



PROGRAM DEVELOPMENT COMMITTEE  
Minutes of Meeting

**Date:** Wednesday September 21, 2022

**Time:** 9:00am-9:25am

**Room:** 203 Anthony P. Toldo Health and Education Centre

**Committee Members:** Tiripati Bolisetti, John Deukmedjian, Erika Kustra, Karen Pillon, Jeremy Rawson, Maureen Sterling, Gemma Smyth, Eric Tanlaka, Lionel Walsh (Chair), Patti Weir, Jeremy Worth.

**Absent:** Anumita Jain, Debbie Kane (regrets), Diana Marion, Patti Millar (regrets), James Oloo (regrets), Lauren Pupulin, Manjot Singh (regrets), Nurlan Turdaliev.

**Attendance:** Radu Neculau; Renée Wintermute (University Secretary), Alison Zilli (University Secretariat).

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**Formal Business**

**1 Approval of Agenda**

Item 5.5 was removed from the agenda.

**MOTION:** That the agenda be approved.

Jeremy Worth/Karen Pillon  
**CARRIED, as amended**

**2 Minutes of Meeting of May 16 2022**

**MOTION:** That the minutes of May 16, 2022 be approved.

Erika Kustra/Jeremy Worth  
**CARRIED**

**3 Business Arising from the Minutes**

Nothing to report.

**4 Outstanding Business**

Nothing to report.

**Items for Information**

**5 Reports/New Business**

**5.1 Mandate of Program Development Committee**  
(See document PDC220921-5.1 for more details)

NOTED

- An overview of the mandate of the Program Development Committee was provided.
- There are different PDC Forms that are used when proposing new program proposals and changes to existing programs/courses, as well as program and course learning outcomes.
- Over a decade ago PDC established a subcommittee, now the PDC Advisory Group, to vet proposals prior to submission to PDC.

- Starring is used for non-contentious items (for information or approval), as it allows the committee to focus its attention on the more substantive, or less straight-forward proposals.

#### **5.1.1 Centre for Teaching and Learning Support for PDC Form Learning Outcomes**

*(See document PDC220921-5.1.1 for more details)*

NOTED:

- The document outlines basic principles that the Centre for Teaching and Learning considers when advising instructors on the development of course and program learning outcomes.
- There is a consultation process between instructors and CTL whereby feedback is given to instructors pertaining to learning outcomes and aligning them to their overall curriculum.

#### **5.2 Management of PDC Business – PDC UPR Subcommittee**

*(See document PDC220921-5.2 for more details)*

NOTED:

- Each year, a University Program Review Subcommittee is established to conduct the preliminary review of the various University Program Reviews (UPRs) and status reports.

**MOTION: That the membership for the PDC UPR Subcommittee, defined below be approved.**

Erika Kustra (Chair)

Maureen Sterling (Odette School of Business)

Jeremy Worth (Faculty of Arts, Humanities and Social Sciences)

Diana Marion (OPUS)

Gemma Smyth/Karen Pillon

**CARRIED**

#### **\*5.3 Master of Social Work for Working Professionals (MSWwp)**

*(See document PDC220921-5.3 for more details)*

The document was received for information. \*

#### **5.4 Philosophy – Major Program Changes (Form B)**

*(See document PDC220921-5.4 for more details)*

**MOTION: That the major program changes to the Bachelor of Arts in Philosophy (Honours); Bachelor of Arts in Philosophy (Combined Honours); Bachelor of Arts in Philosophy (General) be approved. ^**

*^Subject to approval of the expenditures required.*

NOTED:

- The proposed changes provide greater flexibility for students by providing them with a larger variety of course offerings.
- The current requirements are unnecessarily restrictive creating a need for many DARS exceptions.
- The restructuring of the programs is more student-centric and a direct response to student feedback.

AGREED:

- Consideration be given to including the course PHIL-1350. *Culture, Health and Justice on Turtle Island* to the list of 1000-level courses from which students can choose.
- The rationale be reorganized so that it highlights that the changes were made to help facilitate students' educational pathways.

**CARRIED, as amended**

- \*5.5 Concurrent Honours Modern Languages – Minor Program Changes (Form C)**  
(See document PDC220921-5.5 for more details)

This item was removed from the agenda at the request of the Department.

