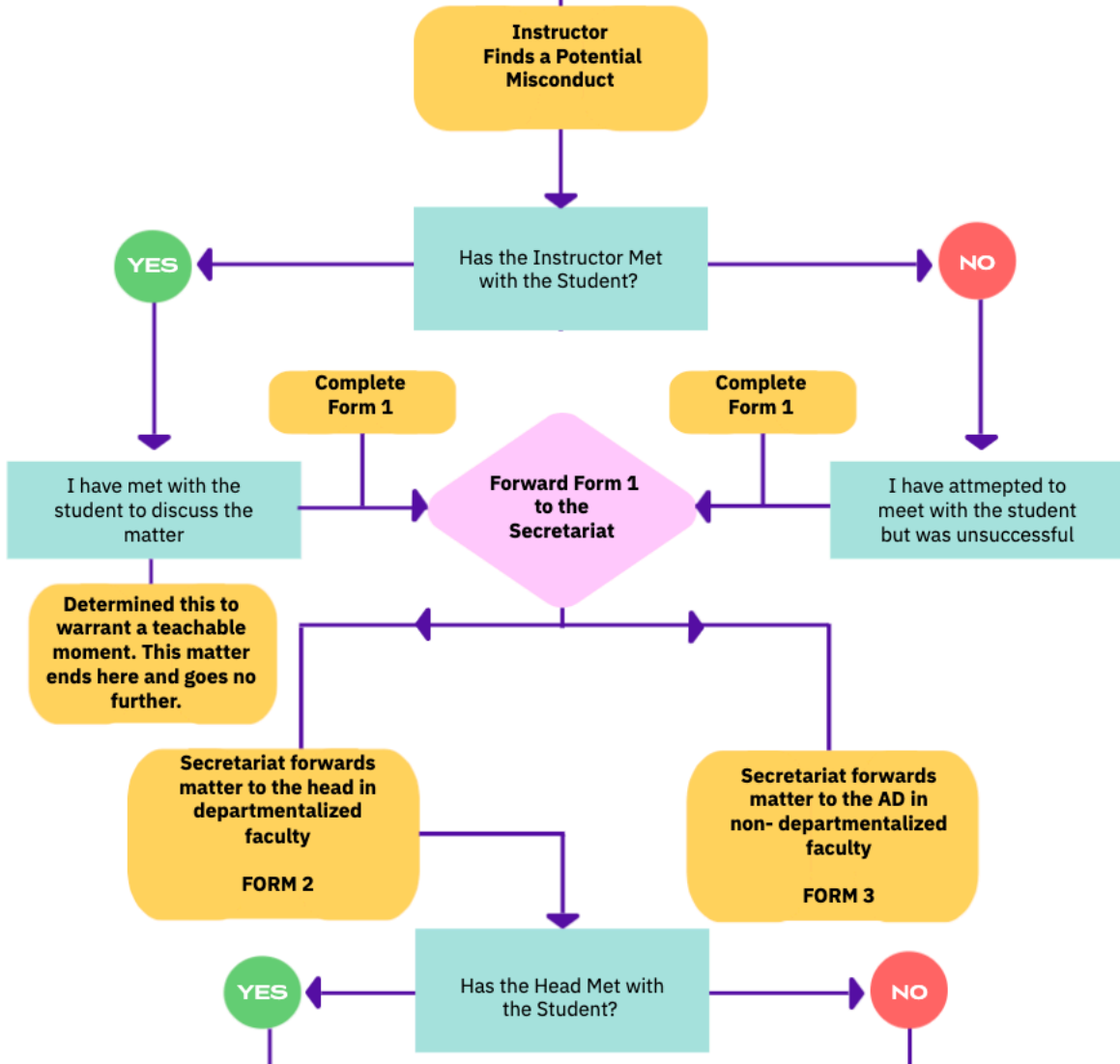
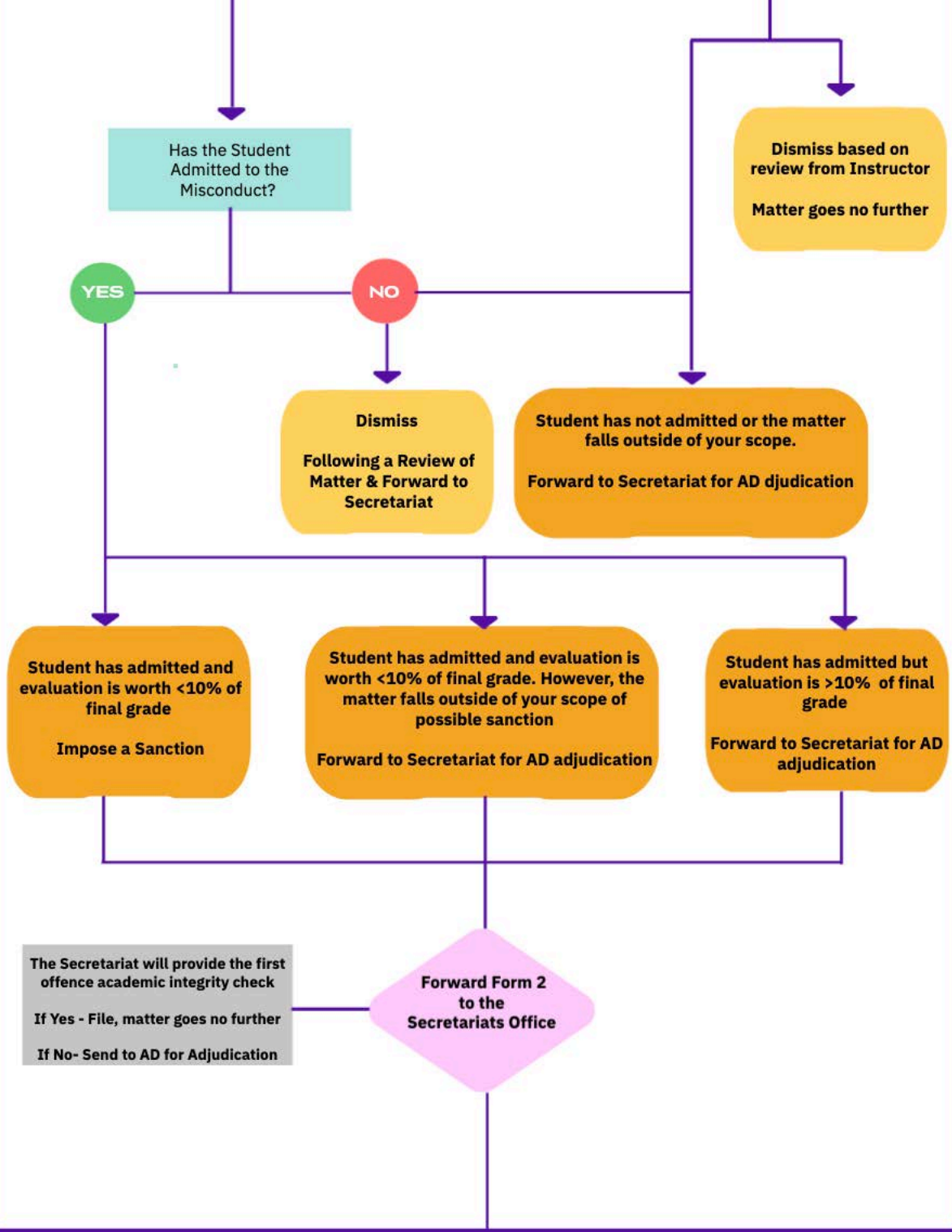


