



PROGRAM DEVELOPMENT COMMITTEE  
Minutes of Meeting

**Date:** Wednesday, May 17, 2023

**Time:** 9:00am-9:30am

**Room:** Room 203 Toldo and MS Teams (Hybrid)

**Committee Members:** John Deukmedjian, Erika Kustra, James Oloo, Karen Pillon, Jeremy Rawson, Linda Rohr, Maureen Sterling, Erik Tanlaka, Lionel Walsh (Chair), Patti Weir, Jeremy Worth.

**Absent:** Tiripati Bolisetti, Debbie Kane, Maggie Liddle, Lauren Pupulin.

**Attendance:** Cheryl Collier, Kristen Morris, Adrian Guta, Judy Bornais, Lorraine Chandler, Renée Wintermute (University Secretary), Alison Zilli (University Secretariat).

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*Although the items were not discussed in sequential order, the minutes do reflect the agenda order of business.*

**1 Approval of Agenda**

Items 5.1a and 5.2b were unstarred.

**MOTION:** That the agenda be approved.

Karen Pillon/James Oloo  
**CARRIED**

**2 Minutes of April 21, 2023**

**MOTION:** That the minutes of April 21, 2023 be approved.

Jeremy Worth/John Deukmedjian  
**CARRIED**

**3 Business Arising from the Minutes**

Nothing to report.

**4 Outstanding Business**

Nothing to report.

**5 Reports/New Business**

**5.1 Master of Science (MScN) in Nursing – Major Program Changes (Form B)**

*(See document PDC230517-5.1 for more details.)*

**MOTION 1:** That the major program changes to the Master of Science in Nursing (MScN) be approved, including deleting the Advanced Clinical Nursing field and the Nursing Leadership field and merging the Master of Nursing course-based and Primary Health Care Nurse Practitioner streams into the MScN, in accordance with the program/course change forms.<sup>^</sup>

<sup>^</sup>*Subject to approval of the expenditures required.*

John Deukmedjian/Karen Pillon

AGREED:

- Additional information on initiatives relating to Indigenization was added.

**CARRIED, as amended**

**MOTION 2: That the Nursing course requirement changes to the Master of Science in Translational Health Science be approved, in accordance with the program/course change forms.^**

*^Subject to approval of the expenditures required.*

John Deukmedjian/Karen Pillon

**CARRIED**

**5.1a Nursing – New Course Proposals (Form D)**

*(See document PDC230517-5.1a for more details.)*

**MOTION: That the following courses be approved:^**

- NURS-8400. The Scholarship of Nursing Knowledge and Practice**
- NURS-8410. Evidence Utilization**
- NURS-8420. Health Research Methods**
- NURS-8430. Leadership Innovations in Advanced Nursing Practice**
- NURS-8440. Improvement Science**
- NURS-8450. Promoting Health Equity Among Diverse Groups**
- NURS-8460. Teaching and Learning: Theory and Practice**
- NURS-8470. Integrated Practicum in Nursing Scholarship**

*^Subject to approval of the expenditures required.*

AGREED:

- That the Indigenous-focused course learning outcomes be reflected in Section B2, as appropriate.

Karen Pillon/Erika Kustra

**CARRIED, as amended**

**\*5.1b Nursing (Graduate) – Summary of Minor Course and Calendar Changes (Form E)**

*(See document PDC230517-5.1b for more details.)*

The document was received for information.\*

**5.2 FAHSS Co-op Program – Major Program Change (From B)**

*(See document PDC230517-5.2 for more details.)*

**MOTION That the Bachelor of Arts (Honours) Communication, Media and Film with Co-operative Education, Bachelor of Arts (Honours) English with Co-operative Education, Bachelor of Arts (Honours) History with Co-operative Education, Bachelor of Arts (Honours) French with Co-operative Education, Bachelor of Arts (Honours) Modern Languages and Second-Language Education (Spanish Stream) with Co-operative Education, Bachelor of Arts (Honours) Political Science with Co-operative Education, Bachelor of Arts (Honours) Psychology with Co-operative Education, Bachelor of Arts (Honours) Philosophy with Cooperative Education, Bachelor of Arts (Honours) Drama with Co-operative Education, Bachelor of Arts (Honours) Drama in Education and Community with a Concentration in Applied Theatre with Co-operative Education major program changes be approved. ^**

*^Subject to approval of the expenditures required.*

Erika Kustra/John Deukmedjian

NOTED:

- The proposed program change will extend the existing co-op model at the University of Windsor to include ten programs in the Faculty of Arts, Humanities, and Social Science (FAHSS).
- Co-operative education programs can provide excellent ways for students to gain practical experience, develop transferable skills, and make valuable connections in their field.
- The degree requirements for the programs will remain the same with the exception of the Political Science programs which will have the addition of one required course POLS-2015 (From University to Work).
- For the Honours Modern Languages and Second Language Education, the co-op option is only available for students in the Spanish stream.
- The proposed extension of co-op to include programs in the arts and social sciences will help leverage enrolment in FAHSS.
- FAHSS was commended for recognizing the importance of Indigenization and making consistent efforts towards decolonization.
- A minor correction was made.

