



**Date:** Monday, September 24, 2018

**Time:** 9:00am-10:27am

**Room:** 209 Assumption Hall

**Committee Members:**

Dr. Randy Bowers, Dr. Krista Chandler, Dr. Greg Chung-Yan (Chair), Deehanna Cober, Dr. Jamie Crawley, Dr. John Sutcliffe, Dr. Pascal Calarco, Dr. Erika Kustra, Diana Marion, Siddharth Patel, Dr. Maureen Sterling, Dr. Nurlan Turdaliev, Dr. Patricia Weir, Dr. Jeremy Worth.

**Absent:** Prof. Jeffrey Berryman (regrets), Dr. Muharem Kianieff (regrets), Zeina Merheb (regrets), Dr. Jeremy Rawson (regrets).

**Attendance:** Ms. Renée Wintermute (University Secretary), Alison Zilli (University Secretariat).

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**Formal Business**

**1 Approval of Agenda**

Items 5.4, 5.4.1, 5.8 and 5.9 were unstarred.

**MOTION: That the agenda be approved.**

Dr. P. Weir/Dr. E. Kustra  
**CARRIED**

**2 Approval of Minutes**

**MOTION: That the minutes of the meeting of May 14, 2018 be approved.**

Dr. J. Crawley/Dr. E. Kustra  
**CARRIED**

**3 Business arising from the minutes**

Nothing to report.

**4 Outstanding business**

Nothing to report.

**Item for Information**

**5 Reports/New Business**

**5.1 Mandate of Program Development Committee**

*(See document PDC180924-5.1 for more details.)*

**NOTED:**

- An overview of the mandate of the Program Development Committee was provided to members.
- The PDC Advisory Group ensures appropriate approvals are obtained prior to coming to PDC, ensures consistency with University policies, ensures that clear rationales and learning outcomes are included, and ensures that there are no logistical issues.

- Members were reminded that starring is used for non-contentious items (for information or approval) as it allows the committee to focus its attention on the more substantive, or less straight-forward proposals.
- The document was received for information.

#### **5.1.1 Centre for Teaching and Learning Support for PDC Forms - Learning Outcomes**

*(See document PDC180924-5.1.1 for more details.)*

NOTED:

- The document outlines basic principles that the Centre for Teaching and Learning considers when staff are advising instructors regarding the development of course and program learning outcomes.
- CTL provides feedback to faculty pertaining to program and course learning outcomes and how to align them to their overall curriculum development.
- Although all documents with learning outcomes are vetted by CTL through the new workflow, faculty members are encouraged to contact CTL while in the early development stages of creating a new program or course proposal.
- The document was received for information.

### **Items for Approval**

#### **5.2 Management of PDC Business - PDC Subcommittees**

*(See document PDC180924-5.2 for more details.)*

**MOTION: That the membership for the PDC Subcommittee, defined below, be approved:**

Dr. Erika Kustra (Chair)  
Dr. Maureen Sterling  
Ms. Diana Marion  
Dr. Jeremy Worth

Dr. P. Weir/Dr. P. Calarco  
**CARRIED**

#### **5.3 Concurrent Second Language Education - (Intercultural Stream) (Form C2)**

*(See document PDC180924-5.3 for more details.)*

**MOTION: That the Concurrent Honours Modern Languages with Second Language Education (Intercultural Stream)/Bachelor of Education be approved.**

*\*Subject to approval of the expenditures required.*

Dr. J. Worth/Dr. M. Sterling

NOTED:

- The proposed program will provide students with the opportunity to follow the intercultural stream of the BA Honours Modern Languages and Second Language Education while also pursuing a Bachelor of Education degree. Students who complete the concurrent program will receive two separate degree parchments.
- The program will be offered jointly over six years with the option to fast-track in five years.

AGREED:

- That the duration of time for completion be clarified in the proposal.
- Minor revisions were made to the learning outcomes.

**CARRIED, as amended**

#### **5.4 Sociology, Anthropology and Anthropology – Minor Program Changes (Form C)**

*(See document PDC180924-5.4 for more details.)*

**MOTION:** That the changes to the Sociology, Anthropology and Criminology programs be approved, according to the program/course change forms\*.

*\*Subject to approval of the expenditures required.*

Dr. J. Crawley/Dr. M. Sterling

AGREED:

- Editorial corrections were made to the document.

**CARRIED, as amended**

#### **5.4.1 Sociology – New Course Proposal (Form D)**

*(See document PDC180924-5.4.1 for more details.)*

**MOTION:** That the following course addition be made:\*

**SACR-3150/48-315. On Death and Dying**

*\*Subject to approval of the expenditures required.*

Dr. J. Crawley/Dr. M. Sterling

NOTED:

- In response a question raised regarding assessment for Learning Outcome C, “*Reflect critically on the main concepts and theories employed in the study of sociology of death and dying*”, it was noted that in this course students are required to write critical reflections on the work that they are doing throughout the course.

**CARRIED, as amended**

#### **\*5.5 Music – Minor Program Changes (Form C)**

*(See document PDC180924-5.5 for more details.)*

**MOTION:** That the changes to the Music program regulations be approved, according to the program/course change forms\*.

*\*Subject to approval of the expenditures required.*

**\*CARRIED**

#### **Items for Information**

#### **\*5.6 Social Justice – Suspension of Admissions**

*(See document PDC180924-5.6 for more details.)*

The document was received for information.\*

#### **\*5.7 Music – Summary of Minor Course and Calendar Changes (Form E)**

*(See document PDC180924-5.7 for more details.)*

The document was received for information.\*

**5.8 Nursing – Summary of Minor Course and Calendar Changes (Form E)**

*(See document PDC180924-5.8 for more details.)*

AGREED:

- An editorial revision was made.
- The document was received for information.

**5.9 Sociology, Anthropology and Criminology – Summary of Minor Course and Calendar Changes (Form E)**

*(See document PDC180924-5.9 for more details.)*

AGREED:

- Minor revisions were made to the learning outcomes.
- The courses that were missing learning outcomes were sent back to the Department for completion.
- The document was received for information.

**\*5.10 Liberal Arts and Professional Studies (General)– Learning Outcomes**

*(See document PDC180924-5.10 for more details.)*

The document was received for information.\*

**5.11 UPR Updates (Languages Literatures and Culture and Chemistry and Biochemistry)**

*(See document PDC180924-5.11 for more details.)*

The document was received for information.

**6 Question Period/Other Business**

Nothing to report.

**7 Adjournment**

**MOTION: That the meeting be adjourned.**

Dr. P. Weir/Dr. M. Sterling

**CARRIED**