

## Faculty of Science Coordinating Council Minutes

Thursday, October 7, 2021

Meet via Microsoft Teams

### Attendance:

Dean's Office	P	Chris Houser	P	Philip Dutton	P	Dan Mennill
Biomedical Sciences	P	Andrew Hubberstey	P	Martin Crozier	P	Isabelle Hinch
Chemistry & Biochemistry	P	James Gauld	P	Drew Marquardt	P	Michael Ocheje
Computer Science	P	Ziad Kobti	R	Dima Alhadidi		TBD
Economics	P	Sang-Chul Suh	P	Dingding Li	R	Behrooz Matlabi
Environment	P	Joel Gagnon	P	Cameron Proctor	P	Saveth Sao
Forensic Science	P	Maria Cioppa		N/A	A	Elley Vipond
Institute Directors	P	Lisa Porter	P	Mike McKay	R	Roman Maev
Integrative Biology	P	Isabelle Barrette-Ng	R	Nigel Hussey	P	Taylor Bendig
Math & Stats	P	Richard Caron	P	Abdo Alfakih	P	Jessica Gerdevic
Physics	P	Steven Rehse	P	Jeffrey Rau	P	Griffin Howson
Non-voting	P	Nellie Bordignon	P	Laura McLean	P	Sharon Rasul
Non-voting	P	Sara Elliott	R	Dora Cavallo-Medved	P	Bob Hodge
Non-voting	P	Gemma Grey-Hall				

R=Regrets, S=Substitute, G=Guest

### 1. Welcome and approval of Agenda

**MOTION: To approve the agenda.**

**Mennill/Kobti  
CARRIED**

### 2. Approval of Minute from May 6, 2021

**MOTION: To approve the amended minutes of May 6, 2021.**

**Barrette-Ng/Kobti  
CARRIED**

### 3. Budget Model Discussion

- Undergraduate enrolment growth in both 101 and 105 applications
- Total undergraduate enrolment growth of 175 undergraduate students.
- Expecting course based graduate students will also be up by 175-200 students in growth
- Across campus, enrolment is down. Science should do anything possible to support growth in other Faculties because it will have a net benefit to us.

### 4. Associate Dean, Undergraduate Affairs

- Phil Dutton is completing his 2<sup>nd</sup> term as Associate Dean, Undergraduate Affairs on December 31, 2022.
- Discussed the composition of the search committee.

**MOTION: The Associate Dean, Undergraduate Affairs search committee should consist of 4 faculty (with no more than 1 from any single AAU) and 2 students**

**Kobti/Barrette-Ng  
CARRIED**

- Laura will facilitate the nomination and election procedure for this search committee.

## 5. Acting Associate Dean, Faculty & Student Engagement

- This new position will be responsible for all undergraduate recruitment, retention programming, and the USci Network.
- We will conduct a search for a permanent candidate to start July 1, 2022.
- Discussed composition of the search committee.
  
- For the last 5 years, this has been done by one person. This is a new position. Draft profile is in the chat.
- Search for fall 2022 start date.
- Need to determine the size of committee. Same as above. Plus 2 ex-officio (non-voting) students (Sci Soc & CSS)

**MOTION: The Associate Dean, Faculty & Student Engagement search committee will consist of 4 faculty members (with no more than 1 from any single AAU), 2 voting students and 2 non-voting students.**

**Kobti/Marquardt**

**CARRIED**

- Dr. Dora Cavallo-Medved has been doing this position unofficially for the past 5 years. Discussed appointing Dr. Cavallo-Medved as Acting Associate Dean, Faculty & Student Engagement effective immediately until a permanent candidate is appointed.

**MOTION: To appoint Dr. Dora Cavallo-Medved as Acting Associate Dean, Faculty & Student Engagement until June 30, 2022.**

**Kobti/Mennill**

**CARRIED**

- A report from the Associate Dean, Faculty & Student Engagement will be included at future Faculty Council meetings similar to the reports from the other Associate Dean positions.
- Last year, we received approval for an Associate Dean, Interdisciplinary, Transfer and Professional Programs. This unfilled position will be put on hold. We will re-assess the need in 1-2 years.

## 6. Math & Stats RTP Criteria

- This is the 3<sup>rd</sup> attempt to have this RTP criteria approved by UCAPT.
- Council discussed the difficulty in getting RTP criteria approved by UCAPT.

**MOTION: To approve Math & Stats RTP Criteria**

**Caron/Dutton**

**CARRIED**

## 7. Graduate Update

- Faculty of Science students received the 2 Governor General Gold Medals this year. Congratulations to Sarah Laroque (Fisk Lab) and Yunyun Wu (Carmichael Lab)!
- Scholarship reviews are ongoing.
- The Faculty of Science instituted new international PhD tuition reduction scholarships. There are still 12 unused scholarships. Ask your Graduate Chairs if your department has any unused allocation. Faculty must act on this prior to the end of the fall semester.

## 8. Research Update

- We continue to sanction research through phase 2 & 3 plans.
- Changing space occupancy requests can go to Dan Mennill.

- The Faculty of Science Internal Peer Review system has been busy reviewing Discovery Grant applications. Thanks to all of those who are involved in the peer review process.

#### **9. Undergraduate Update**

- Course proof reviews are ongoing.

#### **10. Report from Heads/Directors**

- Not enough time for the reports from Heads/Directors.

#### **11. Other Business**

- **Discussed Winter 2022 Planning**

- Discussed the Provost's message about how the majority of classes in Winter 2022 will be held face-to-face or have a face-to-face component.
- Faculty were told to expect to see significant reductions in distancing requirements. Classes of up to 75 students can be fully face-to-face without distancing requirements. Classes over 75 students will still have a distancing requirement, but this may be reduced (from 2m to 1m).
- Discussed the need to lift capacity limitations on research labs now.
- Council agreed that this isn't enough notice for students so options will still need to be available for those students who can not return to f2f in Winter 2022 (dual online offerings or hy-flex option).
- Registrar's is in the process of scheduling the courses. Some courses may be offered outside the normally scheduled times.
- Faculty were reminded that students who have not completed the vaccine attestation will not be permitted to come to campus. Students are being told to contact their program coordinators or advisors to discuss concerns.
- The vaccine attestation is required for all students, even if they continue to be remote.
- Maclean's magazine ranked the University of Windsor Computer Science program in the top 20 programs within all of Canada. Congratulations Computer Science!
- Biomedical Science's new graduate Translational Science program has been approved by the Provost and is moving to PDC.

#### **12. Adjournment**

**MOTION: To adjourn the meeting.**

**Caron/Dutton  
CARRIED**