Faculty Onboarding sessions (Research & Graduate Supervision). The next session will focus on Communications and Advancement. Hoping to add an additional EDI themed session.
- Jordynne Ropat joined the Dean's office as a new part time receptionist.
- Nucleus steering committee – secured \$25K in funding support from Provost. Asked VPRI to match the Provost's funding.
- Michelle Bondy has secured some tablets to be used for outreach. Contact her if you are interested in using them.
- eGAS migration to UWinsite is scheduled for May 2024. Training sessions will be available in April and May. Science Change Champions will be identified and announced soon. They will be available for support.
- A new eCV system is in the planning stages. Science would like to see the university adopt the CCV system since Faculty already have to use that system.
- A one stop student services centre is in the planning stage.

- The Faculty of Science Spring & Shout event is scheduled for Wednesday, April 3 at Ambassador Golf Club. We will present the Science awards at that event. Thanks to all who nominated people for awards.

#### **9. Update from Associate Dean, Undergraduate Affairs**

- Spring open house April 6<sup>th</sup> from 10-2
- Science information booths will be in CORe atrium this year.
- Encouraged people to focus on exciting opportunities for students and the experiences they will have here rather than heavy program information.
- Discussed using CORe tv's to run photos and Videos. Sara Elliott will contact Bob about this.
- SPDC met on March 5<sup>th</sup>. The next meeting is scheduled for April 9<sup>th</sup>.
  - The April 9<sup>th</sup> SPDC meeting is the last meeting to have changes approved in time to make it in the Fall 2024 calendar.

#### **10. Update from Associate Dean, Graduate Studies & Research**

- NSERC CGS, OGS/EQIIGSST, NSERC USRA scholarships were ranked and submitted. Announcements coming soon.
- Hosted 2 Science onboarding events. The slides will be posted in the shared council folder. Feel free to share with members of your departments or contact Dan Mennill if you have any questions.
- Upcoming funding opportunities:
  - CFI innovation fund call was announced by VPRI. March 15<sup>th</sup> deadline for 2-page expressions of interest.
  - CFI JELF call for expressions of interest went out from the Dean's office last week. March 31<sup>st</sup> deadline.
  - Faculty of Science 2024 International PhD Tuition Scholarships will be announced next week.
  - Faculty of Science 2024 Grad Growth Incentive Fund will be announced next week.
- Discussed the Sensitive Technology Research Areas of Canada (STRAC) Policy from Tri Council. This will add new layers to future grant applications. ORIS is planning faculty sessions to offer support and tips for your grant writing. All are encouraged to participate.
- eGAS system retires on May 1<sup>st</sup> and will be replaced by UWinsite.
  - All Departments are encouraged to try to process their eGAS files by April 30<sup>th</sup>, if possible, to prevent any files from falling through the cracks.
- Grad Studies wants to standardize grad admission deadlines. If you have concerns, please contact Dan Mennill.

#### **11. Update from Associate Dean, Faculty & Student Engagement**

- SMART is offering a Drama masterclass event. The goal is to help Science students be better communicators.
- SMART & Wins hosted a social event.
- Women in Science held a WinS Research Panel in celebration of International Day of Women and Girls in Science.

- Sci of Relief offered various events (letters of encouragement, friendship bracelets, and Humans of Science)
  - If you know of anyone willing to share their story for Humans of Science, please reach out.
- Destination Science held an Engaging in Undergraduate Research event with Dan Mennill.
- STEMxPolicy hosted a Policython as part of UWill Discover week. They are also held a Snapshot seminar with an AI Policy Panel.

## 12. Report from Heads/Directors

- **Biomedical Sciences**
  - Munir Rahim was awarded a 1-year CIHR grant (bridge pilot grant anticipated to apply again next year for full CIHR grant). That will be the 7<sup>th</sup> CIHR grant in the department.
  - John Hudson has agreed to continue as Animal Care Chair (2024-2025).
- **IDIR**
  - Awaiting Discovery grant announcements.
  - Hosting Computer Science visit at IDIR
- **Forensics**
  - Professor of Practice, Wil Hodgins entered the Polar Plunge with Forensic Science students.
- **Integrative Biology**
  - Doctoral student, Ashley Watt published her 2<sup>nd</sup> children's book.
  - Sherah VanLaerhoven received the Achievement in Forensic Life Sciences award from the American Academy of Forensic Sciences.
  - BCNSA is holding a banquet on March 22. Tickets on sale until March 15.
  - Integrative Biology is co-hosting (with Office of Open Learning) a session on AI integration in assessments tomorrow at 11:00 in Erie Hall 1114.
  - Co-hosting (with GLIER) a breakfast tomorrow for International Women's Day tomorrow at 9:30 at GLIER.
- **Economics**
  - Welcome the new Graduate Secretary, Kristy Grant.
  - The Undergraduate Economics Student Association had a "meet up and game" activity night.
- **Computer Science**
  - CSS held a Winhacks event on Feb. 17<sup>th</sup>.
  - MAC program Demo Day will be held on April 10<sup>th</sup>.
  - Hosting event with company (Next Dimension Inc.) to recruit internship opportunities.
  - Room 105 has no furniture anymore.
- **WE SPARK**
  - Lisa Porter has stepped down as WE-SPARK Director. Questions can go to VPRI and Dora Cavallo-Medved in the interim.
  - Karen Metcalfe will continue to maintain WE-SPARK operations.
  - The Grant program was just launched. The LOI deadline is April 1<sup>st</sup>. Full application due May 3<sup>rd</sup>.

- There is a new grant this year with [Childcan](#) for those focused on the area of pediatric cancer.
- Hired 2 new Research Associates working on Redcap.
- Hiring a medical student Research Associate who will work with Schulich. More information is on the WE-SPARK website if you know anyone who is interested.
- SWORP applications were due last week. Decisions will be announced in April.
- WE-SPARK After Dark is tonight at the Bourbon on Ottawa Street from 5-9. All are welcome to this informal networking opportunity.
- **Math & Stats**
  - Hosting a distinguished speaker on April 8<sup>th</sup>.
- **Chemistry & Biochemistry**
  - Hosted a Global Women's Breakfast on Feb. 27<sup>th</sup> that was a great success. Thanks to Rahaf Hussein for her work on this.
  - Negotiations with tenure track candidate are ongoing.
- **Physics**
  - Scheduled for IQAP review this year.
  - The Physics Club is offering tutoring sessions the night before all Physics exams. Please let your undergrad students know.

### 13. Other Business

- Joe Lichaa, Faculty of Science Technician (formerly in Chemistry & Biochemistry) has recently taken a position in ITS and we are in the process of finding a replacement. Joe served the Faculty of Science for many years, and we thank him for his service.

### 14. Adjournment

Marquardt/Trant