



PROGRAM DEVELOPMENT COMMITTEE
Minutes of Meeting

Date: Thursday, February 13, 2025

Time: 9:00am-9:30am

Room: 209 Assumption Hall and MS Teams

Committee Members: Darryl Danelon, Ray Darling, Jana Jandal Alrifai, Dave Johnston, Diana Marion, Kenneth Ng, Allyson Skene, Jeremy Worth, Patti Weir (Acting Chair), Sarah Woodruff Atkinson, Zuochen Zhang.

Absent: Fazle Baki, Sharma Bhagwat, John Deukmedjian, Louie Elias, Dave Johnson, Adam Merheb, Jane Simanovski, Gemma Smyth, Nurlan Turdaliev, Lionel Walsh (Chair).

Attendance: For item 4.1: Emmanuelle Richez; For item 4.2: Ronak Doowd, Gerry Kerr, Bharat Maheshwari; Renée Wintermute (University Secretary), Alison Zilli (Associate University Secretary).

1 Approval of Agenda

Item 5.1 was unstarred.

MOTION: That the agenda be approved.

Jeremy Worth/Kenneth Ng
CARRIED, as amended

2 Minutes of meeting of January 15, 2025

MOTION: That the agenda be approved.

Kenneth Ng/Jeremy Worth
CARRIED

3 Business Arising from the Minutes

Nothing to report.

4 Outstanding Business

4.1 Political Science – Request for Waiver of Program Deletion

(See document PDC250213-4.1 for more details.)

MOTION: That the Request for Waiver of Program Deletion for the Honours Political Science with French Specialization be approved.

Jeremy Worth/Kenneth Ng

NOTED:

- Political Science is requesting a wavier to remove the enrolment threshold from the program as it is in the process of reviewing all its courses with the intent to streamline course requirements.
- At the last PDC meeting data was requested on the number of students who have been enrolled in courses specific to the program over the past 3 years.
- The specialization supports French language education and career opportunities in a region with a large Francophone community.

- Last year, a mandatory French Studies course was scheduled at the same time as the Political Science French course, leading to lower enrolment. This scheduling issue has now been addressed.
- The University of Ottawa will be offering five virtual courses in French, fully funded by federal grants, which will be open to UWindsor students for their required semester “away”.
- A new restriction on minimum class sizes at the University could affect the viability of many programs in the future.

FRIENDLY AMENDMENT: That the Request for Waiver of Program Deletion for the Honours Political Science with French Specialization be approved, *to be revisited in two years*.

CARRIED, as amended

4.2 Master of Business Administration for Managers and Professionals -Major Program Changes (Form B)
(See document PDC250213-4.2 for more details.)

MOTION: That the major program changes to Master of Business Administration for Managers and Professionals program be approved.^

^Subject to approval of the expenditures required.

Kenneth Ng/Allyson Skene

NOTED:

- The learning outcomes have been revised as requested by PDC at the last meeting.

CARRIED

5 Reports/New Business

5.1 Biomedical Sciences – New Course Proposals (Form D)
(See document PDC250213-5.1 for more details.)

AGREED:

- That the course title for BIOM-4580 be revised to more accurately reflect the content that is being taught as the term “Nutrition” is broad and can encompass a wide range of topics.
- That the entire package of courses be brought back to the next PDC meeting.

5.2 FAHSS – Minor Program Changes (Form C)
(See document PDC250213-5.2 for more details.)

MOTION: That the degree requirement to programs in FAHSS, the Minor in Anthrozoology, the Minor in Indigenous Studies, as well as the programs in Science and Engineering as relates to the replacement of ENGL-1001 with ENGL-1010, be changed in accordance with the program/course change forms.^

^Subject to approval of the expenditures required.

Kenneth Ng/Sarah Woodruff Atkinson

NOTED:

- The minor program changes are a result of removing courses GART-1200. Understanding the Contemporary World and GART-1500 Effective Writing I from the degree requirements.
- Students in FAHSS will be taking a new course called ENGL-1010 Academic Writing, as well as a mandatory Indigenous Studies course.

CARRIED

***5.3 French Studies – Minor Program Changes (Form C)**

(See document PDC250213-5.3 for more details.)

MOTION 1: That the degree requirements for Minor in French Studies be changed in accordance with the program/course change forms.^

MOTION 2: That the Minor in French Language be approved.^

^Subject to approval of the expenditures required.

***CARRIED**

***5.4 Family and Social Relations – Minor Program Changes (Form C)**

(See document PDC250213-5.4 for more details.)

MOTION: That the BA General in Family and Social Relations, BA Honours in Family and Social Relations, and Combined BA Honours in Family and Social Relations be changed in accordance with the program/course change forms.^

^Subject to approval of the expenditures required.

***CARRIED**

***5.5 Modern Languages – Minor Program Change (Form C)**

(See document PDC250213-5.5 for more details.)

MOTION 1: That the Minor in Modern Languages (Concentration in Language), Minor in Modern Languages (Concentration in Language and Culture) and Minor in Modern Languages (Concentration in Linguistics and Literature) be discontinued.^

MOTION 2: That the Minor in German Language and Culture, Minor in Italian Language and Culture, Minor in Spanish Language and Culture and Minor in World Literatures be approved.

^Subject to approval of the expenditures required.

***CARRIED**

***5.6 Kinesiology – Minor Program Change (Form C)**

(See document PDC250213-5.6 for more details.)

MOTION: That the Honours Bachelor of Sport Management and Leadership and the Honours Bachelor of Sport Management and Leadership for Graduates of Saskatchewan Polytechnic Business Sport Management be changed in accordance with the program/course change forms.^

^Subject to approval of the expenditures required.

***CARRIED**

***5.7 English – New Course Proposal (Form D)**

(See document PDC250213-5.1 for more details.)

**MOTION: That the following course be approved: ^
ENGL 1010. Academic Writing**

^Subject to approval of the expenditures required.

***CARRIED**

***5.8 English and Creative Writing – Request for Waiver of Course Deletion Form**

(See document PDC250213-5.8 for more details.)

**MOTION: That the Request for Waiver of Course Deletion for the following course be approved:
ENGL-2040. Restoration and 18th Century Literature**

***CARRIED**

***5.9 Language, Literatures, and Cultures (LLC) – Request for Waiver of Course Deletion Forms**

(See document PDC250213-5.9 for more details.)

**MOTION: That the Request for Waiver of Course Deletion for the following courses be approved:
ARAB-2100. Intermediate Arabic I
ARAB-2110. Intermediate Arabic II
FREN-1140. Intermediate French II**

***CARRIED**

***5.10 Biomedical Science – Summary of Minor Course and Calendar Change (Form E)**

(See document PDC250213-5.10 for more details.)

The document was received for information.*

***5.11 Business – Summary of Minor Course and Calendar Changes**

(See document PDC250213-5.11 for more details.)

The document was received for information.*

***5.12 FAHSS – Summary of Minor Course and Calendar Changes (Form E)**

(See document PDC250213-5.12 for more details.)

The document was received for information.*

***5.13 Language, Literature and Cultures (LLC) – Summary of Minor Course and Calendar Changes (Form E)**

(See document PDC250213-5.13 for more details.)

The document was received for information.*

***5.14 Business – Course Learning Outcomes**

(See document PDC250213-5.14 for more details.)

The document was received for information.*

6 Question Period/Other Business

Nothing to report

7 Adjournment

MOTION: That the meeting be adjourned.

Allyson Skene/Ray Darling
CARRIED