



PROGRAM DEVELOPMENT COMMITTEE  
Minutes/Notes of Meeting and E-Vote

**Date:** Thursday, November 19, 2015

**Time:** 1:00pm-2:40pm

**Room:** 209 Assumption Hall

**Committee Members:** Dr. Jamie Crawley, Mr. Hussein Elnimairi, Dr. Larry Glassford, Dr. Maureen Gowing, Dr. Nurlan Turdaliev, Mr. Sanam Mehta, Dr. Maureen Muldoon, Dr. Valerie Scatamburlo-D'annibale, Prof. Lionel Walsh (Chair), Dr. Patricia Weir.

**Absent:** Ms. Joan Dalton, Dr. Zhiguo Hu, Dr. Erika Kustra Dr. Douglas Kneale, Ms. Maggie Liddle, Dr. Edwin Tam, Dr. Marijke Taks.

**Attendance:** Dr. Geri Salinitri, Ms. Abby Nakhaie, Dr. Fazle Baki, Ms. Christine Young, Ms. Renée Wintermute and Ms. Alison Zilli (University Secretariat).

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*There was quorum from 1:32pm-2:20pm. Therefore, the meeting is a blend of approved items, items received for information and items that were sent out for e-vote, subject to revisions and following fulsome discussion.*

**Formal Business**

**1 Approval of Agenda**

*Although the items were not discussed in sequential order, the minutes do reflect the agenda order of business.*  
Item 5.3 was unstarred.

**MOTION: That the agenda be approved.**

Dr. J. Crawley/Dr. M. Gowing  
**CARRIED**

**2 E-Vote Meeting of October 29, 2015**

The E-vote was received for information.

**3 Business arising from the minutes**

Nothing to report.

**4 Outstanding business**

**4.1 PDC Form B1 – Proposed Articulation Agreement and Degree Completion Programs Form**

*(See document PDC151119-4.1 for more details.)*

**MOTION: That the Articulation Agreement/Degree Completion Program – PDC Form B1 be approved.**

Dr. P. Weir/Dr. M. Muldoon

**NOTED:**

- The proposed PDC Form B1 is for formalizing advanced standing and/or block transfer credit into an existing program.
- Currently, applicants seeking to create agreements with existing programs are required to complete a PDC Form B – Major Program Change, which requires information that is far too extensive for an articulation agreement or degree completion program.

- Given that students who are entering the University of Windsor will be transferring seamlessly into an existing program at UWindsor, the section on Student Demand is redundant.
- Strong concern was raised regarding the issue that a few agreements are far too vague which makes it difficult for the University to promote agreements or assess incoming students with equivalent degrees. (Ex: “broadly equivalent to the three-year Diploma program”)

**AGREED:**

- That section B1 Anticipated Student Demand be removed.
- A notion be added to remind proposers that all fields must be completed, even if marked as “N/A”.
- Minor editorial revisions were made.

**CARRIED, as amended**

## **5 Reports/New Business**

### **5.1 Education New Course Proposal and Minor Calendar Changes (PDC Form D and E)**

*(See document PDC151119-5.1 for more details.)*

**NOTED:**

- The new course proposals will provide students with focused drama and dance methodology learning, which is now a requirement of the Ontario College of Teachers.
- The individual courses are being introduced to replace a former course that encompassed both disciplines entitled “Pedagogy of the Arts”.
- In response to a question raised about the credit weight in Education, it was noted that this is based on the hours of teaching. For example, a credit weight of 1.5 is a 2-hour lecture course and a total of 18 contact hours. It was further noted that some disciplines have a higher credit weight.
- In response to a question raised regarding why the drama methodology courses only cover grades 7 and 8 in the intermediate senior divisions (which encompasses grades 7-10), it was noted that students would need additional teaching qualifications to teach drama in high school.

**AGREED:**

- The course goals be revised to reflect the intention of the course.
- The learning outcomes be revised so that they are tailored to be discipline and level specific. (*i.e.*, differentiate how dance (motion) is different from drama (role play, *etc.*).
- The new course proposals be sent out for e-vote, subject to these changes.
- The retroactive course calendar changes be separated from the new course proposals.

**MOTION: That the course calendar changes be applied retroactively to the Fall 2015.\***

*\*Subject to the approval of expenditures required.*

Dr. P. Weir/Dr. J. Crawley

**CARRIED**

### **5.2 Business – Minor Program Changes (PDC Form C)**

*(See document PDC151119-5.2 for more details.)*

**NOTED:**

- The proposal does not increase the number of total courses required for the degree and will not impact students time to completion.
- The change will require students who have completed a non-business statistics course to replace the requirement for 73-202 with another business course at the 200-level or above.
- Concern was raised regarding the issue that the proposed change contravenes the Policy on Introductory Statistics courses, and the Policy on Course Equivalencies, and therefore approval mean that an exception would need to be made for the Odette School of Business.

- All introductory statistics courses have been deemed equivalent by Senate and therefore the policy states that credit could not be given for more than one introductory statistics course, regardless of which Faculty it was taken.
- The Policy on Course Equivalency states that course substitute satisfies the *original requirement* set out in the program requirements. Therefore, students should not be required to take an additional business course.
- A concern was raised regarding the issue that statistics courses in other disciplines may not contextually teach the necessary data analysis needed to succeed in the Odette School of Business. This is a broader concern.

AGREED:

- A small working group be created to research introductory Statistics Courses.

