



PROGRAM DEVELOPMENT COMMITTEE  
Minutes of Meeting

**Date:** April 19, 2022

**Time:** 9:00am-9:55am

**Room:** MS Teams Virtual Meeting

**Committee Members:** Laila Albalkhi, Youstina (Tina) Assad, Tirupati Bolisetti, Greg Chung-Yan (Chair) Debbie Kane, Kelly Kennedy, Erika Kustra, Diana Marion, Kevin Milne, James Oloo, Karen Pillon, John Sutcliffe, Maureen Sterling, Patricia Weir, Jeremy Worth.

**Absent:** Maggie Liddle, Jeremy Rawson (regrets), Nancy Martinez Salas, Nurlan Turdaliev, Gabrielle Walach.

**In Attendance:** Renée Wintermute, Alison Zilli (University Secretariat).

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**Formal Business**

**1 Approval of Agenda**

Items 5.1, 5.6, and 5.13 were unstarred

**MOTION:** That the agenda be approved.

Maureen Sterling/Erika Kustra  
**CARRIED, as amended**

**2 Minutes of Meeting of March 18, 2022**

**MOTION:** That the minutes of March 18, 2022 be approved.

Jeremy Worth/Debbie Kane  
**CARRIED**

**3 Business Arising from the Minutes**

Nothing to report.

**4 Outstanding Business**

Nothing to report.

**Items for Approval**

**5 Reports/New Business**

**5.1 Engineering – Minor Program Change (Form C)**

*(See document PDC220419-5.1 for more details.)*

**MOTION:** That the degree requirements for Bachelor of Applied Science programs be changed in accordance with the program/course change forms.<sup>^</sup>

*<sup>^</sup>Subject to approval of the expenditures required.*

James Oloo/Karen Pillon

AGREED:

- Based on feedback at the last Senate meeting, that revisions be made to the response to the Indigenous for this proposal as well as items 5.9 and 5.10.

**CARRIED, as amended**

**\*5.2 English and Creative Writing – Minor Program Change (Form C)**

*(See document PDC220419-5.2 for more details.)*

**MOTION:** That the degree requirements for Honours English, Honours English and Creative Writing, Combined Honours English and, Combined Honours and Creative Writing be changed in accordance with the program/course change forms.^

*^Subject to approval of the expenditures required.*

**\*CARRIED**

**\*5.3 Kinesiology (Graduate) – Minor Program Change (Form C)**

*(See document PDC220419-5.3 for more details.)*

**MOTION:** That the Master of Human Kinetics (Sport Management Stream) and Master of Human Kinetics (Applied Human Performance Stream) be renamed Master of Human Kinetics (Sport Management and Leadership Specialization) and Master of Human Kinetics (Applied Human Performance Specialization) and that the degree requirements be changed in accordance with the program/course change forms.^

*^Subject to approval of the expenditures required.*

**\*CARRIED**

**\*5.4 Kinesiology – Minor Program Change (Form C)**

*(See document PDC220419-5.1 for more details.)*

**MOTION:** That the degree requirements for the undergraduate programs in Kinesiology be changed in accordance with the program/course change forms.^

*^Subject to approval of the expenditures required.*

**\*CARRIED**

**\*5.5 Mathematics and Statistics (Graduate) – Minor Program Change (Form C)**

*(See document PDC220419-5.5 for more details.)*

**MOTION:** That the admission requirements for Mathematics and Statistics (MSc) (Mathematics Field and Statistics Field), Master of Actuarial Science (MActSc) and Mathematics and Statistics (PhD) be changed in accordance with the program/course change forms.^

*^Subject to approval of the expenditures required.*

**\*CARRIED**

**5.6 BFA in Film Production – Minor Program Change (Form C)**

*(See document PDC220419-5.6 for more details.)*

**MOTION:** That the degree requirements for BFA in Film Production be changed and applied retroactively to Fall 2021, in accordance with the program/course change forms.^

*^Subject to approval of the expenditures required.*

Debbie Kane/James Oolo

**NOTED:**

- In response to a question raised about retroactive changes, it was noted that this is uncommon but permissible if the area has found an error that needs to be amended or, for example, if the change is advantageous to students in the program.

