



PROGRAM DEVELOPMENT COMMITTEE  
Minutes of Meeting

**Date:** June 29, 2020

**Time:** 9:30-10:10am

**Room:** Virtual Meeting

**Committee Members:** Dr. Randy Bowers Linden Crain, Emily Fraser, Dr. Erika Kustra, Dr. Douglas Kneale, Diana Marion, Karen Pillon, Dr. Jeremy Rawson, Dr. Nurlan Turdaliev. Dr. Patricia Weir, Dr. Jeremy Worth, Dr. Greg Chung-Yan (Chair).

**Absent:** Pedro Kantati (regrets), Mitul Konsadariya (regrets), Dr. Ken Montgomery (regrets), Dr. Kevin Milne (regrets), Aman Patel (regrets), Dr. John Sutcliffe (regrets), Dr. Maureen Sterling (regrets)

**Attendance:** Tim Brunet, Dr. Johanna Frank, Dr. Kim Nelson, Dr. Marcello Guarina; Renée Wintermute (University Secretary), Alison Zilli (University Secretariat).

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**Formal Business**

**1 Approval of Agenda**

Unstar item 5.6.

**MOTION: That the agenda be approved.**

Dr. R. Bowers/Dr. P. Weir  
**CARRIED, as amended**

**2 Minutes of meeting of May 11, 2020**

*(See document PDC200511M for more details.)*

**MOTION: That the minutes of the meeting of May 11, 2020 be approved.**

Dr. J. Worth/E. Fraser  
**CARRIED**

**3 Business arising from the minutes**

Nothing to report.

**4 Outstanding Business**

**4.1 Update on PDC Subcommittee (Indigenous) PDC Forms**

The Subcommittee will be working throughout the summer, with its first meeting scheduled for June 30, 2020.

**Items for Approval**

**5 Reports/New Business**

**5.1 BFA in Film Production – Major Program Change (Form B)**

*(See document PDC2006295.1 for more details.)*

**MOTION: That the Bachelor of Fine Arts Honours in Film Production be approved.^**

*^Subject to approval of the expenditures required.*

Dr. J. Worth/Dr. P. Weir

NOTED:

- The proposed BFA in Film Production is a major revision to the Combined BA Honours in Visual Arts and Communication, Media, and Film (Film Production and Media Arts).
- The degree will be offered and administrated jointly by the Department of Communication, Media, and Film (CMF) and the School of Creative Arts (SoCA).
- Students will have the opportunity to specialize in film production in the areas of editing, directing, and screenwriting. Prior experience in film is not a requisite for admission
- In addition to this program proposal, "FILM" courses will be listed as Arts courses in the Categories of Courses.
- A question was raised regarding why the new courses will only be open to BFA in Film Production majors. In response, it was explained that the revised program has been created for a specific cohort of students who will be working intensely in the area of film.
- The courses FILM-1900 and FILM-4900 are both Film Business and Professional Practice courses created as bookends (one in first year and one in the final year) for this specific cohort of students.

**CARRIED**

**\*5.1.1 Communication Media and Film and School of Creative Arts – New Course Proposals (Form D) (See document PDC200629-5.1.1 for more details.)**

**MOTION: That the following course be approved:^**

**FILM-1900. Film Business and Professional Practice I**

**FILM-4900. Film Business and Professional Practice II**

*^Subject to approval of the expenditures required.*

**\*CARRIED**

**\*5.2 Communication, Media, and Film (CMF) and School of Creative Arts (SoCA) – Minor Program Changes (Form C) (See document PDC200629-5.2 for more details.)**

**MOTION: That the degree requirements for the General BA in Communication, Media and Film, the Honours BA in Communication, Media and Film, the Combined Honours BA in Communication, Media and Film, the Concurrent BA/BEd in Communication, Media, and Film, the Minor in Communication, Media and Film, and IAS Major and Minor Concentrations in Communication, Media and Film, the Honours BA in Media Arts and Culture, the Combined Honours BA Visual Arts, and the Bachelor of Fine Arts in Visual Arts be changed in accordance with the program/course change forms.^**

*^Subject to approval of the expenditures required.*

**\*CARRIED**

**\*5.3 Bachelor of Commerce and Women's Studies – Combined Program (Form C2) (See document PDC200629-5.3 for more details.)**

**MOTION: That the Bachelor of Commerce (Honours Business Administration and Women's and Gender Studies) (with/without thesis) be approved.^**

*^Subject to approval of the expenditures required.*

**\*CARRIED**

**\*5.4 Business – Minor Program Changes (Form C)**

*(See document PDC200629-5.4 for more details.)*

**MOTION:** That the admission and degree requirements for the Business degree completion pathways be changed in accordance with the program/course change forms, and that the changes be applied retroactively beginning September 1, 2020.^

*^Subject to approval of the expenditures required.*

**\*CARRIED**

**\*5.5 Disability Studies Emphasis Courses – Minor Program Changes (Form C)**

*(See document PDC200629-5.5 for more details.)*

**MOTION:** That the listing of Disability Studies Emphasis Courses be changed in accordance with the program/course change forms.^

*^Subject to approval of the expenditures required.*

**\*CARRIED**

**5.6 PhD Fast-Track – Minor Program Changes (Form C)**

*(See document PDC200629-5.6 for more details.)*

**MOTION:** That the admission requirements for the degree of Doctor of Philosophy (PhD) be changed in accordance with the program/course change forms.

