



Date: April 25, 2017

Time: 4:05 - 6:40 pm

Room: Freed-Orman Commons, Assumption Hall, University of Windsor

Members: Ms. Penny Allen (Chair), Mr. Jonathan Allison, Mr. Chris Baillargeon, Prof. Nick Baker, Mr. Fraser Berrill (phone), Dr. Rajen Chetty, Dr. Beth Daly, Mr. Peter Farmer (phone), Ms. Marilyn Farough (phone), Mr. Norbert Hartmann, Mr. Gary Kelly, Ms. Sheila MacKinnon, Ms. Jelena Magliaro, Mr. Tony Mancina, Rev. Paul McGill, Ms. Teresa Piruzza, Ms. Helga Reidel, Mr. Amin Safaei, Dr. Mehrdad Saif, Dr. Alan Wildeman, Ms. Susan Williams, Ms. Elaine Whitmore, Mr. William Willis, Mr. Bill Wright.

Regrets: Mr. Greg Aarssen, Ms. Jodi Butts, Dr. Gordon Drake, Mr. Moussa Hamadani, Mr. Dean Jacobs, Mr. Shawn Kingsbury, Dr. Katherine Quinsey, Ms. Pat Soulliere.

Administration and Guest Speakers: Ms. Sandra Aversa, Ms. Jane Boyd, Mr. Dave Butcher, Mr. John Coleman, Mr. Ryan Flannagan, Ms. Gillian Heisz, Ms. Kaye Johnson, Ms. Anna Kirby, Dr. Douglas Kneale, Mr. Andrew Kuntz, Ms. Rita LaCivita, Ms. Susan Mark, Mr. Dave McEwen, Ms. Diane Rawlings, Dr. Michael Siu, Ms. Rosemary Zanutto, Ms. Renée Wintermute (University Secretary), Ms. Carol Perkes (Board Governance Officer). Also in attendance as delegate speakers (per Bylaw 1, Section 2.3.3): Harshjot Lohat and Shaghayegh Gomar.

Declaration of conflict of interest – none reported.

1 Approval of the Agenda

MOTION: That the Agenda be approved.

MacKinnon/McGill
CARRIED

2 Minutes of the meeting of November 22, 2017

MOTION: That the Minutes of the meeting of November 22, 2017 be approved.

Baillargeon/Kelly
CARRIED

3 Business arising from the minutes

None.

4 Outstanding Business/New Business

4.1 Reports

4.1.1 Remarks from the Chair

NOTED:

- Jelena Magliaro was thanked for her service on the Board. Helga Reidel and Elaine Whitmore were welcomed to their first official meeting.

4.1.2 President's Report

NOTED:

- Training on how to recognize, respond, and refer survivors of sexual misconduct is being offered and is available to all Board members.

4.1.2.1 DRAFT Strategic Mandate Agreement (SMA2)

(See document BG170425-4.1.2.1 for more details.)

NOTED:

- The Draft Strategic Mandate Agreement (SMA2) was provided for information.
- The term of the SMA is from April 1, 2017 to March 31, 2020.
- Internal staff from MAESD will provide feedback.
- Funding will not change as a result of the SMA2, but this document will set the stage for SMA3 (2020) which will drive funding adjustments.
- Board members provided feedback and were very supportive of the draft document.
- The term “accessibility” in this document refers to the broader definition of access to education, which is inclusive of the Accessibility for Ontarians with Disabilities Act (AODA) definition.
- The final draft will be presented to the Board for approval in May.

4.2 Audit Committee

***4.2.1 Internal Audit Plan for 2017-2018**

(See document BG170425-4.2.1 for more details.)

This item was received for information.*

4.3 Executive Committee

4.3.1 Presidential Performance Review Framework and Schedule

(See document BG170425-4.3.1 for more details.)

MOTION: That the proposed revisions to the Presidential Performance Review Framework and Schedule be approved.