# BYLAW 31 REPORT OF ACADEMIC STUDENT MISCONDUCT





Has the Student Admitted to the Misconduct?

YES

NO

Dismiss based on review from Instructor  
Matter goes no further

Dismiss  
Following a Review of Matter & Forward to Secretariat

Student has not admitted or the matter falls outside of your scope.  
Forward to Secretariat for AD adjudication

Student has admitted and evaluation is worth <10% of final grade  
Impose a Sanction

Student has admitted and evaluation is worth <10% of final grade. However, the matter falls outside of your scope of possible sanction  
Forward to Secretariat for AD adjudication

Student has admitted but evaluation is >10% of final grade  
Forward to Secretariat for AD adjudication

Forward Form 2 to the Secretariats Office

The Secretariat will provide the first offence academic integrity check  
If Yes - File, matter goes no further  
If No- Send to AD for Adjudication

**Secretariat Forwards  
Matter to the Adjudicator**

**FORM 3**

Has the Adjudicator  
met with the Student?

**YES**

**NO**

The AD has met with the  
student and completed  
the investigation

The AD has not been  
able to meet with the  
student. The student has  
been informed that the  
complaint will be  
determined without  
his/her input.  
  
The investigation of the  
matter has been  
completed

**The AD has decided to dismiss the  
matter and offer a teachable moment, if  
appropriate.**

**This matter goes no further**

**The AD has determined that a  
misconduct has occurred.**

Impose Sanction +  
Inform of Right to  
Appeal

First Offence Check  
(Secretariat)

**Forward Form 3 and  
Documentation  
to the  
Secretariat**

**STUDENT APPEAL**

**Appeal Sanction Decision of Head or Appeal Finding and/or Sanction  
Decision of Adjudicator**

**FORM 4**

**\*submit within working days of the decision having been issued\***