- \*5.6 Language Literatures and Culture – Minor Program Changes (Form C)**  
(See document PDC220921-5.6 for more details)

**MOTION:** That the degree requirements for Honours Greek and Roman Studies (Greek or Latin Option), Combined Honours Greek and Roman Studies, Minor in Greek and Roman Studies and Major and Minor Concentrations - Bachelor of Arts and Science (BAS) - Greek and Roman Studies be changed in accordance with the program/course change forms.^

*^Subject to approval of the expenditures required.*

**\*CARRIED**

- \*5.7 School of Creative Arts (SoCA) – Minor Program Changes (Form C)**  
(See document PDC220921-5.7 for more details)

**MOTION:** That the Honours Bachelor of Fine Arts (Visual Arts) for Graduates of Fanshawe/Georgian College's three-year Fine Art Program be discontinued in accordance with the program/course change forms.^

*^Subject to approval of the expenditures required.*

**\*CARRIED**

- \*5.8 Disability Studies – Minor Program Changes (Form C)**  
(See document PDC220921-5.9 for more details)

**MOTION:** That the Disability Studies Emphasis courses be changed in accordance with the program/course change forms.^

*^Subject to approval of the expenditures required.*

**\*CARRIED**

- \*5.9 Bachelor of Applied Science – Minor Program Changes (Form C)**  
(See document PDC220921-5.9 for more details)

**MOTION:** That the degree requirements for Bachelor of Applied Science in Mechanical Engineering be changed in accordance with the program/course change forms.^

*^Subject to approval of the expenditures required.*

**\*CARRIED**

- \*5.10 Psychology (Graduate) – Minor Program Changes (Form C)**  
(See document PDC220921-5.10 for more details)

**MOTION:** That the admission requirements for PhD in Psychology be changed in accordance with the program/course change forms.^

*^Subject to approval of the expenditures required.*

**\*CARRIED**

- \*5.11 Kinesiology (Graduate) – New Course Proposal (Form D)**  
(See document PDC220921-5.11 for more details)

**MOTION: That the following courses be approved: ^**  
**KINE-8090. Newsroom**

*^Subject to approval of the expenditures required.*

**\*CARRIED**

- \*5.12 Law – New Course Proposal (Form D)**  
(See document PDC220921-5.12 for more details)

**MOTION: That the following course addition be made: ^**  
**LAWG-5708. International Disability Rights Law Moot**

*^Subject to approval of the expenditures required.*

**\*CARRIED**

- \*5.13 Mechanical Engineering – New Course Proposal (Form D)**  
(See document PDC220921-5.13 for more details)

**MOTION: That the following courses be approved: ^**  
**MECH-4640. Topics in Aerospace Engineering**

*^Subject to approval of the expenditures required.*

**\*CARRIED**

- \*5.14 Engineering – Summary of Minor Course and Calendar Changes (Form E)**  
(See document PDC220921-5.14 for more details)

The document was received for information.\*

- \*5.15 Language Literatures and Culture – Summary of Minor Course and Calendar Changes (Form E)**  
(See document PDC220921-5.15 for more details)

The document was received for information.\*

- \*5.16 Science – Summary of Minor Course and Calendar Changes (Form E)**  
(See document PDC220921-5.16 for more details)

The document was received for information.\*

- \*5.17 Disability Studies – Learning Outcomes**  
(See document PDC220921-5.17 for more details)

The document was received for information.\*

- \*5.18 Social Work – Learning Outcomes**  
(See document PDC220921-5.18 for more details)

The document was received for information.\*

## **6 Question Period/Other Business**

### **NOTED:**

- There has been discussion at the Ontario Universities' Council level regarding the inclusion of a degree-level expectation/learning outcome that addresses anti-racism, equity, diversity, and inclusion.
- This would require: 1) a revision to the OCAV Undergraduate and Graduate Degree Level Expectations; and/or, 2) a revision to the "Characteristics of a University of Windsor Graduate" document which was approved in 2008.

**MOTION: That the meeting be adjourned.**

John Deukmedjian/Jeremy Rawson

**CARRIED**