



PROGRAM DEVELOPMENT COMMITTEE

Minutes of Meeting

Date: Monday January 15, 2018

Time: 9:00am-10:00am

Room: 209 Assumption Hall

Committee Members: Ms. Tamsin Bacon, Dr. Randy Bowers Dr. Krista Chandler, Dr. Greg Chung-Yan (Chair), Dr. Jamie Crawley, Dr. Beth Daly, Dr. Douglas Kneale, Ms. Diana Marion, Ms. Zeina Merheb, Ms. Maureen Muldoon, Dr. Jeremy Rawson, Dr. Maureen Sterling, Dr. Patti Weir Dr. Jeremy Worth.

Absent: Ms. Yosra Elsayed, Dr. Erika Kustra (regrets), Ms. Maggie Liddle (regrets), Mr. Dilpreet Singh, Dr. Nurlan Turdaliev.

Attendance: Renée Wintermute and Alison Zilli (University Secretariat).

Formal Business

1 Approval of Agenda

MOTION: That the agenda be approved.

Dr. P. Weir/Dr. J. Crawley
CARRIED

2 Notes of Meeting of December 15, 2017 and E-vote of December 15-22, 2017

The notes and e-vote were received for information.

3 Business arising from the minutes

Nothing to report.

Item for Approval

4 Outstanding Business

***4.1 Languages, Literatures and Culture – Waivers of Course Deletion**
(See document PDC180115-4.1 for more details.)

MOTION: That the Requests for Waiver of Course Deletions for the following courses be approved:

29-317. French for Business

23-317. Spanish for Business

***CARRIED**

5 Reports/New Business

5.1 Bachelor of Commerce – Degree Completion Programs (Form C1)

(See document PDC180115-5.1 for more details.)

MOTION: That the following Bachelor of Commerce (Honours Business Administration) with or without specialization degree completion programs be approved in accordance with the program/course change forms: 1) Bachelor of Commerce Program for 3-year CAAT (or equivalent) Diploma Holders in any area other than Business; 2) Bachelor of Commerce Program for 3-year CAAT (or equivalent) Diploma Holders in any area in Business; 3) Fast-Track Bachelor of Commerce (Honours Business Administration) Program for 3-year CAAT (or equivalent) Diploma Holders in any area in Business; 4) Fast-Track Bachelor of Commerce (Honours Business Administration) Program for 3-year Diploma Holders in Accounting from

St. Clair College; 5) Fast-Track Bachelor of Commerce (Honours Business Administration) Program for 3-year Diploma Holders in Human Resources from St. Clair College; 6) Fast-Track Bachelor of Commerce (Honours Business Administration) Program for 3-year CAAT (or equivalent) Diploma Holders in Marketing; 7) Fast-Track Bachelor of Commerce (Honours Business Administration) Program for 3-year CAAT (or equivalent) Diploma Holders in Finance; and, 8) Bachelor of Commerce Program for 2-year CAAT (or equivalent) Diploma Holders in any area in Business.*

**Subject to approval of the expenditures required.*

Dr. P. Weir/Dr. R. Bowers

NOTED:

- Students may obtain the Bachelor of Commerce degree with or without specializations following the completion of the relevant two or three-year CAAT college (or equivalent) diploma program with a cumulative average of 70% (B-) or better.

CARRIED

5.2 Bachelor of Commerce – Articulation Agreement (Form C1)

(See document PDC180115-5.2 for more details.)

MOTION: That the articulation agreement between the University of Windsor's Bachelor of Commerce (Honours Business Administration) with/without thesis and with/without co-op and the Three-Year Diploma in Business from any College of Applied Arts and Technology be amended according to the program/course change forms*.

**Subject to approval of the expenditures required.*

Dr. P. Weir/Dr. J. Crawley

NOTED:

- Graduates from a three-year Business program from a CAAT may be granted up to twenty-three semester course credits towards the Bachelor of Commerce Honours Business Administration program.
- In response to a concern raised pertaining to granting university-level credit for college courses, it was noted that although transfer credit(s) is(are) granted for courses that have been deemed equivalent (*i.e.*, comparable content and learning outcomes), it does not preclude students from taking additional courses that they need to be successful in the program. (For example, if they are missing a foundational/prerequisite math for accounting then they must take the University equivalent).