Kelly/Allison

NOTED:

- With the Policy on Executive Compensation, an annual review of compensation trends is not necessary.
- Regular updates (November and February) are provided by the President to the Board, providing opportunity for feedback on performance from the Board.
- Consideration should be given to conducting a formal mid-year review in the new President’s first year.

CARRIED

4.4 Governance Committee

Nothing to report.

4.5 Investment Committee

4.5.1 Phillips, Hager and North (PHN) – Core Plus Bond Fund

(See document BG170425-4.5.1 for more details.)

MOTION: That the Board accept the changes to the PHN Core Plus Bond Fund and that the Statement of Investment Policies and Procedures for the Pension and Endowment Funds be amended accordingly.

Allison/MacKinnon

NOTED:

- Phillips, Hager and North’s Core Plus bond fund now provides the addition of a 5% limit of unrated securities to portfolio. This change still adheres to the Pension rules, and is of an

inconsequential risk to the University. Not agreeing to this change would necessitate moving to a segregated fund with higher fees.

CARRIED

4.6 Pension Committee

Nothing to report.

4.7 Resource Allocation Committee

4.7.1 Enrolment Planning

(See document BG170425-4.7.1 for more details.)

NOTED:

- Key drivers of enrolment include: recruitment; marketing; admissions policies; student transition, retention and success programs; program innovation and development; and organizational structures, systems and practices.
- New SEM initiatives include: a new position, Associate Vice-President, Enrolment Management; a marketing research staff person; a recruitment officer located in GTA; and an incentive fund for new program development.
- Application and enrolment data and trends were provided. The decline over the last few years in undergraduate enrolment has been offset by graduate international enrolment.
- The University should reach out to alumni to assist in the promotion of the University.

4.7.2 Operating Revenue

(See document BG170425-4.7.1 for more details.)

NOTED:

- An increase of \$9.5m in student academic fees over 2016/17 is expected.
- Proposed tuition revenue is \$157.3m.
- The new government funding model includes a core Operating Grant (\$78.3m), a Differentiation/Student Success Grant (\$12.5m) (funding to be linked to metrics and at-risk in SMA3), and a Special Purpose/Other Grant (\$4.7m)
- In 2007/08 Government grants made up 51.5% of the operating revenue; for 2017/2018 the percentage of government grants is 36.9%.
- Operating Revenue will increase by 4% to \$268m.

4.7.3 2017/18 Proposed Tuition and Compulsory Ancillary Fees and 2018/19 Proposed Tuition Fees

(See documents BG170425-4.7.3 and BG0425-5.7.1 for more details.)

MOTION: That the Board of Governors approve the proposed 2017/18 Tuition and Compulsory Ancillary Fees and the proposed 2018/19 Tuition Fees.

Willis/Wright

NOTED:

- The Ministry announced that the tuition fee framework would remain the same for the next two years. The overall average domestic tuition fee increase cannot exceed 3%.
- Pro-forma tuition comparisons were delineated.
- 2017/18 and 2018/19 undergraduate domestic and international and graduate domestic and international fees were outlined.
- In addition to other compulsory ancillary fees, the Lancer Sports and Recreation Centre referendum passed by UWSA, GSS and OPUS students will increase compulsory fees by \$125 per student per year beginning in Fall 2019 or the academic year that the building becomes operational.
- Upcoming changes proposed to OSAP were reviewed. Net tuition billing is anticipating to allow for greater access.

- The University's Student financial aid has increased from \$12.27m in 2012/13 to \$14.05m in 2017/18.
- Delegates Harshjot Lohat, Shaghayegh Gomar, student Board member Amin Safaei (all graduate students) noted increasing fees place a burden on students and that bursaries should cover more of the costs and offer letters should clarify the expectation of annual fee increases.
- In response to the comment that MEng program tuition is increasing by 7.8%, it was stated that these fees have not increased in the last 3-4 years, and they compare favourably to other universities.
- It was noted that Faculties can also assist with additional financial aid; for instance, Engineering contributes funding for financial assistance in order to attract more students.
- Senate comments on tuition fee proposal included a concern that international recruiters need to clearly communicate that tuition fees generally increase annually and that students will need to plan for such increases. It was noted that since overall graduate enrolment numbers have tripled and faculty numbers have declined since 2008, that the additional SPF 50 faculty positions represents a good start but more positions are needed.