*^Subject to approval of the expenditures required.*

Dr. P. Weir/K. Pillon

**NOTED:**

- The Fast-Track option will allow a student to enter the PhD program without first completing the Masters degree on a recommendation from the program area, submitted no earlier than Term 3 and approved prior to completion Term 4.
- A concern was raised regarding the issue that in some instance students may need to complete a Term 3 course earlier than anticipated to be eligible. In response, students will be required to complete these courses and meet the 80% so that they will be eligible for scholarship opportunities.

**CARRIED**

**\*5.7 Human Kinetics – New Course Proposal (Form D)**

*(See document PDC200629-5.7 for more details.)*

**MOTION:** That the following courses be approved:^  
**KINE-4670. User Experience for Ergonomics**

*^Subject to approval of the expenditures required.*

**\*CARRIED**

**\*5.8 Environmental Science – New Course Proposals (Form D)**

*(See document PDC200629.1 for more details.)*

**MOTION:** That the following courses be approved:^  
**ESCI-2701. Geospatial Data Collection and Database Design**  
**ESCI-2711. Scripting and Programming in GIS**  
**ESCI-2721. Introduction to Image Processing & Remote Sensing**

ESCI-3771. Geo-Web and Geoportal Development  
ESCI-4911. GIS Capstone Research Project

*^Subject to approval of the expenditures required.*

**\*CARRIED**

**\*5.9 Science (Graduate) – New Course Proposals (Form D)**  
*(See document PDC2006295.1 for more details.)*

**MOTION: That the following courses be approved: ^**

**SCIE-8000. Theory and Practice of University Teaching and Learning in  
STEM SCIE-8001. STEM Teaching Development**

*^Subject to approval of the expenditures required.*

**\*CARRIED**

**Items for Information**

**\*5.10 CMF/SoCA – Summary of Minor Course and Calendar Changes (Form E)**  
*(See document PDC2006295.10 for more details.)*

The document was received for information.\*

**\*5.10.1 BFA in Film Production Program Learning Outcomes, Course Learning Outcomes, and Curriculum Map** *(See document PDC2006295.5.10.1 for more details.)*

The document was received for information.\*

**\*5.11 Dramatic Art – Summary of Minor Course and Calendar Changes (Form E)**  
*(See document PDC2006295.11 for more details.)*

The document was received for information.\*

**\*5.12 Kinesiology – Summary of Minor Course and Calendar Changes (Form E)**  
*(See document PDC2006295.12 for more details.)*

The document was received for information.\*

**\*5.13 Philosophy – Summary of Minor Course and Calendar Changes (Form E)**  
*(See document PDC2006295.13 for more details.)*

The document was received for information.\*

**\*5.14 Chemistry and Biochemistry – Summary of Minor Course and Calendar Changes (Form E)**  
*(See document PDC2006295.14 for more details.)*

The document was received for information.\*

**\*5.15 Women's and Gender Studies – Summary of Minor Course and Calendar Changes (Form E)**  
*(See document PDC2006295.15 for more details.)*

The document was received for information.\*

## **5.16 General FAHSS – Summary of Minor Course and Calendar Changes (Form E)**

*(See document PDC2006295.16 for more details.)*

### **NOTED:**

- Background information was provided to PDC members regarding the unique changes that are being made to the courses GART-2100/SOSC-2100 Ways of Knowing and GART-3100/SOSC-3100 Ways of Doing.
- Specifically the calendar descriptions for courses GART-3100/SOSC-3100 are being tailored to include that the *“instructor, community partner, and student will collaborate on the use of experiential learning (such as Kolb’s learning cycle) and well-being frameworks (the Capabilities Approach) to reflect upon the success of their project”* which makes the course prescriptive in terms of teaching methodologies.
- When this change was reviewed by Office of Experiential Learning, feedback was provided suggesting that it may be better to keep a more general methodological lens and theoretical framework so that there is flexibility in the community-based frameworks and approaches that are employed versus being tied to the Capabilities Approach. In response, the proposer informed members that Kolb’s learning cycle and the Capabilities Approach are extremely important components in teaching these courses and noted that there are extensive resources available for anyone teaching this course.
- A discussion ensued regarding whether it is appropriate to write a course description to fit one instructor’s expertise, which could lead to exclusion of others in teaching the course. In the end, members accepted the revision given that teaching resources are rich and available, and given that the changes were vetted and approved by the Faculty of Arts, Humanities and Social Sciences (FAHSS) Coordinating Council and signed off by the Dean of FAHSS.
- The document was received for information.

## **\*5.17 Dramatic Art – Course Learning Outcomes**

*(See document PDC2006295.17 for more details.)*

The document was received for information.\*

## **\*5.18 Kinesiology – Course Learning Outcomes**

*(See document PDC2006295.18 for more details.)*

The document was received for information.\*

## **\*5.19 Engineering – Summary of Minor Course and Calendar Changes (Form E)**

*(See document PDC2006295.193 for more details.)*

The document was received for information.\*

## **6 Question Period/Other Business**

Nothing to report.

## **7 Adjournment**

**MOTION: That the meeting be adjourned.**

Dr. J. Worth/Dr. P. Weir  
**CARRIED**