- In this instance a new capstone course is being introduced that will be pedagogically beneficial to students in the program and students have been advised accordingly.

**CARRIED**

**\*5.7 Sociology and Criminology – Minor Program Change (Form C)**

*(See document PDC220419-5.7 for more details.)*

**MOTION:** That the degree requirements for Honours Criminology, Combined Honours Criminology, General Sociology, Honours Sociology, Combined Honours Sociology, Combined Honours in Sociology and Criminology, Minor in Sociology, and Minor in Anthropology be changed in accordance with the program/course change forms.^

*^Subject to approval of the expenditures required.*

**\*CARRIED**

**\*5.8 Visual Arts – Minor Program Change (Form C)**

*(See document PDC220419-5.8 for more details.)*

**MOTION:** That the program requirements for BFA in Visual Arts and BA Combined in Visual Arts be changed in accordance with the program/course change forms.^

*^Subject to approval of the expenditures required.*

**\*CARRIED**

**\*5.9 Engineering – New Course Proposals (Form D)**

*(See document PDC220419-5.9 for more details.)*

**MOTION:** That the following courses be approved:^^

**GENG-1101. Engineering I**

**GENG-1102. Engineering Graphics**

**GENG-1201. Cornerstone Design**

*^Subject to approval of the expenditures required.*

*^^Subject to revisions to the Indigenous response.*

**\*CARRIED**

**\*5.10 Engineering (Graduate) - New Course Proposals (Form D)**

*(See document PDC220419-5.10 for more details.)*

**MOTION:** That the following course be approved:^^

**GENG 8060. Strategic Entrepreneurial Management**

*^Subject to approval of the expenditures required.*

*^^Subject to revisions to the Indigenous response.*

**\*CARRIED**

**\*5.11 Communication, Media, and Film and School of Creative Arts – New Course Proposal (Form D) *(See document PDC220419-5.11 for more details.)***

**MOTION:** That the following course be approved, effective retroactively to Fall 2021:^

**FILM-4105. Film Production VI**

*^Subject to approval of the expenditures required.*

**\*CARRIED**

**\*5.12 Mathematics and Statistics – New Course Proposal (Form D)**

*(See document PDC220419-5.12 for more details.)*

**MOTION: That the following course be approved: ^  
STAT-4700. Biostatistics**

*^Subject to approval of the expenditures required.*

**\*CARRIED**

**5.13 Kinesiology (Graduate) – New Course Proposals (Form D)**

*(See document PDC220419-5.13 for more details.)*

**MOTION: That the following courses be approved: ^  
KINE-8300. Skeletal Muscle Pathophysiology  
KINE-8310. Healthy Aging  
KINE-8630. RStudio for Data Science**

*^Subject to approval of the expenditures required.*

Kevin Milne/Erika Kustra

NOTED:

- In response to a question raised about learning outcomes feedback, it was noted that comments are intended to provide suggestions for clarification, phrasing, or improvement on the outcomes provided.
- Ultimately it is up to the program area to determine whether the intent of the suggested revisions are appropriate for their courses.

**CARRIED**

**\*5.14 Political Science – Request for Waiver of Course Deletions**

*(See document PDC220419-5.14 for more details.)*

**MOTION: That the Request for Waiver of Course Deletions for the following courses be approved:  
POLS-2510. Classical Political Thought  
POLS-3210. The Legislative Process  
POLS-3240. Public Infrastructure  
POLS-4640. International Political Economy**

**\*CARRIED**

**Items for Information**

**\*5.15 Education (Graduate) – Summary of Minor Course and Calendar Changes (Form E)**

*(See document PDC220419-5.15 for more details.)*

The document was received for information.\*

**\*5.16 Forensic Science and Sociology and Criminology – Summary of Minor Course and Calendar Changes (Form E) (See document PDC220419-5.16 for more details.)**

