



PROGRAM DEVELOPMENT COMMITTEE
Minutes of Meeting

Date: January 17, 2024

Time: 9:00am-9:28am

Room: 209 Assumption Hall and MS Teams

Committee Members: Fazle Baki, Darry Danelon, Harbal Deep Sidhu, John Deukmedjian, Dave Johnston, Diana Marion, Kenneth Ng, Jessica Raffoul, Gemma Smyth, Nurlan Turdaliev, Lionel Walsh (Chair), Patti Weir, Sarah Woodruff Atkinson, Zuochoen Zhang.

Absent: Robert Aguirre (regrets), Kate Hadwin, Victoria Iannetta, Eric Tanlaka, Jeremy Worth (regrets).

Attendance: Ray Darling (Registrar); Renée Wintermute (University Secretary), Alison Zilli (University Secretariat).

1 Approval of Agenda

MOTION: That the agenda be approved.

Patti Weir/Sarah Woodruff Atkinson
CARRIED

2 Minutes of Meeting of December 14, 2023

MOTION: That the minutes of the meeting of December 14, 2023 be approved.

Sarah Woodruff Atkinson/Gemma Smyth
CARRIED

3 Business Arising from the Minutes

Nothing to report.

4 Outstanding Business

Nothing to report.

5 Reports/New Business

***5.1 Psychology (Graduate) – New Course Proposals (Form D)**
(See document PDC240117-5.1 for more details.)

MOTION: That the following course be approved: ^
PSYC-8591. Advanced Adult Assessment Fall and Winter Practicum

^Subject to approval of the expenditures required.

***CARRIED**

***5.2 Languages, Literatures and Culture – New Course Proposals Form D)**
(See document PDC240117-5.2 for more details.)

MOTION: That the following course be approved: ^
ASIA-1100. Chinese for Beginners
ARAB-2150. Oral Proficiency in Arabic I

^Subject to approval of the expenditures required.

***CARRIED**

- *5.3 Languages, Literatures and Culture – Minor in Arabic Minor Program Changes (Form C)**
(See document PDC240117-5.3 for more details.)

MOTION: That the Minor in Arabic be changed in accordance with the program/course change forms.^

^Subject to approval of the expenditures required.

***CARRIED**

- *5.4 Political Science - Request for Waiver of Course Deletion**
(See document PDC240117-5.4 for more details.)

**MOTION: That the Request for Waiver of Course Deletion for the following course be approved:
POLS-2035 Quebec Politics and Society [French]**

***CARRIED**

- *5.5 Kinesiology (Graduate) – Summary of Minor Course and Calendar Changes (Form E)**
(See document PDC240117-5.5 for more details.)

The document was received for information.*

- *5.6 Kinesiology (Graduate) Learning Outcomes**
(See document PDC240117-5.6 for more details.)

The document was received for information.*

- 5.7 PDC University Program Reviews Final Assessment Reports and Implementation Plans and Progress Reports (CONFIDENTIAL)** (See document PDC240117-5.7 for more details.)
5.7.1a BEng Tech – FAR-IP Progress Report Appendices (CONFIDENTIAL)
(See document PDC240117-5.7.1 for more details.)

MOTION: That the PDC Reports on the 2023 University Program Reviews Final Assessment Reports and Implementation Plans (FAR/IP) and the FAR/IP Progress Reports be approved.

Patti Weir/ Nurlan Turdaliev

NOTED:

- As publicly funded institutions, Ontario Universities are mandated to undergo an eight-year cycle of program reviews for the purpose of quality assurance.
- Through the PDC, the University reports on new program reviews and monitors the implementation of the recommendations contained in the Final Assessment Reports.
- The PDC Subcommittee reviewing the cyclical program reviews and the final assessment reports conducted the initial review and has submitted the draft reports and recommendations to the full PDC for final consideration.
- An *in-camera* discussion on the confidential draft reports ensued.

AGREED:

- Revisions were made to Recommendation 4 of the Environmental Science report to ensure that this review be done in compliance with formal regulations outlined in the University Graduate Calendar.
- Other corrections were made, including clarifying the agents charged with addressing the recommendations.

CARRIED, as amended

6 Other Business

NOTED:

- In response to a concern raised regarding inaccurate academic advisement reports, it was noted that the Registrar is in the process of developing a strategy to catch-up on the backlog in updating academic advisement reports, while also actively exploring, with the support of the Secretariat, software solutions to streamline the process of creating and managing course and program content; though the latter are costly.

7 Adjournment

MOTION: That the meeting be adjourned.

Sarah Woodruff Atkinson/Patti Weir

CARRIED