

**Senate Bylaw 31:  
Academic Integrity**

**Step 1 – Preliminary Review by Instructor or Supervisor (5.1)**

- Within 10 days of the potential misconduct, meet with student to discuss alleged misconduct
- The instructor or supervisor can choose to: 1) dismiss (offer teachable moment) or 2) forward the matter to the Head for Departmentalized Faculties (step 2) or, the adjudicator for non-departmentalized Faculties (step 3).

**Step 2 – Review by Head in Departmentalized Faculty (5.2)**

- Within 10 days of receiving the allegation, the Head will: 1) dismiss (offer teachable moment) or 2) forward the matter to the adjudicator

**ALLEGATION OF MISCONDUCT**

**Step 3 – Review and Decision by Adjudicator (Associate Dean of the Faculty for undergrad students and Associate Dean of Grad Studies for graduate students) (5.3)**

- Conduct investigation
- Within 20 working days of receiving the complaint, the adjudicator will: 1) dismiss (offer teachable moment) or 2) impose a sanction (see Appendix A for a list of sanctions and sanctioning guidelines) and may offer a teachable moment

**STUDENT APPEAL (5.4)**

**Step 4 – Discipline Appeal Committee**

- Full hearing of the facts
- Makes discipline appeal decision

**University Secretariat**

- Support for Discipline Appeal Committee
- Data entry & records management

**STUDENT SUPPORT**

**ADVISOR**  
(family member, friend etc).

**COMMUNITY LEGAL AID**  
(optional at Stage 4)

**FACULTY SUPPORT**

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**LEGAL COUNSEL**