### **5.3 Business – New Course Proposal (PDC Form D)**

*(See document PDC151119-5.3 for more details.)*

NOTED:

- The proposed research seminar course is a two-term course where students will be working closely with an individual faculty supervisor in a specific research topic of their choice.
- In response to a question raised regarding the time allotted for group work/project assignments, it was noted that one instructor may have 2-3 students working concurrently on thesis proposals where they will meet one hour a week to touch base on their individual proposals.

AGREED:

- Minor editorial revisions were made.
- The revised proposal be sent out for e-vote.

### **Items for Information**

#### **\*5.4 Philosophy – Summary of Minor Course and Calendar Changes (PDC Form E)**

*(See document PDC151119-5.4 for more details.)*

The document was received for information.\*

#### **\*5.5 Women and Gender Studies – Summary of Minor Course and Calendar Changes (PDC Form E)**

*(See document PDC151119-5.5 for more details.)*

The document was received for information.\*

#### **\*5.6 Master of Social Work (MSW) Learning Outcomes**

*(See document PDC151119-5.3 for more details.)*

The document was received for information.\*

#### **5.7 Education (Concurrent) – Minor Program Changes (PDC Form C)**

*(See document PDC151119-5.3 for more details.)*

**MOTION:** That degree requirements for the following programs be changed according to the program/course change forms\*:

Concurrent General Bachelor of Arts (Drama)/Bachelor of Education

Concurrent General Bachelor of Arts (English Language and Literature)/Bachelor of Education

Concurrent General Bachelor of Arts (Psychology)/Bachelor of Education/Diploma in

**Early Childhood Education  
Concurrent General Bachelor of Arts (Visual Arts) /Bachelor of Education**

*\*Subject to the approval of expenditures required.*

*\*\*Subject to Council approvals.*

Dr. M. Gowing/ Mr. H. Elnimairi

**NOTED:**

- As of Fall 2014, the Ministry of Education mandated that all BEd programs move from a one-year model to a two-year model.
- The proposed revisions to the existing concurrent programs will now allow for the combination of specific general BAs with the BEd and the ECE using the new two-year model. The current concurrent program allows for the combination of any BA with the BEd and the ECE.
- Students in the concurrent program will be blended it on the same course sections as the consecutive students over the course of the program.

**AGREED:**

- The Concurrent programs in History, French Studies, Science and Mathematics be removed from the proposal as they are still pending Council approvals.
- A statement should be added clarifying that students cannot obtain their BEd degree without having completed their BA degree.
- A statement should be added regarding the ability to complete an honours degree.
- The standing required for continuation and for graduation be added to the proposal since they differ from the general requirements.
- Clarification that students who choose not to complete the BEd will be able stream seamlessly into the standalone General BA.
- The course equivalencies for the 10 course transfer credits being awarded toward the BA in Psychology need to be included in the proposal.
- The date of approval by Psychology Council of the concurrent program should be included in the proposal.
- Given that there is a Senate policy on Course overloads information pertaining to course overloads should be removed from the proposal.
- The proposal be sent out for E-vote, subject to these changes.

**WITHDRAWN**

**Additional Business**

**7 Question period/Other business**

Nothing to report.

**8 Adjournment**

The meeting was adjourned at 2:40pm.



**PROGRAM DEVELOPMENT COMMITTEE  
E-VOTE**

**Date:** Thursday November 25, 2015-December 1, 2015

**Committee Members:** Dr. Jamie Crawley Ms. Joan Dalton, Mr. Hussein Elnimairi, Dr. Larry Glassford, Dr. Maureen Gowing, Dr. Zhiguo Hu, Dr. Douglas Kneale, Dr. Erika Kustra, Ms. Maggie Liddle, Dr. Maureen Muldoon, Dr. Edwin Tam, Dr. Marijke Taks, Dr. Nurlan Turdaliev, Mr. Sanam Mehta, Dr. Valerie Scatamburlo-D'Annibale, Prof. Lionel Walsh (Chair), Dr. Patricia Weir.

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**5.1 Education New Course Proposals (PDC Form D)**

*(See document PDC151119-5.1 (e-vote) for more details.)*

**MOTION:** That the following course additions be made:

- 05-80-431. Drama Methodology (I/S)
- 05-80-422. Dance Methodology (J/I)
- 05-80-412. Dance Methodology (P/J)
- 05-80-421. Drama Methodology (J/I)
- 05-80-411. Drama Methodology (P/J)

*\*Subject to the approval of expenditures required.*

Dr. L. Glassford/Dr. M. Gowing  
**CARRIED**

**5.3 Business New Course Proposal**

*(See document PDC151119-5.3 (e-vote) for more details.)*

**MOTON:** That the following course additions be made\*:

- 04-04-499. Business Research Seminar and Thesis

*\*Subject to the approval of expenditures required.*

Dr. L. Glassford/Dr. M. Gowing  
**CARRIED**

**5.7 Education (Concurrent) – Minor Program Changes**

*(See document PDC151119-5.7 (e-vote) for more details.)*

**MOTION:** That degree requirements for the following programs be changed according to the program/course change forms\*:

- Concurrent General Bachelor of Arts (Dramatic Art)/Bachelor of Education
- Concurrent General Bachelor of Arts (English Language and Literature)/Bachelor of Education
- Concurrent General Bachelor of Arts (Psychology)/Bachelor of Education/Diploma in Early Childhood Education
- Concurrent General Bachelor of Arts (Visual Art)/Bachelor of Education

*\*Subject to the approval of expenditures required.*

Dr. L. Glassford/Dr. M. Gowing  
**CARRIED**