CARRIED

***5.3 BA Combined Forensics – Minor Program Changes (Form C)**

(See document PDC180115-5.3 for more details.)

MOTION: That the changes to the degree requirements for the Combined Bachelor of Arts in Forensics be approved according to the program/course change forms*.

**Subject to approval of the expenditures required.*

***CARRIED**

***5.4 Nursing – Minor Program Changes (Form C)**

(See document PDC180115-5.4 for more details.)

MOTION: That the program regulations for the BScN Program be changed according to the program/course change forms*.

**Subject to approval of the expenditures required.*

***CARRIED**

***5.5 Science – Minor Program Changes (Form C)**
(See document PDC180115-5.5 for more details.)

MOTION: That Forensic Sciences courses (14-57-xxx) be added as Science courses for the purpose of meeting degree requirements*.

**Subject to approval of the expenditures required.*

***CARRIED**

***5.6 Business – New Course Proposals (Form D)**
(See document PDC180115-5.6 for more details.)

MOTION: That the following course additions be made:*

73-223. Introduction to Data Science for Business
73-323. Data Science Tools and Methods
73-423. Business Analytics in Practice

**Subject to approval of the expenditures required.*

***CARRIED**

***5.7 Physics – New Course Proposal (Form D)**
(See document PDC180115-5.6 for more details.)

MOTION: That the following course addition be made:*

64-134 Introductory Physics for Life Sciences I (B)

**Subject to approval of the expenditures required.*

***CARRIED**

***5.8 Mathematics and Statistics (Graduate)– Minor Program Changes (Form C)**
(See document PDC180115-5.8 for more details.)

MOTION: That the changes to the degree requirements for the MSc Mathematics and Statistics (Mathematics Field), MSc Mathematics and Statistics (Statistics Field), PhD Mathematics and Statistics (Statistics Field), and PhD Mathematics and Statistics (Mathematics Field) be approved according to the program/course change forms.*

**Subject to approval of the expenditures required.*

***CARRIED**

***5.9 Mathematics and Statistics (Graduate)– New Course Proposal (Form D)**
(See document PDC180115-5.9 for more details.)

MOTION: That the following course addition be made:*

62-798. Dissertation (Ph.D.)

**Subject to approval of the expenditures required.*

***CARRIED**

***5.10 Kinesiology – Request for Waiver of Course Deletion**
(See document PDC180115-4.1 for more details.)

MOTION: That Kinesiology's Request for Waiver of Course Deletion for 95-104 be approved.

**Subject to approval of the expenditures required.*

***CARRIED**

Items for Information

***5.11 Business – Summary of Minor Course and Calendar Changes (Form E)**
(See document PDC180115-5.11 for more details.)

The document was received for information.*

***5.12 Mathematics and Statistics (Graduate)- Summary for Minor Course and Calendar Changes (Form E)**
(See document PDC180115-5.12 for more details.)

The document was received for information.*

***5.13 Bachelor of Commerce (Honours Business Administration and Economics) – Program Learning Outcomes** (See document PDC180115-5.13 for more details.)

The document was received for information.*

***5.14 Bachelor of Commerce (Honours Business Administration and Computer Science) – Program Learning Outcomes** (See document PDC180115-5.14 for more details.)

The document was received for information.*

Additional Business

6 Question period/Other business

NOTED:

- At the Senate meeting of December 8th 2017, it was suggested that PDC include a mandatory section in course and/or program proposals about whether indigenous content or perspectives were considered when developing the course or program.
- The goal would be to have all Faculties working to develop a strategy on how to indigenize and decolonize their curricula as per the *Truth and Reconciliation Report*.

AGREED

- Consideration be given to inviting an educator from Turtle Island to discuss practices for decolonizing pedagogy.
- In order to facilitate a continuous culture of inclusivity, consideration might be given to including similar questions around diversity/equity.

7 Adjournment

MOTION: That the meeting be adjourned.

Dr. J. Worth/Dr. J. Rawson
CARRIED