



PROGRAM DEVELOPMENT COMMITTEE  
Minutes of Meeting

**Date:** December 16, 2021

**Time:** 2:00pm-2:46pm

**Room:** MS Teams Virtual Meeting

**Committee Members:** Laila Albalkhi, Youstina (Tina) Assad, Tirupati Bolisetti, Greg Chung-Yan (Chair), Debbie Kane, Erika Kustra, Maggie Liddle, Diana Marion, Kevin Milne, Karen Pillon, Jeremy Rawson, Maureen Sterling, Patricia Weir, Jeremy Worth.

**Absent:** Ken Montgomery (regrets), James Oloo (regrets), John Sutcliffe (regrets), Nurlan Turdaliev (regrets), Gabrielle Walach (regrets).

**Attendance:** Lorraine Chandler; Renée Wintermute (University Secretary), Alison Zilli (University Secretariat).

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**Formal Business**

**1 Approval of Agenda**

Item 5.1, MBA and MD (Schulich School of Medicine), was unstarred.

**MOTION:** That the agenda be approved.

Tirupati Bolisetti/Maureen Sterling  
**CARRIED, as amended**

**2 Minutes of Meeting of November 15, 2021**

**MOTION:** That the minutes of the meeting of November 15, 2021 be approved.

Diana Marion/Jeremy Worth  
**CARRIED**

**3 Business Arising from the Minutes**

Nothing to report.

**4 Outstanding Business**

Nothing to report.

**Items for Approval**

**5 Reports/New Business**

**5.1 MBA and MD (Schulich School of Medicine) – Concurrent Program (Form C2)**  
(See document PDC211216-5.1 for more details.)

**MOTION:** That the Concurrent MBA/MD (Schulich School of Medicine) program be approved in accordance with the program/course change forms.^

*^Subject to approval of the expenditures required.*

Kevin Milne/Jeremy Worth

NOTED:

- The proposal provides a pathway for students to complete the UWindsor's MBA program and the Western University Schulich School of Medicine MD program concurrently.
- In response to a question raised, it was noted that the length of the concurrent pathway is 5 years (or 60 months).
- The length of completion for the MBA portion is 12 months. MD students take a one-year leave of absence from their studies in Medicine to complete their MBA.
- In response to a question raised as to why the program was 'starred', it was noted that this is a straightforward concurrent pathway proposal. No changes are being made to the admission or degree requirements of either program.
- Members were reminded that items can be unstarred at any time in the meeting. Members were also reminded to read their documentation thoroughly prior to every meeting and ask any questions for clarification.

**CARRIED**

**\*5.2 Integrative Biology -- Minor Program Change (Form C)**

*(See document PDC211216-5.2 for more details.)*

**MOTION: That the degree requirements for Honours BSc Biological Sciences with Thesis be changed in accordance with the program/course change forms.^**

*^Subject to approval of the expenditures required.*

**CARRIED\***

**\*5.3 Integrative Biology – Minor Program Change (Form C)**

*(See document PDC211216-5.3 for more details.)*

**MOTION: That the degree requirements for Honours Biological Science, Honours Biological Science with Thesis and Honours Behaviour, Cognition and Neuroscience be changed in accordance with the program/course change forms.^**

*^Subject to approval of the expenditures required.*

**CARRIED\***

**\*5.4 Faculty of Science – Minor Program Change (Form C)**

*(See document PDC211216-5.4 for more details.)*

**MOTION: That the requirements for BSc in Biological Sciences, Biochemistry, or General Science for Graduates of the Medical Laboratory Science Program articulation agreements be changed in accordance with the program/course change forms.^**

*^Subject to approval of the expenditures required.*

**CARRIED\***

**\*5.5 Minor in Biological Sciences – Minor Program Changes (Form C)**

*(See document PDC211216-5.5 for more details.)*

**MOTION: That the requirements for Minor in Biological Science be changed in accordance with the program/course change forms.^**

*^Subject to approval of the expenditures required.*

**CARRIED\***

**\*5.6 Women's and Gender Studies – Minor Program Change (Form C)**

*(See document PDC211216-5.6 for more details.)*

**MOTION:** That the degree requirements for Honours Bachelor of Social Work and Women's Studies, General BA in Women's and Gender Studies, Certificate in Women's Studies, and Women's and Gender Studies Major and Minor Concentrations – Bachelor of Interdisciplinary Arts and Science be changed in accordance with the program/course change forms.^