The document was received for information.\*

**\*5.17 Kinesiology – Summary of Minor Course and Calendar Changes (Form E)**

*(See document PDC220419-5.17 for more details.)*

The document was received for information.\*

**\*5.18 Kinesiology/FAHSS – Summary of Minor Course and Calendar Changes (Form E)**

*(See document PDC220419-5.18 for more details.)*

The document was received for information.\*

**\*5.19 Kinesiology (Graduate) – Summary of Minor Course and Calendar Changes (Form E)**

*(See document PDC220419-5.19 for more details.)*

The document was received for information.\*

**\*5.20 Psychology – Summary of Minor Course and Calendar Changes (Form E)**

*(See document PDC220419-5.20 for more details.)*

The document was received for information.\*

**\*5.21 Psychology (Graduate) – Summary of Minor Course and Calendar Changes (Form E)**

*(See document PDC220419-5.21 for more details.)*

The document was received for information.\*

**\*5.22 Sociology and Criminology – Summary of Minor Course and Calendar Changes (Form E)**

*(See document PDC220419-5.22 for more details.)*

The document was received for information.\*

**\*5.23 Visual Arts – Summary of Minor Course and Calendar Changes (Form E)**

*(See document PDC220419-5.23 for more details.)*

The document was received for information.\*

**\*5.24 Communication, Media, and Film/School of Creative Arts – Summary of Minor Course and Calendar Changes (Form E)** *(See document PDC220419-5.24 for more details.)*

The document was received for information.\*

**\*5.25 Education (Graduate) – Course Learning Outcomes**

*(See document PDC220419-5.25 for more details.)*

The document was received for information.\*

**\*5.26 Nursing (Graduate) – Course Learning Outcomes**

*(See document PDC220419-5.26 for more details.)*

The document was received for information.\*

**\*5.27 MHK in Sport Management – Program Learning Outcomes**

*(See document PDC220419-5.27 for more details.)*

The document was received for information.\*

**\*5.28 Economics (Graduate) – Learning Outcomes**

*(See document PDC220419-5.28 for more details.)*

The document was received for information.\*

**\*5.29 Economics Articulation Agreement with Anshan Institute – Deletion**  
(See document PDC220419-5.29 for more details.)

The document was received for information.\*

**Items for Approval**

**6 Question Period/Other Business**

Indigenous Question on PDC Forms – Minor Changes

- It was noted that, in past meetings, often very minor editorial changes (i.e., course code changes, renumbering, typos, title changes, admission requirements), where there is no change to the content of the course or program, may not have a strong response for the Indigenous question as the revisions do not change the curriculum.
- However, it has become increasingly clear at Senate (and from Senators) that AAUs need to provide a clear statement on what they are doing in terms of Indigenization of the curriculum, even if the proposed revision is very minor and does not change the program or curriculum.
- Moving forward there will be an infrastructure and consultation framework put into place that will provide resources and supports to help proposers address this question more appropriately.
- Currently, PDC needs to be consistent with the advice that it provides to proposers. The focus at this time needs to begin with Indigenous self-education and on how consideration has been given to the question.
- Although it is still not mandatory to include Indigenous content into the courses or curriculum, it is mandatory to answer this question in an authentic manner and proposers should be encouraged to consider this question and provide a response of intent when submitting curriculum changes.
- Concern was raised regarding the issue that some areas are now just repeating their answers in each of the PDC forms, though it was recognized that integrating Indigenous content and decolonizing curricula is a methodical, slow, and progressive process so there will be very minimal changes on a month-to-month basis. In light of this, PDC suggested that it would be more effective to have all AAUs report their activities on an annual basis, rather than in every single PDC form that is submitted.

**7 Adjournment**

**MOTION: That the meeting be adjourned.**

Maureen Sterling/Diana Marion  
**CARRIED**