**CARRIED, as amended**

**\*5.2a Appendices**

*(See document PDC230517-5.2a for more details.)*

The document was received for information.

**\*5.2b FAHSS – New Course Proposals (Co-op Work terms)**

*(See document PDC230517-5.2b for more details.)*

**MOTION: That the following courses be approved: ^**

**GART-2980. Co-op Work Term I**

**GART-3980. Co-op Work Term II**

**GART-4980. Co-op Work Term III**

*^Subject to approval of the expenditures required.*

Jeremy Worth/John Deukmedjian

AGREED:

- Minor revisions were made to the learning outcomes.

**CARRIED, as amended**

**\*5.3 Physics – New Course Proposal (Form D)**

*(See document PDC230517-5.3 for more details.)*

**MOTION: That the following course be approved: ^**

**PHYS-2100. Topics in Physics**

*^Subject to approval of the expenditures required.*

**\*CARRIED**

**\*5.4 Civil Engineering – Minor Program Changes (Form C)**

*(See document PDC230517-5.4 for more details.)*

**MOTION: That the degree requirements for Bachelor of Applied Science in Civil Engineering (with and without co-op) programs be changed in accordance with the program/course change forms. ^**

*^Subject to approval of the expenditures required.*

**\*CARRIED**

- \*5.5 Environmental Engineering – Minor Program Changes (Form C)**  
(See document PDC230517-5.5 for more details.)

**MOTION: That the following course be approved: ^**  
**PHYS-2100. Topics in Physics**

*^Subject to approval of the expenditures required.*

**\*CARRIED**

- \*5.6 Civil and Environmental Engineering – New Course Proposals (Form D)**  
(See document PDC230517-5.6 for more details.)

**MOTION: That the following courses be approved: ^**  
**CIVL-4950. Building Information Modelling**  
**CIVL-4960. Wood Design**  
**CIVL-4970. Life Cycle Thinking**  
**ENVE-2200. Environmental Concepts and Microbial Analysis**  
**ENVE-3521. Environmental Chemical and Microbial Analysis**  
**ENVE-4740. Site Assessment and Remediation**  
**ENVE-4811. Climate Change and Infrastructure**

*^Subject to approval of the expenditures required.*

**\*CARRIED**

- \*5.7 Mathematics and Statistics – Summary of Minor Course and Calendar Changes (Form E)**  
(See document PDC230517-5.7 for more details.)

The document was received for information.\*

- \*5.8 Languages, Literatures, and Cultures – Waiver of Course**  
(See document PDC230517-5.8 for more details.)

The document was received for information.\*

- \*5.9 Law – Summary of Minor Course and Calendar Changes (Form E)**  
(See document PDC230517-5.9 for more details.)

The document was received for information.\*

- \*5.10 Nursing – Summary of Minor Course and Calendar Changes (Form E)**  
(See document PDC230517-5.10 for more details.)

The document was received for information.\*

- \*5.11 Nursing – Summary of Minor Course and Calendar Changes (Form E)**  
(See document PDC230517-5.11 for more details.)

The document was received for information.\*

**\*5.12 Experiential Learning Courses**

*(See document PDC230517-5.12 for more details.)*

**MOTION:** That courses with an embedded experiential learning component be identified as such in their course descriptions by including the following: “(This is an experiential learning course.)”.

**\*CARRIED**

**\*5.13 Master of Engineering – Minor Program Changes (Form C)**

*(See document PDC230517-5.6 for more details.)*

**MOTION:** That the requirements for Master of Engineering programs be changed in accordance with the program/course change forms.^

*^Subject to approval of the expenditures required.*

**\*CARRIED**

**5 Question Period/Other Business**

Nothing to report.

**6 Adjournment**

**MOTION:** That the meeting be adjourned.

John Deukmedjian/Maureen Sterling  
**CARRIED**