



PROGRAM DEVELOPMENT COMMITTEE
Minutes of Meeting

Date: November 21, 2019

Time: 9:03-10:00am

Room: 209 Assumption Hall

Committee Members: Dr. Randy Bowers, Dr. Greg Chung-Yan (Chair), Dr. Douglas Kneale, Dr. Erika Kustra, Diana Marion, Dr. Kevin Milne, Dr. Maureen Sterling, Dr. Ken Montgomery, Dr. John Sutcliffe, Dr. Nurlan Turdaliev, Dr. Patricia Weir.

Absent: Linden Crain (regrets), Jay Patel, Karen Pillon (regrets), Dr. Jeremy Rawson (regrets), Mohammad Hannan Sadar (regrets), Dr. Jeremy Worth (regrets).

Attendance: Dr. Tanya Basok, Dr. Marcello Guarini, Dr. Alioune Ngom; Renée Wintermute (University Secretary), Alison Zilli (University Secretariat)

Although the items were not discussed in sequential order, the minutes do reflect the agenda order of business.

Formal Business

1 Approval of Agenda

MOTION: That the agenda be approved.

Dr. M. Sterling/Dr. K. Milne
CARRIED

2 Approval of Minutes

MOTION: That the minutes of the meeting of October 21, 2019 be approved.

Dr. E. Kustra/Dr. P. Weir
CARRIED

3 Business arising from the minutes

Nothing to report.

4 Outstanding Business

Nothing to report.

5 Reports/New Business

5.1 Master of Computer Science (Artificial Intelligence Stream) - Major Program Changes (Form B)

(See document PDC191121-5.1 for more details.)

MOTION: That the Master of Science in Computer Science – Artificial Intelligence Stream (with and

AGREED:

- For clarification, revisions were suggested to how the degree requirements will be listed in the graduate calendar.
- Given that students cannot be required to attend departmental seminars unless embedded as a curriculum component/milestone, the following revision was made: "In addition to the above course work, students ~~must~~ **are expected to** attend regular departmental seminars throughout their M.Sc. studies, as a fulfilment of this requirement."

CARRIED, as amended

***5.2 Kinesiology – New Course Proposal (Form D)**

(See document PDC191121-5.2 for more details.)

MOTION: That the following courses addition be approved:^

KINE-4660. Cardiac Rehabilitation

^Subject to approval of expenditures required.

***CARRIED**

***5.3 Chemistry and Biochemistry (MSc) – Minor Program Changes (Form C)**

(See document PDC191121-5.3 for more details.)

MOTION: That the program requirements for the Master of Science in Chemistry and Biochemistry be changed in accordance with the program/course change forms.^

^Subject to approval of expenditures required.

***CARRIED**

***5.4 Psychology – New Course Proposal (Form D)**

(See document PDC191121-5.4 for more details.)

MOTION: That the following courses addition be approved:^

PSYC-9050. Preparing for Clinical Internships

^Subject to approval of expenditures required.

***CARRIED**

***5.5 Master and Doctoral Committees (Program Requirements) – Minor Program Changes (Form C)**

(See document PDC191121-5.1 for more details.)

MOTION: That the program requirements for the Masters and Doctoral Committees be changed in accordance with the program/course change forms.^

^Subject to approval of expenditures required.

***CARRIED**

5.6 Anthropology – Waiver for Program Deletion Form

(See document PDC191121-5.6 for more details.)

MOTION: That Sociology, Anthropology, and Criminology be given a one-year deferral for consideration of program deletion of the Honours Anthropology and Combined Honours degree programs.^

^Subject to approval of expenditures required.

Dr. M. Sterling/Dr. P. Weir

NOTED:

- Based on the application of the Senate Policy on Course and Program Changes and using official enrolment numbers generated by the Institutional Analysis, the Department was notified that Honours Anthropology and Combined Honours were marked for deletion as of Fall 2020.
- The Senate Policy states that “*where an undergraduate program does not have more than a total of the equivalent of five full-time students for three successive years or not more than ten for five successive years, the program should be deleted.*” This is based on steady state enrolment which is a low threshold.
- In Fall 2013 admission to the Honours Anthropology and Combined Honours degrees were suspended by the Faculty of Arts, Humanities and Social Sciences due to insufficient faculty resources. (i.e., two anthropologists on sabbatical/leaves).
- Since then, two additional anthropologists have been hired bringing the total to four full-time anthropologists in the department.
- This request will allow time for the department to develop a strategy to move forward and increase enrolment. In addition, the Head of the Department (who is also an anthropologist) is on leave and it is prudent that this person be a part of the strategy and plan moving forward.
- The department feels that deletion of the programs will have a negative impact on enrolment in FAHSS programs since anthropology can be chosen as a second major for students who are in the Combined BA Honours Forensics program.
- In response to a question raised regarding whether consideration has been given to changing the name of the department if the anthropology programs are discontinued, it was noted that this could be discussed in the future as the department also houses the Family and Social Relations programs as well a Minor in Studies of Sexuality.
- It was noted that most undergraduate programs consist of about 20 program-specific courses. As such, the current four faculty members in Anthropology likely would not be sufficient to offer the program should it be reinstated.
- Concern was expressed regarding the issue that this deferral is only delaying decision-making.

AGREED:

- That the Department of Sociology, Anthropology and Criminology be given one-year deferral at which point it will need to submit a Request to Waive Program Deletion by January 2021, which must include a detailed plan demonstrating market and student demand.

CARRIED

Items for Information

***5.7 Computer Science – Summary or Minor Course and Calendar Changes (Form E)**

(See document PDC191121-5.7 for more details.)

*The document was received for information.

***5.8 PhD in Social Work – Learning Outcomes**

(See document PDC191121-5.8 for more details.)

*The document was received for information.

***5.9 Political Science (Graduate) – Learning Outcomes**

(See document PDC191121-5.9 for more details.)

*The document was received for information.

6 Question Period/Other Business

Indigenous Question

- In 2018 PDC (based on a directive from Senate) included a mandatory section in course and/or program proposals requiring proposers to explain whether and how indigenous content or perspectives were considered when developing/revising the course or program.
- The goal was to have all Faculties work to develop a strategy on how to indigenize and decolonize their curricula as per the *Truth and Reconciliation Report*.
- However, given the diversity of answers, it appears that specialized education and support is needed so that instructors can learn how to incorporate indigenous material into the curriculum as well as answer the question in a clear and responsive manner.
- In light of this, the following ideas were suggested: 1) that examples of responses to this question be compiled to determine the extent of the need for support; and 2) that guest presenters with expertise in embedding indigenous content and perspectives in curricula be invited to a future PDC meeting to provide some insight on how to assist proposers in meaningfully addressing this question.

7 Adjournment

MOTION: That the meeting be adjourned.

Dr. P. Weir/Dr. M. Sterling
CARRIED