MOTION: That the Board of Governors approve the proposed 2017/18 Tuition and Compulsory Ancillary Fees and the proposed 2018/19 Tuition Fees.

Willis/Wright
Opposed: 4
CARRIED

4.7.4 2017/2018 Proposed Residence Fees

(See document BG170425-4.7.4 for more details.)

MOTION: That the Board of Governors approve the proposed 2017/2018 Residence Fees as referenced in Schedule "A".

Willis/MacKinnon
Opposed: 2
CARRIED

4.7.5 2017/2018 Proposed Meal Plan Fees

(See document BG170425-4.7.5 for more details.)

MOTION: That the Board of Governors approve the proposed 2017/2018 Meal Plan fees as listed in Appendix A.

Willis/Allison
Opposed: 2
CARRIED

5 In Camera

The following motions were read into the public minutes:

MOTION 1: That the Board approve the following re-appointments:

Rev. Paul McGill, Assumption University (for a 3rd term commencing April 27/17)

Dr. Rajen Chetty, Assumption University (for a 2nd term commencing May 20/17)

Wright/Baillargeon
CARRIED

MOTION 2: That Mr. Paul Fraser be appointed as the staff representative member of the Board of Governors, effective April 26, 2017 for a three-year term.

Wright/Hartmann
CARRIED

MOTION 3: That Chris Baillargeon, OPUS Vice-President, be appointed as the OPUS Board of Governor's representative from May 1, 2017 to April 30, 2018 in the place of the OPUS President.

Wright/Hartmann
CARRIED

MOTION 4: That the Dr. Jelena Magliaro be appointed as a member of the Pension Committee for the remainder of the vacant term which concludes April 30, 2019.

Wright/MacKinnon
CARRIED

MOTION 5: That Dr. Jelena Magliaro be appointed as a member of the Investment Committee for the remainder of the vacant term which concludes April 30, 2017 and to serve a three-year term commencing May 1, 2017.

Wright/Reidel
CARRIED

MOTION 6: That Teresa Piruzza be appointed as a member of the Honorary Degree Committee for the remainder of the vacant term which concludes April 30, 2017 and to serve a three-year term commencing May 1, 2017.

Wright/McGill
CARRIED

MOTION 7: That Helga Reidel be appointed as a member of the Pension Committee for the remainder of the vacant term which concludes April 30, 2017 and to serve a three-year term commencing May 1, 2017.

Wright/Baillargeon
CARRIED

MOTION 8: That the following Committee reappointments be approved effective May 1, 2017:

Provost, Retirement Committee
Vice-President, Human Resources, Retirement Committee
Gary Kelly, Audit Committee
Peter Farmer, Audit Committee
Mila Lucio, Audit Committee
Greg Aarssen, Executive Committee
Norbert Hartmann, Governance Committee
Jonathan Allison, Investment Committee
Lori Buchanan, Investment Committee
Dennis DesRosiers, Investment Committee
Gary Kelly, Pension Committee
Scott Martyn, Pension Committee
Pat Soulliere, Pension Committee
Rachel Warnock-McRae, Pension Committee
Mike Fisher, Pension Committee
Denis Murphy, Pension Committee
Jonathan Allison, Resource Allocation Committee
Peter Farmer, Resource Allocation Committee
Norbert Hartmann, Resource Allocation Committee

Wright/Williams
CARRIED

6 Adjournment

MOTION: That the meeting be adjourned.

Chetty/MacKinnon
CARRIED