



PROGRAM DEVELOPMENT COMMITTEE
Minutes of Meeting

Date: Monday, January 18, 2021

Time: 2:00-3:05pm

Room: MS Teams Virtual Meeting

Committee Members: Laila Albalkhi, Youstina (Tina) Assad, Tirupati Bolisetti, Debbie Kane, Erika Kustra (Acting Chair), Diana Marion, Kevin Milne, James Oloo, Karen Pilon, Jeremy Rawson, John Sutcliffe, Maureen Sterling, Gabrielle Walach, Patricia Weir.

Absent: Greg Chung-Yan (Chair) (regrets), Maggie Liddle, Kelly Kennedy, Ken Montgomery, Nurlan Turdaliev, Jeremy Worth (regrets).

Attendance: Renée Wintermute (University Secretary).

Formal Business

1 Approval of Agenda

MOTION: That the agenda be approved.

D. Kane/T. Bolisetti
CARRIED

2 Minutes of Meeting of December 16, 2021

MOTION: That the minutes of the meeting of December 16, 2021 be approved.

J. Rawson/J. Oloo
CARRIED

3 Business Arising from the Minutes

Nothing to report.

4 Outstanding Business

Nothing to report.

Items for Approval

5 Draft PDC Reports on University Program Reviews and Status Reports (*CONFIDENTIAL*)

(See document PDC220117-5.1, PDC220117-5.1.1, PDC220117-5.1.2, and PDC220117-5.1.3 for more details.)

NOTED:

- As publicly funded institutions, Ontario Universities are mandated to undergo a cycle of periodic program reviews for the purpose of quality assurance.
- Through the PDC, the University reports on new program reviews and monitors the implementation of the recommendations contained in the University Program Review (UPR) reports.
- In response to questions raised relating to the purview and authority of PDC in making recommendations, it was noted that recommendations are written in a way that encourages those that have the authority or purview to act to work together and pursue initiatives as deemed appropriate.

- The PDC Subcommittee on UPRs conducted the initial review and has submitted the draft reports and recommendations to the full PDC for final consideration.
- An *in-camera* discussion on the confidential draft reports ensued.

AGREED:

- Minor corrections were made to the status line for Civil and Environmental Engineering Recommendation 11.
- Minor corrections to the Education report were noted.
- Recommendation 2(f) of the SOCA report was changed to emphasize the submission of a report on the impact of initiatives to increase retention rates in Visual Arts program, in light of the updates provided in recommendation 1 of the Visual Arts report.
- The Provost confirmed that Forensic Science has already begun addressing a key recommendation around hiring with a view to moving on the curriculum recommendations quickly. In light of this, the overarching recommendation was removed from the Forensics report.

MOTION: That the *PDC Reports on the 2021 University Program Review Status Reports* and the *PDC Reports on the University Program Reviews - Final Assessment Reports and Implementation Plans* be approved, as amended.

J. Oloo/D. Kane

Abstentions: 1

CARRIED

6 Adjournment

MOTION: That the meeting be adjourned.

T. Boliseti/M. Sterling

CARRIED