*^Subject to approval of the expenditures required.*

**CARRIED\***

**\*5.7 Industrial Manufacturing System Engineering (IMSE) Multidisciplinary PhD – Minor Program Changes (Form C)** *(See document PDC211216-5.7 for more details.)*

**MOTION:** That the degree requirements for IMSE Multidisciplinary PhD program be changed in accordance with the program/course change forms.^

*^Subject to approval of the expenditures required.*

**CARRIED\***

**\*5.8 Master of Engineering Management (MEM) – Minor Program Changes (Form C)**

*(See document PDC211216-5.8 for more details.)*

**MOTION:** That the degree requirements for Master of Engineering Management be changed in accordance with the program/course change forms.^

*^Subject to approval of the expenditures required.*

**CARRIED\***

**\*5.9 Chemistry and Biochemistry (Graduate) – New Course Proposal (Form D)**

*(See document PDC211216-5.9 for more details.)*

**MOTION:** That the following courses be approved:^

**CHEM-8599. Applications of Inorganic Spectroscopy**

*^Subject to approval of the expenditures required.*

**CARRIED\***

**\*5.10 Women's and Gender Studies - New Course Proposal (Form D)**

*(See document PDC211216-5.10 for more details.)*

**MOTION:** That the following course be approved:^

**WGST/SJST-2300. Disability, Madness, and Social Justice**

*^Subject to approval of the expenditures required.*

**\*5.11 Mathematics and Statistics (Graduate) – Minor Program Changes (Form C)**

*(See document PDC211216-5.11 for more details.)*

**MOTION:** That the admission requirements for the PhD in Mathematics and Statistics be changed in accordance with the program/course change forms.^

*^Subject to approval of the expenditures required.*

**CARRIED\***

## **Items for Information**

### **\*5.12 Law – Summary of Minor Course and Calendar Changes (Form E)**

*(See document PDC211216-5.12 for more details.)*

The document was received for information.\*

### **\*5.13 Philosophy (Graduate) – Summary of Minor Course and Calendar Changes (Form E)**

*(See document PDC211216-5.13 for more details.)*

The document was received for information.\*

### **\*5.14 Sociology and Criminology – Summary of Minor Course and Calendar Changes (Form E)**

*(See document PDC211216-5.14 for more details.)*

The document was received for information.\*

### **\*5.15 Chemistry and Biochemistry (Graduate) Program Learning Outcomes**

*(See document PDC211216-5.15 for more details.)*

The document was received for information.\*

### **\*5.16 Mathematics and Statistics (Graduate)– Course Learning Outcomes**

*(See document PDC211216-5.16 for more details.)*

The document was received for information.\*

### **\*5.17 Philosophy (Graduate) – Course Learning Outcomes**

*(See document PDC211216-5.17 for more details.)*

The document was received for information.\*

### **\*5.18 Kinesiology – Course Learning Outcomes**

*(See document PDC211216-5.18 for more details.)*

The document was received for information.\*

## **6 Question Period/Other Business**

Indigenous Question on PDC Forms – Minor Changes

- It was noted that often very minor editorial changes (i.e., course code changes, renumbering, typos, title changes, admission requirements), where there is no change to the content of the course or program, may not have a response for the Indigenous question, and this is currently acceptable.
- Moving forward there will be an infrastructure and consultation framework put into place that will provide resources and supports to help proposers address this question more appropriately.
- Currently, PDC needs to be consistent with the advice that it provides at the Committee-level and to proposers. The focus at this time needs to begin with Indigenous self-education and on how consideration has been given to the question.
- It is not mandatory to include Indigenous content into the courses or curriculum. However, proposers are encouraged to consider this question and provide a response of intent when submitting curriculum changes.
- Learning about how to Indigenize curriculum is a long process and cannot happen without a strong educational component and assessment tools.

## **7 Adjournment**

**MOTION: That the meeting be adjourned.**

Maureen Sterling/ Tirupati Bolisetti  
**CARRIED**